

**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING
Tuesday, September 16, 2008
9:30 a.m.
MRPC Building
4 Industrial Drive
St. James, MO 65559**

CALL TO ORDER:

Chairman Scott Murrell called the September 16, 2008 meeting of the Ozark Rivers Solid Waste Management District Executive Board meeting to order at 10:00 a.m.

MEMBERS PRESENT:

Ben Cole, Sr., Bill Huffman, Brady Wilson, Darrell Skiles, Gary Gilliam, James Morgan, Scott Murrell and Theresa Cook.

MEMBERS ABSENT:

Arthur Cook, Bill Ransdall, James Schatz, Max Aubuchon, Randy Verkamp, Ray Schwartze, Richard Huse, Todd Moyers

STAFF AND GUESTS PRESENT:

Lester Murdock, Cheryl Dupes, Teri Smith, Tammy Snodgrass, Nongluk Tunyavanich, Bonnie Prigge, Richard Cavender and Linda Loughridge.

APPROVAL OF AGENDA:

Bill Huffman made a motion to approve the agenda. James Morgan seconded the motion, which passed unanimously.

REVIEW OF DISTRICT GRANT APPLICATIONS:

The board reviewed and scored 17 district grant applications. The total dollar amount requested is \$233,951. The total grant funds available are \$162,884.29. The results of the scoring and the amounts awarded are as follows:

#2 - Phelps County Commission Tough on Trash IV program is requesting \$17,311 to continue the trash cleanup and recycling program initiated in 2006 and continued in 2007. Primary Purpose – waste reduction, recycling and education.
AVERAGE POINTS RECEIVED – 105.37
AWARD: \$12,564.71

#3 Scenic Rivers Industries, Inc. Document shredder for Sheltered Workshop project is requesting \$15,567.00 to purchase a shredder. Primary purpose – recycling.
AVERAGE POINTS RECEIVED – 106.25
AWARD: \$10,567.00

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Staff and Mr. Murrell reminded the board that district policy states, if the district awards grant funds to a business, the district must be certain it is not providing them with an unfair advantage over their competitors in the area. Bonnie Prigge suggested adding the policy to the grant application.

#4 St. James Sanitation Dept. Recycling Trailer project is requesting \$14,642.00 with a match of \$2,000 to purchase a recycling trailer. The total project cost is \$16,642.00.
Primary Purpose – recycling.
AVERAGE POINTS RECEIVED – 97.38
AWARD: \$10,000

Scott reminded the board that grant applications may be partially funded.

The board discussed the changes enacted by MDNR that prohibited the district from applying to itself for grant funds during the competitive grant round. In order to continue programs that the district used to apply for, MRPC partnered with cities and counties to apply for funds.

#5 Gasconade County R-2 Schools Recycling Works program is requesting \$9,761.00 to expand the recycling program throughout the community by purchasing recycling bins, lids, a trailer and recycling demonstration kit. Primary Purpose – waste reduction, recycling, and education.
AVERAGE POINTS RECEIVED – 106
AWARD: \$9,761.00

#6 Maries County's Maries County Clean Roads and Waterways Project is requesting \$6,105.00 to clean illegal dumps and litter and recycle what is picked up. Funds will be for office supplies, cleanup equipment, cell phone, vehicle maintenance and clerical and trash patrol officer salaries. Primary Purpose – Recycling and education.
AVERAGE POINTS RECEIVED – 99.25
AWARD: \$6,105.00

#7 Ocean Recycling, LLC's Expansion of Collection and Processing Operations project is requesting \$22,000 with a match of \$5,000 to improve the center in Bourbon with the addition of a baler and a foam cuber. Primary Purpose – Recycling and Market Development.
AVERAGE POINTS RECEIVED – 62.5
AWARD: \$0

#8 MS&T's Recycling Initiative: Solid Waste Reduction program is requesting \$7,500 with a match of \$3,788 to expand and improve the plastic bottle recycling program. The total project is \$11,288. Primary Purpose – waste reduction, recycling and education.
AVERAGE POINTS RECEIVED – 103.57
AWARD: \$7,500.00

Brady Wilson abstained from scoring due to a conflict of interest.

