



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 AIR POLLUTION CONTROL PROGRAM
VOLKSWAGEN TRUST SCHOOL BUS PROGRAM APPLICATION

Submit completed applications by email to MOVWTeam@dnr.mo.gov.

LEGAL NAME OF ORGANIZATION	TELEPHONE NUMBER WITH AREA CODE		
MAILING ADDRESS	CITY	STATE	ZIP CODE

A. APPLICANT INFORMATION

1. TYPE OF APPLICANT (CHECK ONE)

- CONTRACTOR
 PUBLIC SCHOOL
 PRIVATE SCHOOL
 OTHER (EXPLAIN)

COMPANY OR ENTITY APPLYING FOR FUNDING

2. NAME OF AUTHORIZED OFFICIAL	TITLE
TELEPHONE NUMBER WITH AREA CODE	EMAIL ADDRESS
3. PRIMARY CONTACT NAME	TITLE
TELEPHONE NUMBER WITH AREA CODE	EMAIL ADDRESS
4. SECONDARY CONTACT NAME	TITLE
TELEPHONE NUMBER WITH AREA CODE	EMAIL ADDRESS

B. FUNDING ELIGIBILITY – SEE ATTACHED INSTRUCTION SHEET

TOTAL ROUTE MILES DRIVEN	NUMBER OF LICENSED BUSES IN FLEET	
SCHOOL DISTRICT TOTAL PUPILS TRANSPORTED	AVERAGE FLEET AGE	% ELIGIBLE (COST SHARE)

C. APPLICANT AGREEMENT

I hereby certify that:

- The information in this application is true and correct.
- The organization I represent has sufficient resources to conduct this project while awaiting reimbursement from the department.
- I understand the department may require operational records to verify the accuracy of the application.
- I agree to the Volkswagen Trust School Bus Program Requirements.

6. SIGNATURE	DATE
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7. HOW DID YOU FIND OUT ABOUT THE VW TRUST FUND?

- DNR WEBSITE
 EMAIL
 TWITTER
 TV/RADIO
 NEWSPAPER
 OTHER:

D. PROJECT DETAILS

Enter details for your project. Fill out a new section for each bus you are applying to replace.

8. FUNDING INFORMATION	REQUESTED FUNDING \$	ESTIMATED NEW BUS COST \$	SCHOOL DISTRICT SERVED
9. OLD VEHICLE/ ENGINE INFORMATION	GROSS VEHICLE WEIGHT RATING (POUNDS)	VEHICLE MAKE	VEHICLE MODEL
	VEHICLE MODEL YEAR	ENGINE MAKE	ENGINE MODEL
	ENGINE MODEL YEAR (MUST BE WITHIN 1992 – 2009)	CURRENT FUEL TYPE	PASSENGER SIZE
	VEHICLE IDENTIFICATION NUMBER	ENGINE SERIAL NUMBER	ANNUAL FUEL CONSUMPTION (GALLONS)
	MOST RECENT ANNUAL MILEAGE	ANNUAL IDLING HOURS	SCHOOL BUS NUMBER OR FLEET NUMBER
10. NEW VEHICLE/ ENGINE INFORMATION	ENGINE MODEL YEAR (MUST BE 2019 OR NEWER)	NEW FUEL TYPE <input type="checkbox"/> DIESEL <input type="checkbox"/> ALT FUEL TYPE NOx CERTIFICATION (G/BHP-HR)	PASSENGER SIZE
8. FUNDING INFORMATION	REQUESTED FUNDING \$	ESTIMATED NEW BUS COST \$	SCHOOL DISTRICT SERVED
9. OLD VEHICLE/ ENGINE INFORMATION	GROSS VEHICLE WEIGHT RATING (POUNDS)	VEHICLE MAKE	VEHICLE MODEL
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D. PROJECT DETAILS – ALTERNATE FUELS

8. FUNDING INFORMATION	REQUESTED FUNDING \$	ESTIMATED NEW BUS COST \$	SCHOOL DISTRICT SERVED
9. OLD VEHICLE/ ENGINE INFORMATION	GROSS VEHICLE WEIGHT RATING (POUNDS)	VEHICLE MAKE	VEHICLE MODEL
	VEHICLE MODEL YEAR	ENGINE MAKE	ENGINE MODEL
	ENGINE MODEL YEAR (MUST BE WITHIN 1992 – 2009)	CURRENT FUEL TYPE	PASSENGER SIZE
	VEHICLE IDENTIFICATION NUMBER	ENGINE SERIAL NUMBER	ANNUAL FUEL CONSUMPTION (GALLONS)
	MOST RECENT ANNUAL MILEAGE	ANNUAL IDLING HOURS	SCHOOL BUS NUMBER OR FLEET NUMBER
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Instructions

The Missouri Department of Natural Resources (department) will use the remainder of the \$12 million from Missouri's Volkswagen (VW) Trust funds to implement a replacement program for school buses in Missouri. Entities that own buses meeting certain criteria are eligible to apply for VW Trust Awards (Award), as described in the Volkswagen Trust School Bus Program Requirements.

