

Small Business Compliance Advisory Committee (SBCAC)

Meeting Minutes Thursday, April 05, 2012

Conference Call was held at: 1659 E. Elm St. Jefferson City, MO-Interview Room

Members present on phone: Robin Cole, Randy Potterfield and Darrick Steen

DNR present: Lucy Thompson, Carlton Flowers, Stephen Hall,
Mary Powell and Jennifer Martin

Others on the phone: Pam Cain

I. Call to order

Robin Cole, Chairman at 10:02 a.m.

II. Quorum was not available, so the November minutes are to be approved via email.

III. Introductions

All of those participating in conference call introduced themselves.

IV. Discussion of the “Multi-media” Focus Groups Presentations:

During the November meeting, Director Pauley requested that the Committee comment on the findings of the multi-media outreach focus groups. Presentations were to be given to the Committee on the various focus group findings. It was anticipated that the focus groups analysis would be completed by March.

Darrick Steen was able to provide an explanation of what was being reviewed. He explained that about six months ago 4 or 5 focus groups made up of staff from the various programs met to look at ways to improve technical assistance and compliance issues, thru education and assistance. Reports from these groups were to be finalized and submitted to Steve Feeler in March. Steve Feeler is going through these reports and looking at the recommendations and comments from the groups. Before Mr. Feeler meets with Director Pauley he wanted to meet with the Stakeholders, to see what their interests are, what changes they foresee for the Committee and what ideas they may have to contribute.

The Committee discussed the fact that at this time there is some confusion on what will be in the reports and what is planned for the Committee. Darrick Steen said that the Committee would transition into more multi-media role and that the report will give the SBCAC committee a direction to go in.

V. Next meeting date

The Committee agreed that the conference call was a good idea for this meeting. The next meeting was targeted for Wed. June 20 or Thurs. June 21. This falls into the time frame it is believed the focus groups presentations will be complete. Room availability, etc will be checked prior to finalizing the date.

VI. Adjourn

Randy Potterfield made the motion that the meeting be adjourned and Darrick Steen seconded the motion. Conference call was adjourned at 10:25 a.m.