



Federal §503 Biosolids Electronic Reporting Information

In the 42 states and all territories and tribes where U. S. Environmental Protection Agency (USEPA) administers the Federal biosolids program [40 CFR Part 503], USEPA will require biosolids generators to submit the 2016 annual reports electronically by 19 February 2017. National Pollutant Discharge Elimination System (NPDES) regulated entities that need to submit this report include:

- Class I sludge management facilities;
- POTWs (as defined in 40 CFR 501.2) with a design flow rate equal to or greater than one million gallons per day; and
- POTWs that serve 10,000 people or more.

Starting this cycle, Part 503 annual report filers will electronically transmit their reports using USEPA's NPDES electronic reporting (eReporting) tool called "NeT" (<https://www.epa.gov/sites/production/files/2016-01/documents/netfactsheet.pdf>). The USEPA will offer multiple training opportunities for states and biosolids generators and preparers to help them meet the deadline. USEPA's NeT is accessed through Central Data Exchange (CDX) at <https://cdx.epa.gov/>.

A biosolids generator may request a waiver from electronic reporting [see 40 CFR § 127.15]. If a waiver is granted, these generators will submit a paper-based annual program report. The information from the paper-based report will be manually entered by USEPA.

USEPA is expected to mail postcards with basic information and instructions on how to get started by the end of 2016. They created a new unique NPDES ID for each Part 503 annual report filer, which will be used in NeT to file the annual reports. A facility's NPDES ID will be on the postcard. A permit administrator or certifier from each covered facility must initially request access to this new NPDES ID in order to report. The NPDES eReporting Help Desk is prepared to approve the initial request for access to the NPDES ID. This will be achieved by comparing the organization of the permit administrator/certifier to the organization on file associated with the NPDES ID.

USEPA's plan for training includes web postings and live demonstrations via webinar. In addition, they are creating video tutorials that will be available on the USEPA You Tube Channel, a Biosolids: NeT user's guide, and a quick start brochure. Links to the videos and the other material will be on the NeT Zendesk site (epanet.zendesk.com/hc/en-us) and NPDES eReporting website (www.epa.gov/compliance/npdes-ereporting).

Permittees must go to NeT Zendesk to register for a webinar based training (<https://epanet.zendesk.com/hc/en-us/articles/235008088-Biosolids-Training-Schedule>). The training will explain the CDX registration process, how to complete the NPDES ID security form, and provide a demo of how to complete and submit the electronic Part 503 annual report. Information on the trainings will be sent via email to the biosolids generators.



MISSOURI
DEPARTMENT OF
NATURAL RESOURCES

Biosolids/Sludge Reporting Information

Division of Environmental Quality
Water Protection Program

01/2017

Biosolids Generators and Preparers Training dates/times:

- January 10, 2017 1:30 pm – 3:30 pm Eastern
- January 11, 2017 9:00 am – 11:00 am Eastern
- January 17, 2017 9:00 am – 11:00 am Eastern
- January 18, 2017 1:30 pm – 3:30 pm Eastern

Communications will occur through GovDelivery. To subscribe, generators/preparers can go to epanet.zendesk.com, and under Biosolids Permit select “Biosolids Email Subscription.”

Additional Resources:

NPDES eReporting website: www.epa.gov/compliance/npdes-ereporting

NeT Zendesk: epanet.zendesk.com/hc/en-us

Help Desk Toll Free: 1-877-227-8965

Help Desk email: NPDESeReporting@epa.gov

If you have any questions, comments or concerns for USEPA, please do not hesitate to contact:

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State of Missouri Biosolids/Sludge Reporting Information

Within the State of Missouri, many facilities report sludge as part of their permit requirements. For those facilities subject to the Missouri Department of Natural Resources’ (MDNR’s) Standard Condition Part III, Form S will still be required to be submitted to the department. Not all the facilities subject to this standard condition are federally regulated under §503. While the federal and state requirements are not under the same authority, the information collected is similar. Staff recommends permittees who are regulated by §503 fill out MDNR’s Form S first as one can use the information collected on that form for data entry into USEPA’s NeT system.

For those facilities not subject to §503, reporting will continue to be required via paper submittal unless the facility registers to use MDNR’s electronic Discharge Monitoring Report (eDMR) system, where one can attach reports, or another system or functionality implemented by MDNR.

Missouri Department of Natural Resources

Water Protection Program

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855-789-3889 or 573-526-2082

<http://dnr.mo.gov/env/wpp/permits/index.html>
