Part III – Sludge and Biosolids from Domestic and Industrial Wastewater Treatment Facilities

Section A – General Requirements

1. This permit pertains to sludge requirements under the Missouri Clean Water Law and regulation for domestic wastewater and industrial process wastewater. This permit also incorporates applicable federal sludge disposal requirements under 40 CFR 503 for domestic wastewater. The Environmental Protection Agency (EPA) has principal authority for permitting and enforcement of the federal sludge regulations under 40 CFR 503 for domestic wastewater. EPA has reviewed and accepted these standard sludge conditions. EPA may choose to issue a separate sludge addendum to this permit or a separate federal sludge permit at their discretion to further address the federal requirements.

2. These PART III Standard Conditions apply only to sludge and biosolids generated at domestic wastewater treatment facilities, including public owned treatment works (POTW), privately owned facilities and sludge or biosolids generated at industrial facilities.

3. Sludge and Biosolids Use and Disposal Practices:
   a. The permittee is authorized to operate the sludge and biosolids treatment, storage, use, and disposal facilities listed in the facility description of this permit.
   b. The permittee shall not exceed the design sludge volume listed in the facility description and shall not use sludge disposal methods that are not listed in the facility description, without prior approval of the permitting authority.
   c. The permittee is authorized to operate the storage, treatment or generating sites listed in the Facility Description section of this permit.

4. Sludge Received from other Facilities:
   a. Permittees may accept domestic wastewater sludge from other facilities including septic tank pumpings from residential sources as long as the design sludge volume is not exceeded and the treatment facility performance is not impaired.
   b. The permittee shall obtain a signed statement from the sludge generator or hauler that certifies the type and source of the sludge.

5. These permit requirements do not supersede nor remove liability for compliance with county and other local ordinances.

6. These permit requirements do not supersede nor remove liability for compliance with other environmental regulations such as odor emissions under the Missouri Air Pollution Control Law and regulations.

7. This permit may (after due process) be modified, or alternatively revoked and reissued, to comply with any applicable sludge disposal standard or limitation issued or approved under Section 405(d) of the Clean Water Act under Chapter 644 RS Mo.

8. In addition to STANDARD CONDITIONS, the department may include sludge limitations in the special conditions portion or other sections of a site specific permit.

9. Alternate Limits in the Site Specific Permit.
   Where deemed appropriate, the department may require an individual site specific permit in order to authorize alternate limitations:
   a. A site specific permit must be obtained for each operating location, including application sites.
   b. To request a site specific permit, an individual permit application, permit fee, and supporting documents shall be submitted for each operating location. This shall include a detailed sludge/biosolids management plan or engineering report.

10. Exceptions to these Standard Conditions may be authorized on a case-by-case basis by the department, as follows:
    a. The department will prepare a permit modification and follow permit notice provisions as applicable under 10 CSR 20-6.020, 40 CFR 124.10, and 40 CFR 501.15(a)(2)(ix)(E). This includes notification of the owner of the property located adjacent to each land application site, where appropriate.
    b. Exceptions cannot be granted where prohibited by the federal sludge regulations under 40 CFR 503.
Section B – Definitions

