



**MINUTES OF THE
WELL INSTALLATION BOARD MEETING
Missouri Geological Survey
111 Fairgrounds Road, Rolla, Mo.**

August 17, 2018

The regular meeting of the Well Installation Board was held August 17, 2018, at the Missouri Geological Survey, 111 Fairgrounds Road, Rolla, Mo. A quorum being present, Chairman Danny Flynn called the meeting to order at 10 a.m.

Board Members Present: Mr. Danny Flynn, Mr. Fred Schoen, and Mr. Joe Gillman.

Board Members Present via Teleconference: Mr. Robert Broz and Ms. Sharlene Morgan.

Legal Counsel: Mr. Ross Keeling, Assistant Attorney General.

Staff Present: Mr. Kyle Rollins, Ms. Amber Steele, Ms. Karen Smith, Ms. Connie Edwards, Mr. Justin Davis, Ms. Kimberly Ward, Ms. Hylan Beydler, Mr. Justin Davis, Mr. Scott Kaden, and Ms. Tracy Mason.

Guests Present: Mr. Bob Berri, Ms. Carol Eighmey, and Ms. Kaly Erwin.

INTRODUCTION

Chair Flynn welcomed everyone to the meeting and introduced himself. He asked the Board members to introduce themselves, followed by staff and the audience.

MINUTES OF THE MARCH 2, 2018, MINUTES

The Chairman asked if there were any corrections to the minutes from the March 2, 2018, meeting. Mr. Schoen offered a motion to accept the minutes. Ms. Morgan seconded the motion. Motion carried.

MINUTES OF THE APRIL 24, 2018, MINUTES

The Chairman asked if there were any corrections to the minutes from the April 24, 2018, meeting. Mr. Broz offered a motion to accept the minutes. Ms. Morgan seconded the motion. Motion carried.

Chair Flynn stated the order of the agenda would be slightly altered due to one of the Board members leaving the meeting early.

RED TAPE REDUCTION

The Chairman recognized Ms. Steele who updated the Board on the Red Tape Reduction Initiative. Discussion was made. Mr. Broz offered a motion to adopt the Orders of Rulemaking for the rescission of 10 CSR 23-5.070. Mr. Schoen seconded the motion. A roll call vote was taken as follows: Mr. Schoen, yes; Mr. Broz, yes; Ms. Morgan, yes; Mr. Gillman, yes. Motion carried.

PUBLIC HEARING DATE

The Chairman recognized Ms. Steele who updated the Board on the upcoming public hearing. Chair Flynn nominated Ms. Steele as the hearing officer for the public hearing scheduled to be held Fri., Sept. 7, 2018. Mr. Schoen seconded the motion. A roll call vote was taken as follows: Ms. Morgan, yes; Mr. Schoen, yes; Mr. Gillman, yes; Mr. Broz, yes. Motion carried.

ROLL CALL VOTE FOR NEXT CLOSED SESSION

Mr. Schoen moved that the Well Installation Board meet in closed session at the next regular board meeting for the purpose of discussing matters protected from disclosure by law as provided for in Section 610.021, RSMo., including but not limited to: legal actions, pending litigation, and attorney-client privileged matters with the Board's attorney. Mr. Broz seconded the motion. A roll call vote was taken as follows: Mr. Broz, yes, Ms. Morgan, yes; Mr. Schoen, yes; Mr. Gillman, yes. Motion carried.

DIRECTOR'S REPORT

The Chairman recognized Ms. Amber Steele, Geological Survey Director, Missouri Geological Survey, who introduced herself and updated the Board on the following items: red tape reduction, current drought situation, and legislation.

SECTION UPDATES

Mr. Rollins requested Mr. Scott Kaden address the Board in regard to the 2018 drought response. Mr. Rollins updated the Board on the following items: staff changes, *The Connection* newsletter online, forms, compliance assistance, permit renewals, and the public water system at Indian Hills Subdivision. In fiscal year 2018 (FY18), the Well Installation Section received and completed the following: 177 variances, 166 casing depth requests, 455 sunshine requests, 8,016 incoming calls, 4,253 outgoing calls, 2,831 incoming emails, 10,219 pieces of mail, 48 education presentations, 135 compliance assistance visits, 110 administrative cases assigned, 98 administrative cases resolved, 134 administrative Letters of Warning (LOW) issued, 57 field cases assigned, 44 field cases resolved, 28 field LOWs issued, 255 heat pump pre-notifications, 21 heat pump pre-notifications witnessed, 24 permit pre-notifications, 6 permit pre-notifications witness, 31 tests administered, 111 tests completed online, 161 dead record investigations, 50 dead records certified, and 28 lost well sites inspected (62 lost wells reported lost or destroyed, no wells found to exist that were reported lost). The Section received the following records: 3,141 water well, 1,422 pump, 1,338 monitoring well, 166 heat pump, 2,259 plugging, 111 reconstruction, and 59 public water supply notifications received. FY18 online forms received

include: 171 water well, 160 pump, 2 reconstruction, 20 heat pump, 355 monitoring well, 444 plugging, and 310 permit renewals.

GROUNDWATER PROTECTION FUND UPDATE

Mr. Rollins updated the Board on the Groundwater Protection Fund balance and projections. There will be no fee increase in FY19.

MISSOURI WATER WELL ASSOCIATION

There was no representative from the Association at the meeting.

OTHER BUSINESS

None.

PUBLIC COMMENT AND CORRESPONDENCE

None.

FUTURE MEETINGS

The next board meeting is tentatively scheduled to be held Fri., Nov. 2, 2018, at the Missouri Geological Survey in Rolla.

ADJOURNMENT OF MEETING

Mr. Gillman moved to adjourn the meeting. Mr. Schoen seconded the motion. Motion carried. Meeting adjourned at 10:58 a.m.

Minutes taken at the Well Installation Board meetings are not verbatim records of the meeting. Consequently, the minutes are not intended to be and are not a word-for-word transcription.