Non-playground Scrap Tire Surface Material Grant Application Instructions for Form 780-2144

This fact sheet contains:

- Information on who may apply for non-playground scrap tire material grants.
- A description of non-playground scrap tire material grants.
- The amount of available funding.
- Detailed requirements and procedures for applying for a grant.
- Application instructions.
- Evaluation criteria.
- A list of Solid Waste Management Program (SMWP) approved scrap tire material vendors.
- A Solid Waste Management Region map and list of Solid Waste Management District contacts.

Types of projects eligible for funding upon award under this announcement
Non-playground projects only.

Who may apply for a non-playground scrap tire surface material grant?
Public school districts, private schools (depending on status), park districts, nonprofit day care centers, other nonprofit entities and governmental organizations other than state agencies are eligible to submit applications. Privately owned, residential backyard areas, and private in-home day care centers **are ineligible**.

Assistance is available only for those projects located **within the state of Missouri**. Applications may come from an individual school within a public school district or individual park within a park district or city/county boundary; however, the department reserves the right to limit the number of grants a school, park district, city/county can receive.

Prior recipients of scrap tire surface material grants **are ineligible** during this grant cycle **unless** an expansion to the prior surfaced area is planned or a different location or area will be surfaced. Prior surfaced areas **cannot** be repaired or upgraded with grant funds.

Notice to religious based organizations
Due to a Missouri Supreme Court ruling, religious based organizations may be eligible for a grant if:

1. The applicant is not owned or controlled by a church, sect or denomination of religions and the grant would not directly aid any church, sect or denomination of religion.
2. The applicant's mission and activities are secular (separate from religion; not spiritual) in nature.
3. The grant will be used for secular (separate from religion; not spiritual) purposes rather than for sectarian (denominational, devoted to a sect) purposes.

Evaluation
Evaluation criteria are used to score all applications. One of the evaluation criterion is specifically used to assist in equitably distributing available funding within the geographic boundaries of Missouri. Additionally, once all grant applications are evaluated and scored should multiple applications receive the same score the department shall break such tie by assigning each application a number and selecting numbers in a random draw until grant funds are exhausted.

Note: The department reserves the right to deny funding to anyone convicted of defrauding the department, has failed to honor a previous contractual agreement or covenant with the department, has substantially failed to meet the minimum performance criteria of a previous project funded by the department due to mismanagement, deception or negligence, or has documented less than satisfactory performance in the administration of a previous department grant.

Information about eligible non-playground scrap tire surfacing materials
The department is accepting applications that promote the use of recycled scrap tires for non-playground surface materials or products. All grant recipients will be required to purchase scrap tire material from manufacturers that use at least 40 percent Missouri generated scrap tires in their surface material. A list of SWMP-approved vendors is provided with these instructions (page 3.). Loose material must be 8" deep, at least 90% wire-free, and properly contained. Mats/tiles and pour-in-place material must be placed on asphalt, concrete, or other suitable surfaces. All surface material projects must conform to the manufacturer's specifications and be approved by the department.

Amount of non-playground scrap tire material funding available
The department plans to provide a total of approximately $150,000 for grants in this grant cycle. Grant applicants requesting mats/tiles or pour-in-place surface material or products may request up to $20,000 while those grant applicants requesting loose surface material may request up to $10,000. Preference will be given to applicants requesting mats/tiles or pour-in-place surface material.

Financial assistance agreement and reimbursement of allowable expenditures
Non-playground scrap tire surface material grants are paid on a reimbursement basis. Purchases and expenditures of grant funds cannot occur until a Financial Assistance Agreement (FAA) between the grant recipient and the department has been signed.

The grant recipient is responsible for making all payments for the project. Reimbursement may then be requested solely for the purchase, vendor installation and delivery of the playground scrap tire surface material. Grant recipients will be reimbursed only after the non-playground scrap tire material or product is installed and verified by a department inspector and all required documentation is submitted and approved by the department project manager. Failure to comply with project quarterly status reporting requirements will result in a delay or non-reimbursement by the department. The term of all non-playground scrap tire surface material grants is one year as indicated in the FAA.

Funds for these grants must be appropriated and made available to the department by the Missouri General Assembly. The department then determines the total amount of funds available for grant award during the grant period.