1. Best Management Practices include agronomic loading rates, soil conservation practices and other site restrictions.
2. Biosolids means organic fertilizer or soil amendment produced by the treatment of domestic wastewater sludge.
3. Biosolids land application facility is a facility where biosolids are spread onto the land at agronomic rates for production of food or fiber. The facility includes any structures necessary to store the biosolids until soil, weather, and crop conditions are favorable for land application.
4. Class A biosolids means a material that has met the Class A pathogen reduction requirements or equivalent treatment by a Process to Further Reduce Pathogens (PFRP) in accordance with 40 CFR 503.
5. Class B biosolids means a material that has met the Class B pathogen reduction requirements or equivalent treatment by a Process to Significantly Reduce Pathogens (PFRP) in accordance with 40 CFR 503.
6. Domestic wastewater means wastewater originating from the sanitary conveniences of residences, commercial buildings, factories and institutions; or co-mingled sanitary and industrial wastewater processed by a (POTW) or a privately owned facility.
7. Industrial wastewater means any wastewater, also known as process water, not defined as domestic wastewater. Per 40 CFR Part 122, process water means any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct, or waste product.
8. Mechanical treatment plants are wastewater treatment facilities that use mechanical devices to treat wastewater, including septic tanks, sand filters, extended aeration, activated sludge, contact stabilization, trickling filters, rotating biological discs, and other similar facilities. It does not include wastewater treatment lagoons and constructed wetlands for wastewater treatment.
9. Operating location as defined in 10 CSR 20-2.010 is all contiguous lands owned, operated or controlled by one (1) person or by two (2) or more persons jointly or as tenants in common.
10. Plant Available Nitrogen (PAN) is the nitrogen that will be available to plants during the growing season after biosolids application.
11. Public contact site is land with a high potential for contact by the public. This includes, but is not limited to, public parks, ball fields, cemeteries, plant nurseries, turf farms, and golf courses.
12. Sludge is the solid, semisolid, or liquid residue removed during the treatment of wastewater. Sludge includes septage removed from septic tanks or equivalent facilities. Sludge does not include carbon coal byproducts (CCBs)
13. Sludge lagoon is part of a mechanical wastewater treatment facility. A sludge lagoon is an earthen basin that receives sludge that has been removed from a wastewater treatment facility. It does not include a wastewater treatment lagoon or sludge treatment units that are not a part of a mechanical wastewater treatment facility.
14. Septage is the material pumped from residential septic tanks and similar treatment works (with a design population of less than 150 people). The standard for biosolids from septage is different from other sludges.

Section C – Mechanical Wastewater Treatment Facilities

1. Sludge shall be routinely removed from wastewater treatment facilities and handled according to the permit facility description and sludge conditions of this permit.
2. The permittee shall operate the facility so that there is no sludge discharged to waters of the state.
3. Mechanical treatment plants shall have separate sludge storage compartments in accordance with 10 CSR 20, Chapter 8. Failure to remove sludge from these storage compartments on the required design schedule is a violation of this permit.

Section D – Sludge Disposed at Other Treatment Facility or Contract Hauler

1. This section applies to permittees that haul sludge to another treatment facility for disposal or use contract haulers to remove and dispose of sludge.
2. Permittees that use contract haulers are responsible for compliance with all the terms of this permit including final disposal, unless the hauler has a separate permit for sludge or biosolids disposal issued by the department; or the hauler transports the sludge to another permitted treatment facility.
3. Haulers who land apply septage must obtain a state permit.
4. Testing of sludge, other than total solids content, is not required if sludge is hauled to a municipal wastewater treatment facility or other permitted wastewater treatment facility, unless it is required by the accepting facility.

Section E – Incineration of Sludge

1. Sludge incineration facilities shall comply with the requirements of 40 CFR 503 Subpart E; air pollution control regulations under 10 CSR 10; and solid waste management regulations under 10 CSR 80.
2. Permittee may be authorized under the facility description of this permit to store incineration ash in lagoons or ash ponds. This permit does not authorize the disposal of incineration ash. Incineration ash shall be disposed in accordance with 10 CSR 80; or if the ash is determined to be hazardous with 10 CSR 25.
3. In addition to normal sludge monitoring, incineration facilities shall report the following as part of the annual report, quantity of sludge incinerated, quantity of ash generated, quantity of ash stored, and ash used or disposal method, quantity, and location. Permittee shall also provide the name of the disposal facility and the applicable permit number.

Section F – Surface Disposal Sites and Sludge Lagoons

1. Surface disposal sites of domestic facilities shall comply with the requirements in 40 CFR 503 Subpart C; air pollution control regulations under 10 CSR 10; and solid waste management regulations under 10 CSR 80.
2. Sludge storage lagoons are temporary facilities and are not required to obtain a permit as a solid waste management facility under 10 CSR 80. In order to maintain sludge storage lagoons as storage facilities, accumulated sludge must be removed routinely, but not less than once every two years unless an alternate schedule is approved in the permit. The amount of sludge removed will be dependent on sludge generation and accumulation in the facility. Enough sludge must be removed to maintain adequate storage capacity in the facility.
   a. In order to avoid damage to the lagoon seal during cleaning, the permittee may leave a layer of sludge on the bottom of the lagoon, upon prior approval of the department; or
   b. Permittee shall close the lagoon in accordance with Section H.