#9 The Community Partnership's Public/Private Partnership to Increase Waste Recycling project is requesting \$9,650 with a match of \$2,005 to purchase a vertical baler for a textile recycling program. Project total is \$20,655. Primary Purpose - waste reduction.
AVERAGE POINTS RECEIVED – 100.88
AWARD: \$7,000.00

#10 City of Salem's Recycling Program is requesting \$14,550 to purchase an Alleycat recycling trailer and 9 recycling bins. Primary Purpose – recycling and education.
AVERAGE POINTS RECEIVED – 99.57
AWARD: \$10,000.00

Bill Huffman abstained from scoring due to a conflict of interest.

#11 MRPC/St. Robert/Rolla's HHW Satellite Collection Centers project is requesting \$21,994.18 to cover disposal costs at each site, purchasing replacement safety equipment, advertising and staff time for reporting and promotional activities. Primary Purpose – recycling.
AVERAGE POINTS RECEIVED – 108.67
AWARD: \$21,994.18

Theresa Cook and Brady Wilson abstained from scoring due to a conflict of interest.

#12 MRPCs Illegal Dump Clean Up Project is requesting \$21,776.45 for cleaning up dump sites and the supplies, equipment and personnel to complete. Primary Purpose – waste reduction, recycling.
AVERAGE POINTS RECEIVED – 108.25
AWARD: \$21,776.45

#13 MRPCs Environmental educator program is requesting \$9,034.40 to provide education to district schools regarding recycling. Purpose – education.
AVERAGE POINTS RECEIVED – 106.38
AWARD: \$4,534.40

#14 MRPC's ORSWMD Electronics, Tire and Appliance Collection program is requesting \$23,230.45 to organize and pay for three one-day collection events in the district. Purpose – waste reduction, recycling. Was noted the application states Dent County as a collection site which should read Crawford County.
AVERAGE POINTS RECEIVED – 106.88
AWARD: \$20,230.45

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#15 MRPCs School Chem Lab Clean Up Project is requesting \$16,645.10 to remove chemicals from district chemistry labs. OR has successfully cleaned up eight school chem labs at this time. Purpose – recycling.
AVERAGE POINTS RECEIVED – 99.63
AWARD: \$11,645.10

#16 Nature Girls Health Food and Supplements' Living Green project is requesting \$3,079.00 to purchase recycled plastic side load trash bins, recycled paper and recycled card stock. The board discussed the excessive cost of the paper and assumes the applicant meant paper prices per case and not per ream as indicated on the application. Primary purpose – recycling, education.

AVERAGE POINTS RECEIVED – 59.5

AWARD: \$0

#17 Waynesville R-VI School District's Going Green program is requesting \$9,206 with a match of \$2,520 to implement an education campaign focused on the benefits of recycling. The total project cost is \$11,726.00. Primary Purpose – education.

AVERAGE POINTS RECEIVED – 104

AWARD: \$9,206

Theresa Cook abstained from scoring due to a conflict of interest.

#18 Rolla High School's Talkin' Trash VI program is requesting \$11,900 with a match of \$5,000 to continue its recycling program. The total projects cost is \$16,900. Staff reminded the board that Rolla High School has not followed proper procurement procedures in the past, creating problems for the district. Gary Gilliam suggested denying grants to applicants who have been problematic in the past. The board suggested beefing up the criteria and adopting a policy that imposes a one year suspension for those applicants. Subject is tabled until the next Executive Board meeting. Primary Purpose – education. AVERAGE POINTS RECEIVED – 79.38

AWARD: \$0

APPROVAL OF MINUTES:

Bill Huffman made a motion to approve the April 15, 2008 minutes, as presented.

Theresa seconded the motion, which passed unanimously.

FINANCE/BUDGET REPORT:

Cheryl Dupes presented the financial report. Revenue for Year Ended June 30, 2008 is \$213,354.39. Expenses for that same period are \$220,720.69. Total revenue over expenditures is \$21,918.18.

Linda Loughridge explained the new way financials are presented. The board requested that staff separate the administrative piece out of the district financials creating two sets of financials. Staff will try this for the month of October.

James Morgan made a motion to approve the financials for Year Ended June 30, 2008.

Brady Wilson seconded the motion, which passed unanimously.

Cheryl presented the financials for July-August. Revenue for July and August 2008 is \$305,845.90. Expenses for that same period are \$304,524.13. Total revenue over expenditures is \$1,321.77.

Tammy Snodgrass reminded the board that DNR said the district can keep up to \$20,000 in reserves.

Theresa Cook made a motion to approve the financials for July-August, 2008. Gary Gilliam seconded the motion which passed unanimously.