Submission of application
The original and two complete copies of the application and supporting documentation must be submitted to be eligible for evaluation. Ensure the person who is listed as the authorized official signs and dates the application document.

Mailed applications must be postmarked by Friday, March 18, 2016. Hand-delivered applications must arrive at the department by 5 p.m. on Friday, March 18, 2016.

Mail your application to:
Missouri Department of Natural Resources
Solid Waste Management Program
P.O. Box 176
Jefferson City, MO 65102-0176

Hand-deliver your application to:
Missouri Department of Natural Resources
Solid Waste Management Program
1730 E. Elm St. (Lower Level)
Jefferson City, MO 65101-0176

Applications will not be accepted via fax or e-mail. Applications and supporting documents received after the deadline indicated above are **ineligible** for evaluation and funding.

Non-playground scrap tire material or products vendors
The following is a list of vendors known to the department whose scrap tire material uses at least 40% Missouri tires in their product. The department in no way endorses the services of these businesses but provides this list for your information. The businesses are listed in no specific order. The department assumes no liability or responsibility for the quality of scrap tire material. Applicants should require from the manufacturer that the scrap tire material be relatively free of foreign material such as protruding metal, loose wire, rocks, wood, etc. The department suggests applicants request samples of the scrap tire material and consult with vendors regarding proper depth, containment, support and site preparation. Because manufacturers use different processes and feed stocks, the scrap tire material from each vendor may vary.

NOTE: If a quote is received from a vendor not on this list it is possible scoring points will be deducted as vendors not provided on this list have not been verified by the department as using at least 40% Missouri tires in their product.

MISSOURI VENDORS	
All Inclusive Rec, LLC	**Granuband Macon LLC**
P.O. Box 72	612 Blees Industrial Dr.
Farmington, MO 63640	Macon, MO 63552
573-701-9787	800-800-5350
573-701-9312 fax	
air@allinclusiverec.com	**International Mulch Co.**
	1 Mulch Lane
Entire Recycling Inc.	Bridgeton, MO 63044
13974 US Hwy. 136	866-936-8524
Rock Port, MO 64482	
660-744-2252	**National Playground Compliance Group**
877-209-7345	16510 Lancaster Estates
	Grover, MO 63040
S. Bollinger & Associates, LLC	314-225-7988
P.O. Box 856	
Hillsboro, MO 63050	**Rooster Rubber**
636-797-5820	1720 Wabash Avenue
636-797-5881	Kansas City, MO 64127-2505
Sbollingerandassociates.com	816-241-6400
	816-241-6404 fax
Constructive Playthings	www.roosterrubber.com
13201 Arrington Road	
Grandview, MO 64030	**KANSAS VENDOR**
800-448-2972	
816-761-8225 fax	**Champlin Tire Recycling Inc.**
	P.O. Box 445
Fry & Associates, Inc.	Concordia, KS 66901
101 E. 15th Avenue	800-295-3345
North Kansas City, MO 64116	
800-444-9787	**OTHER**
816-221-4825	
816-581-2947 fax	**SofSurfaces, Inc.**
www.fryandassociates.com	4393 Discovery Line, P.O. Box 239
	Petrolia, Ontario, Canada
	800-263-2363
	519-882-2697 fax

NOTE: All estimates, bids and invoices should include a statement by the vendor regarding the percentage of Missouri tires used in their product(s).

Evaluation Criteria

1. Applicant Profile and Checklist.

15 Points	One original signed and dated application and two complete copies including required supporting documentation (e.g., non-profit documentation, if applicable) and a completed and signed checklist were submitted.
10 Points	One original signed and dated application and two complete copies including supporting documentation with the exception of the non-profit documentation, if applicable, and a completed and signed checklist were submitted.
Ineligible	The required original signed and dated application and two complete copies including required supporting documentation with the exception of the non-profit documentation and a completed and signed checklist **were not** submitted.

