

Bootheel Solid Waste Management District

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AUDIT RESOLUTIONS May 19, 2009

- 1. Failure to Maintain Required Organizational Documents.**
We have properly executed resolutions in files of all communities over 500.

We have an effective management structure in that the Presiding Commissioner of each County appoints their representative to serve on the Solid Waste Management Board.

We await the direction of the Solid Waste Management Program to Advise any further action the board should take.

- 2. Districts Quarterly Project Financial Summary**
The Executive Board, Planner, Financial Officer does ensure accounting system is in compliance With 10CSR 80-9.050.

Financial Officer has added appropriate lines to make the form compatible with items needed to be reported in order to balance with bank statements. All reports sent in since June 30th 2007 have been accepted by SWMP as being accurate.



- 3. Unapproved Equipment Purchases**
The Exec Board will approve modification of FFA To read: Recipient will not make any unauthorized Purchases.

In addition the Regional Planner when notifying all grant recipients of their award that they will not make any unauthorized purchases.

District will maintain adequate written approval of all Budget items.

- 4. District did not obtain required security interest in Equip.**
No modifications will be made at this time.
Requested lien on both vehicles.
Both vehicles were listed on UCCs rather than lien. Policy

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in place was not adhered to, will be in future.

5. **DNR logo not visible on equipment.**
Logos on inside equipment is visible. Logos on outside equipment were not water proof and washed off. Have ordered water proof logos and will be placing on all outside equipment in the next few weeks.
6. **Inventory Records are incomplete.**
Inventory has been in place, however needed additional information which has been added, making them complete. Inventory taken every even year.
7. **Equipment Purchases failed to meet Procurement Req.**
Project Manager searched internet, called dealers who may have the same equipment and could not locate any equipment dealers who carried this item.
Regional Planner called several dealers without any success. District requires sub grantee to seek competitive bids when ever possible.
8. **Incomplete Executive Board and Council Meetings Minutes.**
Notice has been posted for ALL meetings in a timely manner, and all meetings have been open.
The District Board and Planner are aware of Sunshine Laws and strive to comply.

Willard Adams
Regional Planner Dist S

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