CHAIRMAN'S REPORT:

No report

PLAN IMPLEMENTATION ACTIVITIES:

Tammy reported that she is working with Salem High School on cleaning up their chemistry lab. The contractor the district used last year has agreed to use the same pricing as last year. Staff has had the program on hold because MNDR announced a grant program to address cleaning up school chemistry labs. Those grants have not yet been announced and several schools in the region have applied to that program. Staff was waiting to see which ones would be funded by the state before they used district grant funds. It was noted that the satellite HHW in Rolla had accepted some school chemistry lab materials with the understanding that they would be disposed of through the chemlab cleanup program.

Appliance, tire and electronics collections are scheduled for Sept. 27 in Potosi, Oct. 4 in Maries Co. with no staff participating, and Oct. 18 in Salem. Cuba is postponed until spring.

Conical sink is finally cleaned up in cooperation with the Forest Service, volunteers and prisoners from the Licking prison. Policies have changed at the prison on who can use their labor. Staff is working on developing a contract with them.

Ms. Snodgrass mentioned the DNR audit is ongoing. The exit interview is scheduled for 3:00 p.m. after the board meeting.

Ms. Snodgrass is also working on the OR final report due at the end of October. The report will be ready for review at the October meeting.

A workshop session was held in September in Jefferson City. DNR is making changes in reporting forms and documents to submit grants. Brenda Ardrey is new chief of the Solid Waste Program at DNR. She is making good changes - standardizing forms and making them available on line.

District Grant Update:

Nongluk Tunyavanich reported that Resource Recovery of Cuba is closing its doors at the end of September 2008. The district still holds security interest in several pieces of equipment and on improvements made to the building. There were grants made to both Resource Recovery and to the City of Cuba for the program. The district can either take

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possession of the equipment involved or ask that grant funds be returned at a prorated amount.

After board discussion, Teresa Cook made a motion to recover \$12,608.75 from Resource Recovery and \$ 6,907.50 from the City of Cuba and that it be paid back to the district by December 31, 2008. Gary Gilliam seconded the motion, which passed unanimously.

Nongluk explained to the board that 2007 grant for Special Collections which will expire in December 2008. The grant funds have been spent out and staff would like to close it out in September. DNR said the district needed to prepare an FAA amendment with board approval to close the grant early.

James Morgan made a motion to close the special collection grant early. Theresa Cook seconded the motion, which passed unanimously.

In June, the illegal dump tire collection had a balance of \$1,250.86 and the board agreed to use the remaining funds to buy recycling bins for the Tour of Missouri bicycle race. The district needs to prepare an FAA amendment and get board approval.

Brady Wilson made a motion to approve purchase of the bins. Theresa Cook seconded the motion, which passed unanimously.

The district has entered a new illegal dump tire collection contract with the Department of Corrections. They will charge \$135 per ton and \$1.35 per loaded mile.

Gary Gilliam made a motion to approve the contract. James Morgan seconded the motion, which passed unanimously.

Staff calculated the results of the scoring for each grant applicant and reported to the board.

Gary Gilliam made a motion that applicants scoring 80 points and above be funded and eliminate the three lowest scoring applications. Brady Wilson went on record that he would have liked to have funded the project submitted by Nature Girls. Theresa Cook seconded the motion made by Mr. Gilliam, which passed unanimously.

The board discussed which applicants could be fully or partially funded and the results of those discussions appear above.

Gary Gilliam made a motion to approve the grant awards and amounts awarded. James Morgan seconded the motion, which passed unanimously with Brady Wilson, Theresa Cook and Bill Huffman abstaining due to conflicts of interest.

CITY AND COUNTY UPDATES:

No report.

ANNOUNCEMENT OF UPCOMING MEETINGS AND EVENTS:

The Annual Banquet will be December 2, 2008 at 6:30 p.m. at MRPC.

SETTING OF DATE AND TIME FOR NEXT MEETING:

The next OR Executive Board meeting is scheduled for October 14, 2008 at 10:00 a.m. at the MRPC office in St. James. The board will discuss bid specifications for administration, nominations for awards and grant criteria for 2010.

ADJOURNMENT:

Gary Gilliam made a motion to adjourn. Bill Huffman seconded the motion, which passed unanimously. The meeting adjourned at 2:51 p.m.

Scott Murrell
Scott Murrell, Chairman

10-14-08
Date

Brady Wilson
Attest

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Date

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