



Agreement / Application

To Register With the State as a Vehicle Repair Station Employing An ASE A6, A8 & L1 Certified Technician

An automotive repair facility employing a full time technician certified by the National Institute of Automotive Service Excellence (ASE) for Electrical/Electronic System (A6), Engine Performance (A8), and Automobile Advanced Engine Performance (L1), receives several benefits when registered with the Dept. of Natural Resources Air Pollution Control Program, even if not a licensed Gateway Vehicle Inspection Program (GVIP) shop. These are:

1. a listing on a public database as a shop employing a Missouri Recognized Repair Technician (MRRT);
2. an ability to be listed on the vehicle inspection report (VIR) created when a vehicle fails an emissions inspection at the MRRT shop or any other shop near to it;
3. labor charge(s) incurred when qualified emissions repairs are performed solely by the MRRT(s) licensed at the shop are applicable toward meeting the minimum expenditure amount required of a cost-based repair waiver

The submittal of this signed application is: 1) acknowledgement the named business will operate and perform emissions inspections and related emissions repair work in compliance with state statutes (RSMo 643.300 - .355), state regulations (10 CSR 10-5.381) and the obligations listed herein; and, 2) acceptance that failing to comply can affect the facility's public MRRT status. The owner and GVIP station license signatory (if different) agree that:

1. vehicles presented with the MIL on, especially for those requiring a GVIP emissions inspections for registration purposes within the next six (6) months, will be emissions inspected with the MIL on, prior to performing any other emission related work, in compliance with 10 CSR 10-5.381.3(H)(9) which states "No vehicle will be prevented from receiving a GVIP emissions inspection 'As Presented' because a shop associate determined it will fail due to the malfunction indicator lamp (MIL) being illuminated."
2. the shop will maintain and utilize vehicle appropriate diagnostic scan tools and a commercial or manufacturer emissions diagnosis and repair reference system such as AllData, Mitchell On Demand or Shopkey as means to ensure emissions diagnostic work and qualified repairs are made to vehicles failing the GVIP emission tests.
3. emissions related repairs of vehicles failing the GVIP emissions inspection, here or elsewhere, will:
 - 3.1. be performed by the state registered MRRT(s) employed at the business listed
 - 3.2. address only the 'Fail' items, focusing primarily on DTCs, reported on a pre-repair GVIP emissions test
 - 3.3. be qualified by the MRRT, by outcome and/or diagnostic data, as necessary to correct the cause of the DTC
4. diagnostic testing performed to, and results obtained that, determine the cause test failure / DTC(s) will be:
 - 4.1. explained in writing on the repair invoice provided the motorist
 - 4.2. based on manufacturer established processes and guidelines
5. qualified repair work performed to correct the cause of a DTC, as approved by the motorist, is expected to be guaranteed / warranted by an MRRT facility to have resolved the cause of the DTC repairs were made for, unless an explanation as to why such repair components or work shouldn't be is provided on the repair invoice
 - 5.1. Example: if motorist provides parts, shop is not expected to warranty said parts. A notation on the invoice: "Motorist provided own parts" with parts installed listed, but no part cost included, will suffice.
6. the emissions inspection process will not be used to 'sell' non-emissions failure related maintenance
7. no catalytic converter will be replaced without documentation of cause based on EPA's aftermarket converter replacement guidelines (found in the inspection analyzer's "Documents" section)
8. emissions waiver options, a motorist's ability to obtain them, and the appropriate form and paperwork will:
 - 8.1. be explained to a motorist, especially those potentially exceeding \$450 dollars, prior to repair occurring
 - 8.2. be provided and completed for a motorist's submittal to the state upon request by the motorist
9. renewed ASE Certification information and this form will be submitted to the contractor within 30 days
 - 9.1. An MRRT at a licensed GVIP inspection facility who is also a GVIP inspector will receive a notification sixty (60) days prior to an ASE Certificate expiring on the WEP Inspection Analyzer of the need to renew
 - 9.2. A failure to renew the expiring ASE certification will result in the MRRT being 'Inactivated' in the system
 - 9.2.1. Should this MRRT be to sole MRRT at the shop, the shop will no longer be 'advertised' on a failing emissions inspection Vehicle Inspection Report
 - 9.3. A failure to submit proof of renewal will also result in the MRRT being 'Inactivated'
10. the contractor will be notified immediately whenever an MRRT at the shop is no longer employed there

My signature, as the owner of the facility noted herein, documents that I agree and accept responsibility to ensure the obligations required of an MRRT facility are met by employees of the facility.

Signed _____ Date _____
Owner Facility Name

Please **PRINT** legibly or type.

- First Application
 Change of Facility information
 Addition of **MRRT** staff
 Updating current MRRT ASE Certification Info
 Remove **MRRT** staff (no longer employed)

Business Owner Name (please print) _____

Licensed Business Name _____

Street Address _____

City _____ ZIP _____ County _____

Phone number (public number) _____ Fax number _____

This business is a GVIP inspection station. If checked write GVIP station number here: _____

This business is a GVIP MRRT station. If checked write station MRRT number here: _____

The technicians listed below are all full-time employees of the facility and currently ASE certified in the areas of: Electrical/Electronic Systems (A6); Engine Performance (A8), and Automobile Advanced Engine Performance (L1) A copy of current A6, A8 and L1 ASE certifications for each technician listed must be submitted with application.

List qualified repair technicians being submitted for MRRT approval below

Name (including Middle Initial)	ASE Identification Number(s)	GVIP Inspector Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Attach additional sheet if you employ additional qualified repair technicians.)

The employee information supplied above is true, to the best of my knowledge.

Signed _____
Owner Name (as printed under Business Name Info)

Date _____

Please ensure all information requested has been filled in, including signatures on both pages. Mail both pages of this application and copies of each listed technician's ASE A6, A8 & L1 certificates to:

Contractor Name **Missouri Department of Natural Resources – I/M Section**
Address **7545 S. Lindbergh, Suite 210**
City, State ZIP **St. Louis, MO 63125**
Phone: **314-416-2115**