Section G – Land Application

1. The permittee shall not land apply sludge or biosolids unless land application is authorized in the facility description or the special conditions of the issued NPDES permit.
2. Land application sites within a 20 miles radius of the wastewater treatment facility are authorized under this permit when biosolids are applied for beneficial use in accordance with these standard conditions unless otherwise specified in a site specific permit. If the permittee’s land application site is greater than a 20 mile radius of the wastewater treatment facility, approval must be granted from the department.
3. Land application shall not adversely affect a threatened or endangered species or its designated critical habitat.
4. Biosolids shall not be applied unless authorized in this permit or exempted under 10 CSR 20, Chapter 6.
   a. This permit does not authorize the land application of domestic sludge except for when sludge meets the definition of biosolids.
   b. This permit authorizes “Class A or B” biosolids derived from domestic wastewater and/or process water sludge to be land applied onto grass land, crop land, timber or other similar agricultural or silviculture lands at rates suitable for beneficial use as organic fertilizer and soil conditioner.
5. Public Contact Sites:
   Permittees who wish to apply Class A biosolids to public contact sites must obtain approval from the department after two years of proper operation with acceptable testing documentation that shows the biosolids meet Class A criteria. A shorter length of testing will be allowed with prior approval from the Department. Authorization for land applications must be provided in the special conditions section of this permit or in a separate site specific permit.
   a. After Class B biosolids have been land applied, public access must be restricted for 12 months.
   b. Class B biosolids are only land applied to root crops, home gardens or vegetable crops whose edible parts will not be for human consumption.
6. Agricultural and Silvicultural Sites:

Septage – Based on Water Quality guide 422(WQ422) published by the University of Missouri

a. Haulers that land apply septage must obtain a state permit

b. Do not apply more than 30,000 gallons of septage per acre per year.

c. Septage tanks are designed to retain sludge for one to three years which will allow for a larger reduction in pathogens and vectors, as compared to other mechanical type treatment facilities.

d. To meet Class B sludge requirements, maintain septage at 12 pH for at least thirty (30) minutes before land application. 50 pounds of hydrated lime shall be added to each 1,000 gallons of septage in order to meet pathogen and vector stabilization for septage biosolids applied to crops, pastures or timberland.

e. Lime is to added to the pump truck and not directly to the septic tanks, as lime would harm the beneficial bacteria of the septic tank.

Biosolids - Based on Water Quality guide 423, 424, and 425 (WQ423, WQ424, WQ425) published by the University of Missouri:

a. Biosolids shall be monitored to determine the quality for regulated pollutants

b. The number of samples taken is directly related to the amount of sludge produced by the facility (See Section I of these Standard Conditions). Report as dry weight unless otherwise specified in the site specific permit. Samples should be taken only during land application periods. When necessary, it is permissible to mix biosolids with lower concentrations of biosolids as well as other suitable department approved material to reach the maximum concentration of pollutants allowed.

c. Table 1 gives the maximum concentration allowable to protect water quality standards

**Table 1**

<table>
<thead>
<tr>
<th>Pollutant</th>
<th>Biosolids ceiling concentration¹</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arsenic</td>
<td>75</td>
</tr>
<tr>
<td>Cadmium</td>
<td>85</td>
</tr>
<tr>
<td>Copper</td>
<td>4,300</td>
</tr>
<tr>
<td>Lead</td>
<td>840</td>
</tr>
<tr>
<td>Mercury</td>
<td>57</td>
</tr>
<tr>
<td>Molybdenum</td>
<td>75</td>
</tr>
<tr>
<td>Nickel</td>
<td>420</td>
</tr>
<tr>
<td>Selenium</td>
<td>100</td>
</tr>
<tr>
<td>Zinc</td>
<td>7,500</td>
</tr>
</tbody>
</table>

