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# Clean Water Forty Percent Grant Application Instructions for Form 780-2001

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**Note:** Potential applicants should contact the Financial Assistance Center prior to completing and submitting an application. Please contact the Financial Assistance Center at 573-751-1192 or toll free at 800-361-4827. This application may be used for a combination of a direct loan and a 40 percent grant. Use the State Revolving Fund Loan application for other direct and leveraged loans.

1. Print or type the applicant information. Include a street address if available. The applicant is the entity that will receive the grant funds if awarded. The authorized representative is the person designated by the applicant to sign official documents and to speak for the applicant about project related matters.
2. This contact should be knowledgeable about the application and able to be contacted during business hours.
3. Include the engineering firm name and the professional engineer working on this project.
4. Show the population of the entire service area. The "population to be served" will be different from the census population if the project is to sewer a portion of the municipality or district.
5. Provide the state senate district and state representative district numbers for the project area.
6. Point source projects are defined as projects that have or will have a National Pollutant Discharge Elimination System, or NPDES, permitted facility treat the wastewater. Provide a brief project description.
7. List the wastewater discharge permit numbers of all facilities that will be affected by the proposed project.
8. List the non-permitted facilities to be eliminated by the proposed project.
9. Supply the cost estimates for the project.
10. Provide a cost breakdown by category of need.
11. 11A. and B. Provide information about existing or proposed ballot issues. If a bond or tax issue has already been voted, please provide a copy of the ballot language and certified election results.  
  
11C. List other types of debt instruments and funding sources such as Neighborhood Improvement District, U.S. Department of Agriculture-Rural Development, Community Development Block Grants, etc. Supporting documentation should be attached to the application.

12. The financial information will be used to determine the applicant's financial capability to carry out the proposed project.
  - 12A. The median household income is based on the most recent census.
  - 12B. Fill in the current rate for 5,000 gallons. Use the proposed rate if the project area is currently unsewered.
  - 12C. Show the total revenues for the most recent year. Please show when the accounting year ended if the fiscal year used is not the calendar year. If this is a new system, write in "new system."
  - 12D. Show the total expenditures for the sewer system for the same time period shown in 12C.
13. Please list any board trainings related to wastewater management your board members have attended in the last three years.
14. Please provide as much information as possible related to the watershed the project is located in and the problems to be addressed by the project. This information will be used in determining the project priority in relation to other applications for funding.
15. Check the boxes that apply to the proposed project.
16. Provide the anticipated dates for the milestones listed. Put N/A in the space if the milestone isn't applicable to the project.
17. Information required by 10 CSR 20-4.040(8) must be submitted before the application will be prioritized.
18. This information may allow for additional priority points. The applicant may submit other project related information that applicant feels should be submitted with the application. List other information in Item 19 – Other Information.

### **Incomplete Applications will be Returned**

- Sign the application; attach any additional information that will enable the department to prioritize your wastewater needs.
- If you are using funds from U.S. Department of Agriculture Rural Development or Department of Economic Development, Community Development Block Grant Program, be certain that you have included this information.

Mail a completed copy of the form and additional information to:  
Missouri Department of Natural Resources, Water Protection Program, Financial Assistance Center, P.O. Box 176, Jefferson City, MO 65102-0176

### **For More Information**

Missouri Department of Natural Resources  
Water Protection Program, Financial Assistance Center  
P.O. Box 176  
Jefferson City, MO 65102-0176  
800-361-4827 or 573-751-1192  
FAX: 573-751-9396  
[www.dnr.mo.gov/env/wpp/srf/index.htm](http://www.dnr.mo.gov/env/wpp/srf/index.htm)