This is a reimbursement program. After the department approves projects for Award, applicants must purchase the new vehicle and fulfill all program requirements. Upon completion of the project, as described in the Volkswagen Trust School Bus Program Requirements, the applicant will receive reimbursement for the amount specified in the Award. The maximum number of projects an applicant may include on an application is three diesel, alternative fuel, or all-electric buses; plus up to two more alternative fuel or all-electric buses.

The deadline to submit applications to the department is March 31, 2020 by 5 p.m. CDT. Applications must be submitted through email to MOVWTeam@dnr.mo.gov.

Application Checklist:

1. Read and agree to VW Trust School Bus Program Requirements.
2. Complete Application Form. Be sure that all information is accurate.
3. Submit completed Application Form via email during the application acceptance period.

Applicants may direct all questions pertaining to this application to MOVWTeam@dnr.mo.gov. Please include in the subject line of the email, School Bus Question.

Section A. Applicant Information

Application Deadline	March 31, 2020 by 5 p.m. CDT
1. Type of Applicant	See a description of eligible entities in program requirements.
2. Authorized Official	Enter the contact information for the person authorized to enter into an agreement with the department.
3. Primary Contact	Enter the contact information for the main point of contact for the project (this could be the same person as authorized official). All correspondence will be sent to this contact.
4. Secondary Contact	Enter the contact information for a secondary point of contact for the project. This person will be contacted in the case that the Primary Contact is unavailable. This contact will be copied on all email correspondence.

Section B. Funding Eligibility

Total Route Miles Driven	Find this number on the Annual Secretary of the Board Report, Part IV Application for State Transportation Aid, Section III Mileage Data. Include both “Total Eligible Route Miles” and “Total Ineligible Route Miles.”
Number of Licensed Buses in Fleet	The total number of buses owned by the applicant and in current service, which serve a single district.
School District Total Pupils Transported	Find This number on the Annual Secretary of the Board Report, Part IV Application for State Transportation Aid, Section I Pupil Data. Include only “Eligible Average Daily Transported.”
Average Fleet Age	Average of the ages of all buses owned by the applicant and in current service (licensed), based on the year printed on the bus title and the year in which the application is submitted.
% Eligible	Use the worksheet provided in the Award Amounts section of these instructions in conjunction with the FY2020 Implementation Guidelines for School Buses to calculate the cost share percentage for which the applicant is eligible.

For contractors that serve more than one school district, include the Annual Secretary of the Board Report separately for all school districts included on the application. Additionally, for fleet age and number of licensed buses, separate and specify the buses that serve each school district.

Section C. Applicant Agreement

6. Signature and Date	Sign and date in the signature field to certify that the statements and information provided in this application are true and accurate.
7. How Did You Find Out About the VW Trust Fund	Check the box that corresponds to how you found out about the VW Trust Fund. If “Other” please explain.

To be complete, an application package **must include copies of the title(s) or current registration(s) for all vehicles listed for replacement.** Include a Section D (project detail page) for each vehicle you are applying to replace. Additionally, include a printout of the Department of Elementary and Secondary Education’s (DESE) Annual Secretary of the Board Report (ASBR) Part IV Application for State Transportation Aid for any district represented on the application.

Section D. Project Details

8. Funding Information	Enter requested funding amount for the individual bus project. Using the % eligible cost share, calculate the dollars per individual bus for which you are eligible for reimbursement based on the cost of the new bus not to exceed the funding maximums. Enter the estimated total project cost and school district the bus serves.
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9. Old Vehicle/Engine Information	Enter the vehicle/engine information of the old bus that you want to replace or repower.	Enter the gross vehicle weight rating of the bus (in pounds)	Enter the vehicle make	Enter the vehicle model
		Enter the vehicle model year	Enter the engine make	Enter the engine model
		Enter the engine model year	Enter the engine fuel type	Enter the bus's passenger size
		Enter the bus's VIN	Enter the engine serial number (found on engine tags)	Enter the previous year's fuel consumption (in gallons)
		Enter the previous year's miles driven for the bus	Enter an estimation of the previous year's time spent idling	Enter the bus's number or fleet number
10. New Vehicle/Engine Information	Enter the vehicle/engine information of the new bus you are planning to purchase through the program.	Enter the new engine model year	Check box for the new engine's fuel type. If alternate-fueled, include the NOx certification.	Enter the passenger size of the new vehicle