¹Land application is not allowed if the sludge concentration exceeds the maximum limits for any of these pollutants

d. The low metal concentration biosolids has reduced requirements because of its higher quality and can safely be applied for 100 years or longer at typical agronomic loading rates. (See Table 2)
Table 2

<table>
<thead>
<tr>
<th>Pollutant</th>
<th>Biosolids Low Metal Concentration&lt;sup&gt;1&lt;/sup&gt;</th>
<th>Milligrams per kilogram dry weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arsenic</td>
<td></td>
<td>41</td>
</tr>
<tr>
<td>Cadmium</td>
<td></td>
<td>39</td>
</tr>
<tr>
<td>Copper</td>
<td></td>
<td>1,500</td>
</tr>
<tr>
<td>Lead</td>
<td></td>
<td>300</td>
</tr>
<tr>
<td>Mercury</td>
<td></td>
<td>17</td>
</tr>
<tr>
<td>Nickel</td>
<td></td>
<td>420</td>
</tr>
<tr>
<td>Selenium</td>
<td></td>
<td>36</td>
</tr>
<tr>
<td>Zinc</td>
<td></td>
<td>2,800</td>
</tr>
</tbody>
</table>

<sup>1</sup>You may apply low metal biosolids without tracking cumulative metal limits, provided the cumulative application of biosolids does not exceed 500 dry tons per acre.

c. Each pollutant in Table 3 has an annual and a total cumulative loading limit, based on the allowable pounds per acre for various soil categories.

Table 3

<table>
<thead>
<tr>
<th>Pollutant</th>
<th>CEC 15+</th>
<th>CEC 5 to 15</th>
<th>CEC 0 to 5</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Annual</td>
<td>Total&lt;sup&gt;1&lt;/sup&gt;</td>
<td>Annual</td>
</tr>
<tr>
<td>Arsenic</td>
<td>1.8</td>
<td>36.0</td>
<td>1.8</td>
</tr>
<tr>
<td>Cadmium</td>
<td>1.7</td>
<td>35.0</td>
<td>0.9</td>
</tr>
<tr>
<td>Copper</td>
<td>66.0</td>
<td>1,335.0</td>
<td>25.0</td>
</tr>
<tr>
<td>Lead</td>
<td>13.0</td>
<td>267.0</td>
<td>13.0</td>
</tr>
<tr>
<td>Mercury</td>
<td>0.7</td>
<td>15.0</td>
<td>0.7</td>
</tr>
<tr>
<td>Nickel</td>
<td>19.0</td>
<td>347.0</td>
<td>19.0</td>
</tr>
<tr>
<td>Selenium</td>
<td>4.5</td>
<td>89.0</td>
<td>4.5</td>
</tr>
<tr>
<td>Zinc</td>
<td>124.0</td>
<td>2,492.0</td>
<td>50.0</td>
</tr>
</tbody>
</table>

<sup>1</sup>Total cumulative loading limits for soils with equal or greater than 6.0 pH (salt based test) or 6.5 pH (water based test)

Table 4 - Guidelines for land application of other trace substances<sup>1</sup>

<table>
<thead>
<tr>
<th>Cumulative Loading</th>
<th>Pollutant</th>
<th>Pounds per acre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aluminum</td>
<td></td>
<td>4,000&lt;sup&gt;2&lt;/sup&gt;</td>
</tr>
<tr>
<td>Beryllium</td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>Cobalt</td>
<td></td>
<td>50</td>
</tr>
<tr>
<td>Fluoride</td>
<td></td>
<td>800</td>
</tr>
<tr>
<td>Manganese</td>
<td></td>
<td>500</td>
</tr>
<tr>
<td>Silver</td>
<td></td>
<td>200</td>
</tr>
<tr>
<td>Tin</td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td>Dioxin</td>
<td></td>
<td>(10 ppt in soil)&lt;sup&gt;3&lt;/sup&gt;</td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


<sup>2</sup>This applies for a soil with a pH between 6.0 and 7.0 (salt based test) or a pH between 6.5 to 7.5 (water based test). Case-by-case review is required for higher pH soils.


