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## NORTHEAST MISSOURI SWMD REGION C MEETING PRACTICES

All meetings of the Northeast Missouri SWMD shall be held and posted in conformance with the Missouri Sunshine Law (RsMO 610). All public meetings, including meetings conducted by telephone, internet, or other electronic means are to be held at reasonably convenient times and must be accessible to the public. Meetings should be held in facilities that can accommodate the anticipated attendance and are accessible to persons with disabilities.

All meetings of the SWMD shall be properly posted to encourage public participation. All meetings shall have an agenda posted at least 24 hours in advance that at a minimum shall include the date, location and time of the meeting, along with a tentative list of items to be discussed, whether the meeting is opened or closed to the public, and the reason for holding a closed session. Meeting notices shall be posted at 326 E. Jefferson St., Memphis, Mo or other locations authorized by the Chairman.

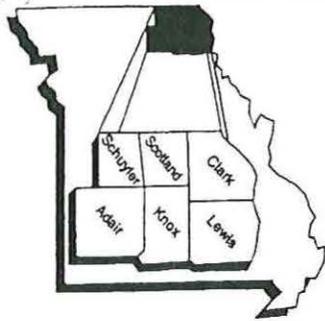
Minutes of all meetings of the SWMD will be presented to the Board/Membership at the beginning of each meeting for their review and approval. An Executive Board Officer shall attest to the accuracy of the written content of the board minutes by placing his/her signature at the bottom. The minutes should contain the date, time and location of the meeting, a copy of the agenda, a list of members present and absent, and votes attributed to each member.

Minutes of all meetings of the SWMD shall be retained in the offices of the NEMO RPC located at 326 E. Jefferson, Memphis, 63555 or other locations as authorized by the Chairman.

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SWMP OPERATIONS



**REGION "C"**  
**NORTHEAST MISSOURI**  
**SOLID WASTE MANAGEMENT DISTRICT**

326 EAST JEFFERSON  
 P.O. BOX 248  
 MEMPHIS, MISSOURI 63555

TELEPHONE 660 465-7281  
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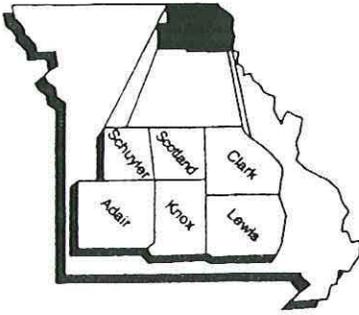
L.P. Mayfield	Mike Stephenson	Gary W. Jones	Charles H. Butler	Nathan B. Walker
Chairman	Vice-Chairman	Secretary	Treasurer	Executive Director

**NOTICE OF OPEN BOARD MEETING**

NEMO Region "C" Solid Waste Management District- *SWMD*  
 THURSDAY, September 18, 2008 following the RPC/RDC Executive Board Meeting  
 NEMO RPC Conference Room; 326 East Jefferson Street; Memphis, Missouri

**MEETING AGENDA**

<i>AGENDA ITEM</i>	<i>OFFICER OR STAFF</i>
1. Call Meeting to Order	L. P. Mayfield, Chairman
2. Approval of Meeting Minutes of August 13, 2008	L. P. Mayfield, Chairman
3. Financial Report	Herb Butler, Treasurer Sue Morton, Fiscal Officer
4. Payment of Bills	Sue Morton, Fiscal Officer
5. Status Report and Update	Dave Davison, ED/CD Director Nate Walker, Executive Director
6. Discussion of Grants Review Process	Dave Davison, ED/CD Director
7. Other Business: New Business / Old Business	L. P. Mayfield, Chairman
8. *Closed Session to discuss personnel	L. P. Mayfield, Chairman
9. Adjournment	L. P. Mayfield, Chairman
<p>*Notice of Closed Session (RSMo 610.021) is hereby given that the NEMO Region "C" Solid Waste Management District Executive Board will conduct an open meeting on Thursday, September 18, 2008 at the NEMO RPC Conference Room. The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to the Missouri Sunshine Law (RSMo 610.021, 610.022, 610.015) to discuss personnel issues and updates of staff.</p>	