Eligible Projects

Eligible buses to be replaced must be diesel-powered, traditional yellow-style, type A-D, 1992-2009 engine model year, Class 4-8 school buses with a gross vehicle weight rating greater than 14,000 pounds, and in current use (licensed) transporting students to and from school or school-related activities.

Vehicle Class Number

- Class 1: < 6000 lb.
- Class 2: 6001-10,000 lb.
- Class 3: 10,001-14,000 lb.
- Class 4: 14,001-16,000 lb.
- Class 5: 16,001-19,500 lb.
- Class 6: 19,501-26,000 lb.
- Class 7: 26,001-33,000 lb.
- Class 8: > 33,001 lb.

Applicants may apply to replace eligible buses with any new diesel, alternate fueled, or all-electric vehicle. The engine model year of the new engine must be the same as the year in which the application is submitted or one year prior.

The department will not reimburse costs incurred prior to the notification of an Award. Applicants must submit proof of ownership for the vehicles they plan to replace or repower. Proof of ownership may be either a copy of the vehicle title or a current vehicle registration.

Award Amounts

The maximum award per project is based on whether the bus is government-owned or nongovernment-owned, district-specific information, and bus-specific information.

Government and Nongovernment Ownership:

A government entity is defined as a public school district or charter school as defined by Section 160.400, RSMo. Private contractors and private schools (including faith-based schools) are defined as nongovernment entities.

District Specific Information:

The total fleet miles driven and total number of pupils transported combine to form the Average Annual Miles Per Bus Rider, one of the factors determining the funding percentage for a project. This factor is based primarily on information found in the ASBR Part IV Sections I and III. Use the following template to calculate:

ASBR Part IV Section I: Eligible Average Daily Transported.	A.
ASBR Part IV Section III: Total Eligible Route Miles	B.
ASBR Part IV Section III: Total Ineligible Route Miles	C.
Number of applicant-owned buses in district fleet.	D.
Total Miles Driven: <ul style="list-style-type: none"> • Add Boxes B and C together 	E.
Average Miles Driven: <ul style="list-style-type: none"> • Divide Box E by Box D 	F.
Average Annual Miles Per Bus Rider: <ul style="list-style-type: none"> • Divide Box F by Box A. 	G.

Another district-specific factor is the Average Bus Fleet Age. To calculate, average the ages of each bus owned by the applicant in the district school bus fleet based on the year printed on each bus's title and the year in which the application is submitted.

Using the Average Annual Miles Per Bus Rider and the Average Bus Fleet Age, find the district funding percentage on one of the following tables.

Table: Government-Owned Funding:

Average Annual Miles Per Bus Rider	Average Fleet Age		
	Older than 14 Years	9 Years and Older	Newer than 9 Years
25 Miles Per Bus Rider Per Year and Greater	80% up to \$72,000	60% up to \$54,000	40% up to \$36,000
Under 25 Miles Per Bus Rider Per Year	60% up to \$54,000	40% up to \$36,000	25% up to \$22,500

Table: Nongovernment-Owned Funding:

Average Annual Miles Per Bus Rider	Average Fleet Age		
	Older than 14 Years	9 Years and Older	Newer than 9 Years
25 Miles Per Bus Rider Per Year and Greater	20% up to \$18,000	25% up to \$22,500	20% up to \$18,000
Under 25 Miles Per Bus Rider Per Year	15% up to \$13,500	20% up to \$18,000	15% up to \$13,500

Bus-Specific Information:

Projects meeting certain criteria may increase their funding percentage and/or maximum. Only one of the following increases may be added to a bus replacement project, but each project on an application may apply any single criteria for which it qualifies. See the guidelines for further details.

- Projects replaced by a bus with a capacity less than 15 (including the driver), regardless of the old bus capacity may add 5% to their funding percentage and \$4,500 to the funding maximum.
- Projects replaced by a bus powered by an alternative fuel source may add \$15,000 to their funding maximum.
- Projects replaced by an all-electric bus may request up to 50% of the cost of an electric school bus (including charging infrastructure), regardless of district-specific factors.