<sup>4</sup>Case by case review. Concentrations in sludge should not exceed the 95<sup>th</sup> percentile of the National Sewage Sludge Survey, EPA, January 2009.
Best Management Practices – Based on Water Quality guide 426(WQ426) published by the University of Missouri

a. Use best management practices when applying biosolids.

b. Biosolids cannot discharge from the land application site.

c. Biosolid application is subject to the Missouri Department of Agriculture State Milk Board concerning grazing restrictions of lactating dairy cattle.

d. Biosolid application must be in accordance with section 4 of the Endangered Species Act.

e. Do not apply more than the agronomic rate of nitrogen needed.

f. The applicator must document the Plant Available Nitrogen (PAN) loadings, available nitrogen in the soil and crop removals unless the nitrogen content of the biosolids does not exceed 50,000 milligrams per kilogram of total nitrogen on a dry weight basis and biosolids application rate is less than two dry tons per acre per year.

i. PAN can be determined as follows and is in accordance with WQ426

\[
\text{PAN} = (\text{Nitrate} + \text{nitrite nitrogen}) + (\text{organic nitrogen} \times 0.2) + (\text{ammonia nitrogen} \times \text{volatilization factor})
\]

\[
\text{Volatilization factor is 0.7 for surface application and 1 for subsurface application.}
\]

g. Buffer zones are as follows:

i. 300 feet of a water supply well, sinkhole, lake, pond, water supply reservoir or water supply intake in a stream;

ii. 300 feet of a losing stream, no discharge stream, stream stretches designated for whole body contact recreation, wild and scenic rivers, Ozark National Scenic Riverways or outstanding state resource waters as listed in the Water Quality Standards, 10 CSR 20-7.031;

iii. 150 feet if dwellings;

iv. 100 feet of wetlands or permanent flowing streams;

v. 50 feet of a property line or other waters of the state, including intermittent flowing streams.

h. Slope limitation for application sites are as follows:

i. A slope 0 to 6 percent has no rate limitation

ii. Applied to a slope 7 to 12 percent, the applicator may apply biosolids when soil conservation practices are used to meet the minimum erosion levels

iii. Slopes > 12, apply biosolids only when grass is vegetated and maintained with at least 80 percent ground cover at a rate of two dry tons per acre per year or less.

i. No biosolids may be land applied in an area that it is reasonably certain that pollutants will be transported into waters of the state.

j. Do not apply biosolids to sites with soil that is snow covered, frozen or saturated with liquid without prior approval by the department.

k. Biosolids / sludge applicators must keep detailed records up to five years.

Section H – Closure Requirements

1. This section applies to all wastewater facilities (mechanical, industrial, and lagoons) and sludge or biosolids storage and treatment facilities and incineration ash ponds. It does not apply to land application sites.

2. Permittees of a domestic wastewater facility who plan to cease operation must obtain department approval of a closure plan which addresses proper removal and disposal of all residues, including sludge, biosolids. Mechanical plants, sludge lagoons, ash ponds and other storage structures must obtain approval of a closure plan from the department. Permittee must maintain this permit until the facility is closed in accordance with the approved closure plan per 10 CSR 20 – 6. 010 and 10 CSR 20 – 6.015.

3. Residuals that are left in place during closure of a lagoon or earthen structure or ash pond shall not exceed the agricultural loading rates as follows:

a. Residuals shall meet the monitoring and land application limits for agricultural rates as referenced in Section H of these standard conditions.

b. If a wastewater treatment lagoon has been in operation for 15 years or more without sludge removal, the sludge in the lagoon qualifies as a Class B biosolids with respect to pathogens due to anaerobic digestion, and testing for fecal coliform is not required. For other lagoons, testing for
fecal coliform is required to show compliance with Class B biosolids limitations. In order to reach Class B biosolids requirements, fecal coliform must be less than 2,000,000 colony forming units or 2,000,000 most probable number. All fecal samples must be presented as geometric mean per gram.

