

3.7.5 Overview of the Permit/Construction Permits/ Signature Authority

Applicability:

This is applicable to information required in Section 10.00 of Form A and Section 16.00 of Form B (new).

Content:

This is information required on Form A, "Application for Construction or Operating Permit" and Form B (new), "Application for Construction or Operating Permit for Facilities Which Receive Primarily Domestic Waste." The signature is required information and the form is considered incomplete for the purpose of review without this information.

The key regulatory provision related to signature authority for construction permits is 10 CSR 20-6.010(2)(B). All applications for a construction or operating permit must be signed in Section 10.00 of Form A and Section 16.00 of Form B. The following people have authority to provide this signature: 1) an individual with responsibility for the overall operation of the regulated facility or activity (e.g. the CEO of a smaller corporation or the plant manager); 2) an individual having overall responsibility for environmental matters at a privately or corporately owned facility; 3) a general partner or the proprietor if a partnership or sole proprietorship owns or is responsible for the facility; 4) a principal executive officer of a municipal, state, federal or other public facility; and 5) an individual with overall responsibility for environmental matters at a municipal, state, federal or other public facility.

In evaluating the construction permit, the reviewer must check for the appropriate signature. If another signature appears and it is not apparent who this person is or if he or she has signature authority, a telephone call or comment letter will be necessary to the applicant or the person or office that prepared the application. The permit application reviewer needs to document the outcome of a contact with the applicant to verify that the application has been properly signed.

For background purposes, similar signature authority requirements for applications exist for Groundwater Heat Pumps (10 CSR 20-6.070(2)(C), Class III Mineral Resources Injection/Production Wells (10 CSR 20-6.090(2)(C), and Animal Feeding Operation Letters of Approval (10 CSR 20-6.300(6)(E). Permit applications for Concentrated Animal Feeding Operations are issued in accord with 10 CSR 20-6.010 and other applicable permitting regulations (10 CSR 20-6.300(3)(A).

Legal References:

Code of State Regulations

[10 CSR 20-6.010\(2\)\(B\)](#)

Construction and Operating Permits - Permit Applications - Application Signatures

Code of Federal Regulations

[40 CFR 122.22](#)

EPA Administered Programs: The NPDES - Signatories to permit applications and reports (applicable to State programs)

Other Links:

[3.2.6 Site Specific Permits / Signature Authority](#)

[3.3.2.4 General Permits / Signature Authority](#)

3.4.6 Standardized Permits / Signature Authority

[3.5.6 No-Discharge Permits / Signature Authority](#)

Key Words:

signature, signature authority, signing, responsibility, Form A, Form B, construction permits,

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