



MISSOURI DEPARTMENT OF NATURAL RESOURCES  
 HUMAN RESOURCES PROGRAM  
**SUMMER PROFESSIONAL DEVELOPMENT PROGRAM APPLICATION**

<b>FOR OFFICE USE ONLY</b>
DATE RECEIVED

**REQUIREMENTS AND PROCEDURES**

- Applicants are financially responsible for:**
- Transportation to/from the interview
  - Subsequent housing/other accommodations
  - Transportation to/from work site

- SPDP will be responsible for:**
- Review and selection of applications and materials
  - Notifying applicants of their status
  - Coordinating and facilitating the interview process

**Applications and materials should be submitted through the HR website:**  
<http://www.dnr.mo.gov/hr/internships.htm>

**OR send to:**  
 Missouri Department of Natural Resources  
 DAS – Human Resources Program  
 1101 Riverside Dr.  
 Jefferson City, MO  
 65102  
[dnrhr@dnr.mo.gov](mailto:dnrhr@dnr.mo.gov)  
 573-751-2518 / 573-526-3878 (fax)

**APPLICANT INFORMATION**

LAST NAME		FIRST NAME		MIDDLE NAME	
SCHOOL ADDRESS			CITY		STATE ZIP CODE
HOME ADDRESS			CITY		STATE ZIP CODE
COUNTY		TELEPHONE NUMBER WITH AREA CODE		EMAIL ADDRESS	
SCHOOL NAME					
POSITIONS APPLYING FOR (LIST INDIVIDUAL POSTION NUMBERS)					
PREVIOUSLY INTERNED/WORKED FOR THE DEPARTMENT (IF YES, DATES/PROGRAM) <input type="checkbox"/> YES <input type="checkbox"/> NO					
CLASSIFICATION <input type="checkbox"/> FRESHMAN <input type="checkbox"/> SOPHOMORE <input type="checkbox"/> JUNIOR <input type="checkbox"/> SENIOR <input type="checkbox"/> GRADUATE					
MAJOR					
MINOR					
OVERALL GPA					
GENDER (OPTIONAL) <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE					
RACE (OPTIONAL) <input type="checkbox"/> ASIAN <input type="checkbox"/> BLACK OR AFRICAN AMERICAN <input type="checkbox"/> HISPANIC OR LATINO <input type="checkbox"/> AMERICAN INDIAN / NATIVE ALASKAN <input type="checkbox"/> NATIVE HAWAIIAN / OTHER PACIFIC ISLANDER <input type="checkbox"/> WHITE <input type="checkbox"/> TWO OR MORE RACES					

**The following materials must accompany this completed application form:**

- A copy of your most recent transcripts**
- One [letter of recommendation](#) from a college advisor, faculty member, or professional reference**
- A current resume**

**BRIEF STATEMENT WHY YOU CHOSE A CAREER IN NATURAL RESOURCES  
(INCLUDE ADDITIONAL SHEETS IF NECESSARY)**

*(This area is intentionally left blank for the applicant to provide a brief statement on why they chose a career in natural resources.)*

**EMERGENCY CONTACT INFORMATION**

In the event of an emergency, I give the Missouri Department of Natural Resources permission to contact the following relative/guardian/friend/advisor:

APPLICANT NAME	APPLICANT DATE OF BIRTH
EMERGENCY CONTACT NAME	EMERGENCY CONTACT PHONE
RELATIONSHIP TO APPLICANT	
APPLICANT SIGNATURE	DATE

**RELEASE**

I give permission for the Missouri Department of Natural Resources to use photographs and/or video of me for use, reuse, publication and re-publication in part or in conjunction with any printed matter and all media for the purposes of recruitment, marketing or any other purpose. I also give permission to use my name and any statements made by me in connection with the Summer Professional Development Program and the Missouri Department of Natural Resources.

APPLICANT SIGNATURE	DATE
---------------------	------