



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 WATER PROTECTION PROGRAM
 FINANCIAL ASSISTANCE CENTER

Clean Water SRF Project Pre-Closing Document Submittal Checklist

This checklist is intended to assist the SRF loan applicant during the period prior to the closing of the loan pool and is not required to be submitted to the department.

CHECKLIST ITEM	DATE SUBMITTED
SRF Application (Postmarked by November 15)	
Governing Body Resolution for Authorized Representative	
Draft Ballot Language	
Ballot language and Canvass of Votes	
EPA Form 4700-4 (Compliance Review Report)	
Facility Plan (with Clean Water Facility Plan Submittal Checklist attached)	
Water Quality Review Sheet (if required):	
Request Received by DNR	
Final WQRS Determination Issued	
Facility Plan Public Hearing	
Environmental Clearance Letters:	
Division of State Parks	
Division of State Parks, Historic Preservation	
U.S. Dept. of Interior, Fish & Wildlife	
Corps of Engineers District Office	
A-95 Clearinghouse	
Division of Geology and Land Survey (DGLS)	
Missouri Department of Conservation	
Location Outside 100 Year Floodplain	
Facility Plan Approved by MDNR	
Project Schedule	
Plans & Specifications w/ Construction Permit Application & Fee	
Contract 1 –	
Contract 2 –	
Contract 3 –	
Project Schedule (Revised)	
A/E Agreements:	
Planning Phase Services	
Design Phase Services	
Construction Phase Services (Draft)	
User Charge Ordinance	
User Charge Public Hearing	
Sewer Use Ordinance	
Easement Acquisition:	
Assurance with Respect to Real Property Acquisition Form	
Uniform Relocation Act Certificate of Title to Site	
EPA Form 5700-49 (Recipient Certification regarding Debarment & Suspension)	
Assurance of Local Share	
Intermunicipal Agreement(s)	
EIERA Application	