



Bob Holden, Governor • Stephen M. Mahood, Director

## DEPARTMENT OF NATURAL RESOURCES

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### MEMORANDUM

DATE: September 13, 2004

TO: Regional Offices

FROM: Peter Goode, P.E., Chief, NPDES Permits and Engineering Section  
Water Protection Program

SUBJECT: Creation of an Electronic Tracking System for EPA's No Exposure Certification for Exclusion from NPDES Storm Water Permitting

Last year we began accepting No Exposure Certification forms (EPA NPDES form 3510-11) from qualified permit holders to terminate their storm water permits. In addition, new applicants that qualify for exemption may submit a No Exposure Certification and will not require a storm water discharge permit. These certifications have to be resubmitted every 5 years. We are investigating the most effective method of entering and tracking these applications. Until we have finalized details on this matter we are requesting assistance from the Regional Offices in the following areas.

The original 3510-11 forms will be housed in the Regional Offices. Any originals received in the Central Office will be forwarded to the Region Offices and we will keep a copy.

Please make copies of any requests you are currently holding and forward them to the Central Office's NPDES Permits and Engineering Section. We will be entering the data on these forms into WQIS for the time being. Continue to handle additional requests in this manner.

Termination requests tendered on EPA form 3510-11 from current permit holders should be verified by a field visit. No exposure verification forms sent in by unpermitted facilities may be verified by a field visit if time allows.

Questions or comments may be directed to Richard Laux or Alan Moreau of my staff.

PG:lsm

c: Jim Hull

*Integrity and excellence in all we do*