4. When closing a domestic wastewater treatment lagoon with a design treatment capacity equal or less than 150 persons, the residuals are considered “septage” under the similar treatment works definition. See Section B of these standard conditions. Under the septage category, residuals may be left in place as follows:
   a. Testing for metals or fecal coliform is not required
   b. If the wastewater treatment lagoon has been in use for less than 15 years, mix lime with the sludge at a rate of 50 pounds of hydrated lime per 1000 gallons (134 cubic feet) of sludge.
   c. The amount of sludge that may be left in the lagoon shall be based on the plant available nitrogen (PAN) loading. 100 dry tons/acre of sludge may be left in the basin without testing for nitrogen. If 100 dry tons/acre or more will be left in the lagoon, test for nitrogen and determine the PAN using the calculation above. Allowable PAN loading is 300 pounds/acre.

5. Residuals left within the domestic lagoon shall be mixed with soil on at least a 1 to 1 ratio, the lagoon berm shall be demolished, and the site shall be graded and contain ≥70% vegetative density over 100% of the site so as to avoid ponding of storm water and provide adequate surface water drainage without creating erosion.

6. Lagoons and/or earthen structure and/or ash pond closure activities shall obtain a storm water permit for land disturbance activities that equal or exceed one acre in accordance with 10 CSR 20-6.200

7. When closing a mechanical wastewater and/or industrial process wastewater plant; all sludge must be cleaned out and disposed of in accordance with the department approved closure plan before the permit for the facility can be terminated.
   a. Land must be stabilized which includes any grading, alternate use or fate upon approval by the department, remediation, or other work that exposes sediment to stormwater per 10 CSR 20-6.200. The site shall be graded and contain ≥70% vegetative density over 100% of the site, so as to avoid ponding of storm water and provide adequate surface water drainage without creating erosion.
   b. Per 10 CSR 20-6.015(4)(B)6, Hazardous Waste shall not be land applied or disposed during industrial and mechanical plant closures unless in accordance with Missouri Hazardous Waste Management Law and Regulations under 10 CSR 25.
   c. After demolition of the mechanical plant / industrial plant, the site must only contain clean fill defined in RSMo 260.200 (5) as uncontaminated soil, rock, sand, gravel, concrete, asphaltic concrete, cinderblocks, brick, minimal amounts of wood and metal, and inert solids as approved by rule or policy of the department for fill or other beneficial use. Other solid wastes must be removed.

8. If sludge from the domestic lagoon or mechanical treatment plant exceeds agricultural rates under Section G and/or H, a landfill permit or solid waste disposal permit must be obtained if the permittee chooses to seek authorization for on-site sludge disposal under the Missouri Solid Waste Management Law and regulations per 10 CSR 80, and the permittee must comply with the surface disposal requirements under 40 CFR 503, Subpart C.

Section I – Monitoring Frequency

1. At a minimum, sludge or biosolids shall be tested for volume and percent total solids on a frequency that will accurately represent sludge quantities produced and disposed. Please see the table below.
### Table 5

<table>
<thead>
<tr>
<th>Design Sludge Production (dry tons per year)</th>
<th>Monitoring Frequency (See notes 1 and 2)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Metals, Pathogens and Vectors</td>
</tr>
<tr>
<td></td>
<td>Nitrogen TKN1</td>
</tr>
<tr>
<td></td>
<td>Nitrogen PAN2</td>
</tr>
<tr>
<td></td>
<td>Priority Pollutants and TCLP3</td>
</tr>
<tr>
<td>0 to 100</td>
<td>1 per year</td>
</tr>
<tr>
<td>101 to 200</td>
<td>1 per year</td>
</tr>
<tr>
<td>201 to 1,000</td>
<td>biannual</td>
</tr>
<tr>
<td>1,001 to 10,000</td>
<td>quarterly</td>
</tr>
<tr>
<td>10,001 +</td>
<td>1 per month</td>
</tr>
</tbody>
</table>

1 Test total Kjeldahl nitrogen, if biosolids application is 2 dry tons per acre per year or less
2 Calculate plant available nitrogen, if biosolids application is more than 2 dry tons per acre per year.
3 Priority pollutants (40 CFR 122.21, Appendix D, Tables II and III) and toxicity characteristic leaching procedure (40 CFR 261.24) is required only for permit holders that must have a pre-treatment program.
4 One sample for each 1,000 dry tons of sludge.

