

Missouri Department of Natural Resources Instructions for Submitting a Funding Opportunity Proposal

- Step 1: After reviewing the financial assistance opportunities on the Department's [Grants and Loans](#) webpage, download and save the financial assistance forms required by the grant or loan program for which you want to apply.
- Step 2: Complete and save all required financial assistance forms.
- Step 3: Complete and submit the [Entity Input Form](#) to request access to the Department's Funding Opportunities Portal.
- Step 4: Receive notification via email once access to the portal is established. Begin your request for financial assistance by logging into the [Funding Opportunities Portal](#).
- Step 5: Select the financial assistance program for which you are applying. The system will guide you through the process and allow you to upload your documents.
- Step 6: Follow the progress of the Department's review of your request through the [Funding Opportunities Portal](#). You will be able to track status changes to your funding request as it is reviewed and awarded.

Mail-In Financial Assistance Requests

We hope you choose to use our Community Portal to submit your request, however, if you choose to submit a hard copy, all required information should be sent to the contact indicated in the opportunity documents, by the time specified.