



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 HAZARDOUS WASTE PROGRAM
**USED OIL PROCESSORS AND RE-REFINERS
 INSPECTION RECORD AND CHECKLIST**

NAME		DATE	EPA I.D. NUMBER
ADDRESS		RR NO.	MO I.D. NUMBER
CITY	NUMBER OF EMPLOYEES	YEARS AT SITE	TELEPHONE NUMBER

FACILITY REPRESENTATIVE(S), TITLE(S)

DESCRIPTION OF THE FACILITY'S OPERATIONS AND PLANT

A. GENERAL REQUIREMENTS

<p>1. <input type="checkbox"/> Registered and obtained EPA identification number - 10 CSR 25-11.279(1) incorporating 40 CFR 279.51(a).</p> <p>2. <input type="checkbox"/> Facility has determined that the used oil being stored at the site is not hazardous waste - 10 CSR 25-11.279(1) incorporating 40 CFR 279.53.</p> <p>3. <input type="checkbox"/> Follow and keep a written analysis plan at the facility - 10 CSR 25-11.279(1) incorporating 40 CFR 279.55.</p> <p>4. <input type="checkbox"/> Maintained and operated to minimize the possibility of fire, explosion or any unplanned release of used oil - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(a)(1).</p> <p>5. <input type="checkbox"/> Equipped with internal communication/alarm system, device capable of summoning emergency assistance, fire control equipment and water at adequate volume and pressure - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(a)(2).</p> <p>6. <input type="checkbox"/> Equipment tested and maintained - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(a)(3).</p> <p>7. <input type="checkbox"/> Access to communications or alarm system - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(a)(4).</p> <p>8. <input type="checkbox"/> Facility has made attempts for arrangements with emergency response agencies - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(a)(6).</p> <p>9. <input type="checkbox"/> Facility has emergency coordinator on the facility premises or on call - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(b)(5).</p>	<p>COMMENTS</p>
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B. USED OIL STORAGE		COMMENTS
1. <input type="checkbox"/> Tanks/containers exposed to precipitation closed - 10 CSR 25-11.279(2)(F)(5).		
2. <input type="checkbox"/> Adequate aisle space is available - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(a)(5).		
3. <input type="checkbox"/> Storage containers in good condition - 10 CSR 25-11.279(1) incorporating 40 CFR 279.54(b).		
4. <input type="checkbox"/> Secondary containment for containers - 10 CSR 25-11.279(1) incorporating 40 CFR 279.54(c).		
5. <input type="checkbox"/> Secondary containment system contains dike, berm or retaining wall and a floor - 10 CSR 25-11.279(1) incorporating 40 CFR 279.54(c)(1)(i)(ii).		
6. <input type="checkbox"/> Secondary containment system is sufficiently impervious to used oil - 10 CSR 25-11.279(1) incorporating 40 CFR 279.54(c)(2).		
7. <input type="checkbox"/> Secondary containment system has capacity equal to or greater than 10 percent of the containerized waste volume or the volume of the largest container - 10 CSR 25-11.279(2)(F)(2).		
C. CONTINGENCY PLAN		COMMENTS
1. <input type="checkbox"/> Contingency plan maintained for the facility - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(b)(1).		
2. <input type="checkbox"/> Contingency plan describes actions facility personnel must take in response to emergencies, such as fires, explosions - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(b)(2)(i).		
3. <input type="checkbox"/> Contingency plan describes arrangements agreed to by emergency response agencies - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(b)(2)(iii).		
4. <input type="checkbox"/> Contingency plan list names, addresses and phone numbers of all people qualified to act as emergency coordinator - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(b)(2)(iv).		
5. <input type="checkbox"/> Contingency plan includes a list of all emergency equipment and decontamination equipment - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(b)(2)(v).		
6. <input type="checkbox"/> Contingency plan includes an evacuation plan - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(b)(2)(vi).		
7. <input type="checkbox"/> Copy of contingency plan maintained at the facility and submitted to local/state emergency response agencies - 10 CSR 25-11.279(1) incorporating 40 CFR 279.52(b)(3).		
D. TRACKING (SHIPMENTS/ACCEPTANCE)		COMMENTS
1. <input type="checkbox"/> Facility keeps records of each oil shipment accepted for processing/re-refining - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(a).		
2. <input type="checkbox"/> Records include name and address of the transporter that delivered the used oil to the refiner - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(a)(1).		
3. <input type="checkbox"/> Records include the name and address of the generator/processor/refiner that sent the used oil - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(a)(2).		
4. <input type="checkbox"/> Records include the EPA identification number of the transporter that delivered the used oil - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(a)(3).		
5. <input type="checkbox"/> Records include the EPA number of the generator/processor/refiner that sent the used oil - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(a)(4).		
6. <input type="checkbox"/> Records include the quantity of used oil accepted - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(a)(5).		
7. <input type="checkbox"/> Records include the date of acceptance - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(a)(6).		
E. TRACKING (SHIPMENTS/DELIVERY)		COMMENTS
1. <input type="checkbox"/> Facility keeps records of each shipment of used oil from the facility to a used oil burner, processor/re-refiner, or disposal facility - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(b).		
2. <input type="checkbox"/> Records include name and address of transporter - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(b)(1).		
3. <input type="checkbox"/> Records include name and address of the facility receiving the used oil - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(b)(2).		
4. <input type="checkbox"/> Records include EPA identification number of transporter - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(b)(3).		

5. <input type="checkbox"/> Records include EPA identification number of facility receiving the used oil - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(b)(4).	COMMENTS
6. <input type="checkbox"/> Records include the quantity of used oil shipped - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(b)(5).	
7. <input type="checkbox"/> Records include the date of shipment - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(b)(6).	
8. <input type="checkbox"/> On and off-site shipment records maintained for at least three years - 10 CSR 25-11.279(1) incorporating 40 CFR 279.56(b)(7).	
9. <input type="checkbox"/> Facility uses transporter that has obtained an EPA identification number - 10 CSR 25-11.279(1) incorporating 40 CFR 279.58.	

F. OPERATING RECORD

1. <input type="checkbox"/> Written operating record at the facility - 10 CSR 25-11.279(1) incorporating 40 CFR 279.57(a)(1).	COMMENTS
2. <input type="checkbox"/> Operating record includes records and results of used oil analysis - 10 CSR 25-11.279(1) incorporating 40 CFR 279.57(a)(2)(i).	
3. <input type="checkbox"/> Operating record includes summary reports and details of all incidents that required the implementation of the contingency plan - 10 CSR 25-11.279(1) incorporating 40 CFR 279.57(a)(2)(ii).	
4. <input type="checkbox"/> Used oil processor/refiner report submitted on a biennial basis (March 1 of each even numbered year) to the DNR - 10 CSR 25-11.279(1) incorporating 40 CFR 279.57(b).	

CHECKLIST KEY

Check the if in compliance.

Circle the if not in compliance and provide comment.

N/A = Not Applicable.

A shaded item is a serious deviation from the requirements (Class I violation).

An unshaded item is a significant deviation from the requirements (Class II violation unless conditions warrant Class I).

COMMENTS

INSPECTOR'S SIGNATURE

DATE