**REGION "C"**  
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**SOLID WASTE MANAGEMENT DISTRICT**

326 E. Jefferson  
P.O. Box 248  
Memphis, Mo 63555

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L.P. Mayfield	Mike Stephenson	Gary Jones	Herb Butler	Nathan Walker
Chairman	Vice Chairman	Secretary	Treasurer	Executive Director

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**Board Members Present:**

Mark Campbell	John Tippet	Nancy Goehl	Jim Werner
Paul Allen	Martha Rowe	Pete Mayfield	William Reckenberg
Herb Butler			

**Board Members Absent:**

Gary Jones	David Strickler	Mike Stephenson
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**Staff Present:**

Sue Morton	David Davison	Richard Harper	Nathan Walker
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**Guest Present:**

Brian Munzlinger

A Northeast Missouri Solid Waste Management District Board Meeting was held in the Regional Planning Conference Room in Memphis, MO on Wednesday, September 18, 2008 at 5:00 p.m. Chairman Pete Mayfield opened the meeting.

Nancy Goehl made a motion to approve the minutes of the August 13, 2008 board meeting, John Tippet seconded; all were in favor.

Sue Morton presented the financial report. She said that the only changes that their have been since she had last reported were the bills that were previously approved have come out of all the grants and now reflect on the financial statement. She said that she was prepared to ask for some additional payments to D & D Recycling this meeting but they have failed to provide her with the additional information needed to finalize those payments. She said to date we currently have \$107,809.01 in the checking account. Martha Rowe made a motion to approve the financial report, Mark Campbell seconded; all were in favor.

Dave Davison gave the status report and update. He presented the board with the Show – Me Recycling booklet which is a computation of projects that MORA has put together for activities and things that have been carried out in the State of Missouri in recent times. He said it kind of give you an idea of projects different solid waste districts are doing. He said that we are featured twice in the booklet. One for our waste tire collections and the other is Truman State with the glass recycling. He said he just wanted to give it to the board for their review.

Dave said that he had prepared and mailed out packets regarding the grant applications. He said that he had used addresses that we previously had on file and asked for alternate address for the ones that want their mail sent directly to them. Nancy and Jim asked that we send all correspondence to their home address.

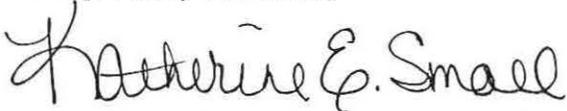
Dave presented the Department of Natural Resources audit findings. He said we had 30 days to respond to the findings. He said we need to address the ranking sheets. We need to use the amended project and description sheet when ranking the projects. William Reckenberg made a motion to approve the amended September 18, 2008 project criteria and ranking sheet used to rank projects that are submitted, Paul Allen seconded; all were in favor. He said until we get the final findings from the auditor we are kind of at a stand still. He said one other thing that we need to address is representation on the executive board. He said that it is a potential conflict of interest if Regional Planning likes or wishes to have the district operations grant on behalf of Region C Solid Waste Management District. It's the same board on Regional Planning as it is on the Solid Waste board and DNR may have a problem and think that there is some conflict of interest for you to vote for something if you are already a board member in way of the contract. He said that he would report back as soon as he heard anything.

Dave discussed the grant review process. He said that he had mailed out 4 applications that total \$102,640.00. We currently have \$152,000.00 available. He said we have enough to fund them all but there are some factors the board needs to consider. One being Regional Planning will receive \$30,000.00 of that money, another is if the board wants to do a waste tire pickup that will come out of that money also. After some discussion the board decided to rank each grant at home and submit them back by next Friday.

Brian Munzlinger briefly discussed hazardous waste disposal. He has spoken with different individuals regarding fees associated with these products. Currently there is a \$15.00 fee to register these products in the State of Missouri. Manufactures are proposing that the state raise the fee to \$100.00. Nate suggested that he have someone from the Department of Agriculture get in touch with MACOG. Brian said that he just wanted to bring this to the board as an informative discussion rather than acting on it at this time.

Jim Werner made a motion to adjourn, Martha Rowe seconded; all were in favor.

Respectfully submitted,



Katherine E. Small, Program Assistant



## **REGION C**

### **Northeast Missouri Solid Waste Management District**

#### **Open Meeting Policy**

The Northeast Missouri Solid Waste Management District will conduct the meetings of the NEMOSWMD pursuant to RSMO Section 610, State of Missouri's Sunshine Law and the Joint Powers Agreement.