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**Note 1:** Total solids: A grab sample of sludge shall be tested one per day during land application periods for percent total solids. This data shall be used to calculate the dry tons of sludge applied per acre.

**Note 2:** Total Phosphorus: Total phosphorus and total potassium shall be tested at the same monitoring frequency as metals.

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2. If you own a wastewater treatment lagoon or sludge lagoon that is cleaned out once a year or less, you may choose to sample only when the sludge is removed or the lagoon is closed. Test one composite sample for each 100 dry tons of sludge or biosolids removed from the lagoon during the year within the lagoon at closing. Composite sample must represent various areas at one-foot depth.

3. Additional testing may be required in the special conditions or other sections of the permit. Permittees receiving industrial wastewater may be required to conduct additional testing upon request from the department.

4. At this time, the Department recommends monitoring requirements shall be performed in accordance with, “POTW Sludge Sampling and Analysis Guidance Document,” United States Environmental Protection Agency; August 1989, and the subsequent revisions.

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**Section J – Record Keeping and Reporting Requirements**

1. The permittee shall maintain records on file at the facility for at least five years for the items listed in these standard conditions and any additional items in the Special Conditions section of this permit. This shall include dates when the sludge facility is checked for proper operation, records of maintenance and repairs and other relevant information.

2. Reporting period
   a. By January 28th of each year, an annual report shall be submitted for the previous calendar year period for all mechanical wastewater treatment facilities, sludge lagoons, and sludge or biosolids disposal facilities.
   b. Permittees with wastewater treatment lagoons shall submit the above annual report only when sludge or biosolids are removed from the lagoon during the report period or when the lagoon is closed.

3. Report Forms. The annual report shall be submitted on report forms provided by the department or equivalent forms approved by the department.

4. Reports shall be submitted as follows:
   Major facilities (those serving 10,000 persons or 1 million gallons per day) shall report to both the department and EPA. Other facilities need to report only to the department. Reports shall be submitted to the addresses listed as follows:

   DNR regional office listed in your permit
   (see cover letter of permit)
   ATTN: Sludge Coordinator
5. Annual report Contents. The annual report shall include the following:
   a. Sludge and biosolids testing performed. Include a copy or summary of all test results, even if not required by the permit.
   b. Sludge or biosolids quantity shall be reported as dry tons for quantity generated by the wastewater treatment facility, the quantity stored on site at the end of the year, and the quantity used or disposed.
   c. Gallons and % solids data used to calculate the dry ton amounts.
   d. Description of any unusual operating conditions.
   e. Final disposal method, dates, and location, and person responsible for hauling and disposal.
      i. This must include the name, address for the hauler and sludge facility. If hauled to a municipal wastewater treatment facility, sanitary landfill, or other approved treatment facility, give the name of that facility.
      ii. Include a description of the type of hauling equipment used and the capacity in tons, gallons, or cubic feet.
   f. Contract Hauler Activities
      If contract hauler, provide a copy of a signed contract from the contractor. Permittee shall require the contractor to supply information required under this permit for which the contractor is responsible. The permittee shall submit a signed statement from the contractor that he has complied with the standards contained in this permit, unless the contract hauler has a separate sludge or biosolids use permit.
   g. Land Application Sites:
      i. Report the location of each application site, the annual and cumulative dry tons/acre for each site, and the landowners name and address. The location for each spreading site shall be given as a legal description for nearest ¼, ¼, Section, Township, Range, and county, or UTM coordinates. If biosolids application exceeds 2 dry tons/acre/year, reports biosolids nitrogen results, Plant Available Nitrogen (PAN) in pounds/acre, crop nitrogen requirement.
      ii. If the “Low Metals” criteria are exceeded, report the annual and cumulative pollutant loading rates in pounds per acre for each applicable pollutant, and report the percent of cumulative pollutant loading which has been reached at each site.
      iii. Report the method used for compliance with pathogen and vector attraction requirements.
      iv. Report soil test results for pH, CEC, and phosphorus. If none was tested during the year, report the last date when tested and results.