

**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT  
EXECUTIVE BOARD MEETING**

**Tuesday, October 14, 2008**

**10:00 a.m.**

**MRPC Building  
4 Industrial Drive  
St. James, MO 65559**

**CALL TO ORDER:**

Chairman Scott Murrell called the October 14, 2008 meeting of the Ozark Rivers Solid Waste Management District Executive Board meeting to order at 10:00 a.m.

**MEMBERS PRESENT:**

Arthur Cook, Brady Wilson, Darrell Skiles, Gary Gilliam, Lester Murdock, Scott Murrell and Theresa Cook.

**MEMBERS ABSENT:**

Ben Cole, Bill Huffman, Bill Ransdall, James Morgan, James Schatz, Max Aubuchon, Ray Schwartz, Richard Huse and Todd Moyers.

**STAFF AND GUESTS PRESENT:**

Jeff Schneider (not on sign in sheet), Ben McWilliams, Tammy Snodgrass, Richard Cavender, Linda Loughridge, Cheryl Dupes and Teri Smith.

**APPROVAL OF AGENDA:**

Lester Murdock made a motion to approve the agenda. Arthur Cook seconded the motion, which passed unanimously.

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**APPROVAL OF MINUTES:**

Arthur Cook made a motion to approve the September 16, 2008 Executive Board minutes, as presented. Brady Wilson seconded the motion, which passed unanimously.

**FINANCE/BUDGET REPORT:**

Cheryl Dupes presented the financial report. Revenue for month ending September 30, 2008 was bank interest of \$581.00. Year to date revenue's total \$306,669.51. Expenses for that time frame were \$304,774.99. Revenues over expenditures totaled \$1,894.52.

Linda Loughridge explained the new presentation of the financials and that the separate reports for the Operating Account are for understanding and clarification purposes only. The board suggesting presenting the operating account information before presenting the full financial report. This will lessen confusion.

Theresa Cook made a motion accept the financials as presented. Gary Gilliam seconded the motion, which passed unanimously.

**CHAIRMAN'S REPORT:**

No report.

**DISTRICT GRANT REPORT:**

Nongluk reported that 14 projects were approved at the last board meeting and all subgrantees have been notified. St. James declined partial funding, therefore that money will roll over for next years funding. The committee approved a Phelps County Community Partnership grant for a baler, but DNR said since the baler will be housed at the Rolla Sheltered Workshop, the Sheltered Workshop should be a co-applicant for the grant. The Partnership and the Sheltered Workshop complied.

Linda Loughridge reported that though she had received the audit that morning, changes needed to be made and the report would be presented to the board at the annual dinner in December.

**PLAN IMPLEMENTATION ACTIVITIES:**

Tammy Snodgrass reported that the city of Salem and Dent County will be hosting a special waste collection Saturday, October 18<sup>th</sup>. Maries County hosted a collection October 4<sup>th</sup> without staff support. The contractor will pick up the Maries County items October 18<sup>th</sup>. Staff assisted the City of Potosi with a special collection September 27<sup>th</sup>.

Tammy reported that staff distributed Earth Day flyers to six elementary schools in the district while accompanying the environmental educator, Stan Slaughter. The theme for the 2009 Earth Day poster and trash art contest is "Let's Go Green!" Mr. Slaughter also did a presentatio at a high school.

MORA's Show-Me Recycling project created a 115-page publication highlighting Missouri's recycling programs at the state, regional and local levels. The Ozark Rivers district provided funding for printing. Copies were distributed.

**ADMINISTRATION BID SPECIFICATIONS:**

Scott Murrell explained that the board's goal is to develop specifications to provide services previously provided by MRPC. Mr. Murrell asked if the board was comfortable discussing the specifications with MRPC staff present. No one opposed.

After discussion, the board made changes and additions to the list of services. Theresa Cook made a motion to approve the scope of work with the changes discussed. Gary Gilliam seconded the motion, the motion passed unanimously.

Scott Murrell proposed writing a preface paragraph, add boilerplate material to the scope of work, then present the specifications at the next full council meeting.

**ANNUAL REPORT TO MDNR:**

Tammy Snodgrass distributed copies of the Annual Report and explained that this report reviews grant projects and reports on the accomplished goals identified last year. The report will be delivered to MDNR before the end of October. The goals set for next year will be the same as last years' seven goals.

Arthur Cook made a motion to approve the Annual Report. Les Murdock seconded the motion, which passed unanimously.

**MDNR AUDIT:**

Tammy explained that staff is addressing findings from the MDNR audit in September and preparing responses to those findings. Responses included having the board formally adopt policies on three different issues, the Missouri Sunshine Law, conflict of interest and ORSWMD policies.

Ms. Snodgrass distributed ORSWMD Policies for approval. The policies cover district grant review and evaluation, policies for subgrantee administration, and policies for district operations.

The board reviewed District Resolution 2008-1 stating that MRPC is currently contracted as administrator for ORSWMD as custodian of records in accordance with the Missouri Sunshine Law.

The conflict of interest policy was modified to reflect compliance with audit findings.

Gary Gilliam made a motion to adopt District Resolution 2008-1, approve the change in the conflict of interest policy and approve the responses to the DNR audit. Theresa Cook seconded the motion, which passed unanimously.

**REVIEW OF NOMINATIONS FOR ANNUAL AWARDS PROGRAM:**

The board reviewed nominations for recognition at the annual awards program. Nominees are Round Pond Baptist Church in Salem for volunteer group/organization – nominated by Dent County Presiding Commissioner Darrell Skiles. Mayor Gary Brown of Salem was nominated for elected official, Lanette Baker of Dixon Elementary School for educator and Rolla Sanitation Director Brady Wilson for public employee. Gary Gilliam made a motion to approve nominations for awards. Theresa Cook seconded the motion, which passed unanimously. Brady Wilson abstained from voting.

Brady Wilson announced the Phelps County Landfill Board approved a new 5-year contract to dispose of waste at Prairie Valley Landfill in Cuba. This will mean more funds generated for the district through tipping fees on 40,000 tons of waste.

Scott Murrell introduced Jeff Schneider. Mr. Schneider's company provides wood recycling and green waste in the St. Louis and Branson areas and would like to expand to include cities on the I-44 corridor.

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**SETTING OF DATE AND TIME FOR NEXT MEETING:**  
Annual Banquet December 2, 2008 6:30, Awards Program

**ADJOURNMENT:**

Brady Wilson made a motion to adjourn. Darrell Skiles seconded the motion, which passed unanimously. Meeting adjourned at 12:05 p.m.

Scott Murrell  
Scott Murrell, Chairman

4/28/2009  
Date

Theresa K Cook  
Attest

4/28/2009  
Date