



Missouri Department of dnr.mo.gov

NATURAL RESOURCES

Michael L. Parson, Governor

Carol S. Comer, Director

AUG 14 2019

Mr. Tom Wright, Presiding Commissioner
Region T – Lake of the Ozarks SWMD
Miller County Courthouse
P.O. Box 12
Tuscumbia, MO 65082

RE: July 1, 2016 through July 30, 2018 Performance Audit

Dear Mr. Wright:

The Missouri Department of Natural Resources' Waste Management Program (WMP) has received the final Independent Accountants' Report Performance Audit of Region T Lake of the Ozarks Solid Waste Management District (District), conducted by McBride, Lock & Associates, LLC of Kansas City, Missouri. The performance audit of District "T" was completed in accordance with 260.325.10, RSMo.

We have reviewed the findings made by the accounting firm and the District's responses to those findings. We have prepared a list of recommended actions (enclosed) that we recommend the District take to correct problems identified in the audit. Our recommended actions are addressed in the same order as the issues in the accountants' report.

Your response to our recommended actions should be submitted in writing to WMP within 90 days of this letter's date. We will be able to review your response more quickly if you follow the same order as the list of recommended actions.

After the WMP receives your written comments regarding the recommended actions, WMP will contact you to reach a final resolution of the audit findings.

We appreciate your assistance with these auditing efforts. If you have any questions, please contact Ms. Debbie Ickes at Missouri Department of Natural Resources, Waste Management Program, P.O. Box 176, Jefferson City, MO 65102, by phone at (573) 526-3937 or by email at debbie.ickes@dnr.mo.gov.

Sincerely,

WASTE MANAGEMENT PROGRAM

Richard A. Kempker, Chief
Operations Section

Enclosure

c: Mr. Derrick Standley, Planner, Lake of the Ozarks SWMD



**Performance Audit Follow-up
Region T – Solid Waste Management District
July 1, 2016 through June 30, 2018**

1. Compliance with Missouri Sunshine Law

Auditor Recommendation:

We recommend the District include a listing of members who were absent in the minutes along with all other items which are stipulated by the Missouri Sunshine Law to ensure that they are complete and accurate. The Board should ensure the District complies with these requirements.

District Response:

The District agreed with the finding and the recommendation. A board members absent line was added to the meeting minutes template.

WMP Response:

WMP agrees with the auditor's recommendation.

WMP Recommendation:

Compliance with state law related to open public records is a condition of the grant award. WMP requests copies of the next board meeting minutes be submitted to WMP within 90 days, to show the changes have been made per the District response.

2. Management Structure Not Compliant With State Statutes or District Bylaws

Auditor Recommendation:

We recommend the District revise their bylaws to reflect the current management structure including the office term for council and executive board members. Additionally, we recommend the District increase its efforts to encourage all cities and counties within the District to provide representation on the council to ensure compliance with state statutes and bylaws.

District Response:

The District agreed with the finding and recommendation. The bylaws have been updated to show the correct number of council and executive board members.

WMP Response:

WMP agrees with the auditor's recommendation.

WMP Recommendation:

WMP requests the District provide, within 90 days, a copy of the bylaws compliant with 260.315, RSMo. Per the General Terms & Conditions I.A.11, District grant or subgrant funds may be withheld or may be required to be repaid to the SWMP if the District has an unresolved audit with significant findings or questioned costs.

3. Identification of the DNR as a Funding Source Not Included on Equipment

Auditor Recommendation:

We recommend the District follow the DNR GTC and ensure equipment properly identifies the DNR as a funding source when applicable.

District Response:

The District agreed with the finding and recommendation. The District Planner is picking up stickers which identify DNR as a funding source and they will be put on the equipment.

WMP Response:

WMP agrees with the auditor's recommendation.

WMP Recommendation:

WMP recommends the District provides, within the next 90 days, a copy of the District property records/equipment inventory showing the serial number or identification number of the equipment and also a picture of the equipment tagged with the serial number or identification number and source of funding. If the source of funding signage is separate from the equipment tag, please provide a picture for the applicable projects. Furthermore, District monitoring and on-site visits pertaining to subgrantee projects should include inspection of equipment and proper tagging/identification.

4. Quarterly and Final Project Reports Not Timely Filed

Auditor Recommendation:

We recommend the District follow the CS Rs and ensure quarterly and final project reports are timely prepared and submitted to the DNR within required timeframes.

District Response:

The District agreed with the finding and recommendation. The District will ensure quarterly and final reports are timely submitted in the future.

WMP Response:

WMP agrees with the auditor's recommendation.

WMP Recommendation:

The District shall submit District and District Subgrantee information within thirty (30) days after the end of each state fiscal year quarter. The executive board shall retain all records and supporting documents directly related to the funds and projects for a period of three (3) years from the date of submission.