2. Location Profile.

15 Points	This portion of the application is complete. Proof of ownership or the owner's signed, written permission and ownership proof are included in the application, along with the exact physical location of the project within the property description provided.
10 Points	Proof of ownership or the owner's signed, written permission and ownership proof are included in the application. However, the exact physical location of the project within the property description provided is not provided or cannot be determined from the application.
5 Points	Proof of ownership or the owner's signed, written permission and ownership proof are included in the application. This portion of the application is somewhat complete, but additional supporting documentation is needed.
Ineligible	Proof of ownership or the owner's signed, written permission and ownership proof **are not** included in the application,

3. Project Description.

15 Points	This portion of the application is complete. The proposed project is described adequately to enter into a financial assistance agreement. The application includes the type of material to be used, the dimensions and complete description of the area(s) to be surfaced. This portion describes the need for the project, its current status, and the approximate geographic area that will be served by the project.
10 Points	This portion of the application is substantially complete, but a minimal amount of additional information is needed.
5 Points	This portion of the application is somewhat complete, but a significant amount of additional information is needed.
0 Points	This portion of the application is substantially incomplete.

4. Material Summary (the project must use at least 40 percent Missouri generated scrap tires to be eligible. (documented by copies of surface material vendor letters, quotes, contracts, purchase orders, etc.). Bids must specify the minimum percentage of Missouri generated scrap tires utilized in their product(s).

15 Points	Project uses 100 percent scrap tires generated in Missouri (vendor source documentation provided).
5 Points	Project uses more than 40 percent scrap tires generated in Missouri but less than 100 percent (vendor source documentation provided).
0 Points	Project uses less than 40 percent scrap tires generated in Missouri or unable to determine or verify percentage of Missouri generated scrap tires used.
Ineligible	Project does not use scrap tires generated in Missouri or vendor does not provide certification and/or documentation of the percentage of Missouri generated scrap tires utilized in their product.

4a. Material Type.

15 Points	Project uses mats/tiles and/or pour-in-place surface material or products.
10 Points	Project uses a combination of mats/tiles and/or pour-in-place, along with loose surface material or products.
5 Points	Project uses loose surface material only.
0 Points	There are concerns about the appropriateness of the surface material or products used or the applicant does not describe the type of surface material to be used.

4b. Material Containment/Support.

15 Points	The described method of containment for the appropriate depth of loose surface material (8") is adequate or project uses mats/tiles or pour-in-place surface material on concrete, asphalt or other suitable support material.
5 Points	There are concerns about the adequacy of the described containment or surfacing.
0 Points	The applicant does not describe any type of containment of the loose surface material or does not describe the support surface on which the mats/tiles or pour-in-place surface material will be placed.

4c. Material Commitment (documented by copies of surface material vendor letters, quotes, contracts, purchase orders, etc.). Bids must specify the minimum percentage of Missouri generated scrap tires utilized in their product(s).

15 Points	Application includes at least 3 quotes from SWMP approved scrap tire material vendors.
10 Points	Application includes 1 or 2 quotes from SWMP approved scrap tire material vendors.
5 Points	Application only lists those SWMP approved scrap tire material vendors that will be targeted for the project, but does not provide any quotes from the SWMP approved scrap tire material vendors for the project.
0 Points	Application contains no information about SWMP approved scrap tire material vendors to be used on the project.

5. Media Exposure.

10 Points	Application includes at least 4 types of media/public exposure events/documents (e.g. email, brochures, newspapers, web site, radio).
5 Points	Application includes 1-3 types media/public exposure events/documents (e.g. email, brochures, newspapers, web site, radio).
0 Points	Application includes no media/public exposure events/documents(e.g. email, brochures, newspapers, web site, radio).

6. Recycling Education.

10 Points	This portion of the application is complete (includes solid waste management education that will be incorporated into the school's curriculum or into informational material to be provided to the public by the grant applicant).
0 Points	Significant areas of this portion of the application are incomplete.

7. Cooperative Efforts with Solid Waste Management Region.

15 Points	The Solid Waste Management Region has committed to involvement with the project through presentations/event attendance (region documentation provided).
10 Points	The Solid Waste Management Region endorses the project (region documentation provided).
0 Points	No involvement or endorsement from the Solid Waste Management Region.

8. Scope of Work/8a. Timeline.

15 Points	Project tasks, actions needed to complete the tasks and key personnel responsible for tasks, provided. The scope of work and timeline coincide. The project is likely to be implemented in a timely manner.
5 Points	There are concerns about the project being implemented in a timely manner (portions of scope and timeline coincide).
0 Points	The project is unlikely to be implemented in a timely manner (scope and timeline don't coincide or tasks do not adequately describe completion of the project).

9. Budget/9a. Support Documentation.

15 Points	The budget is complete and supported by 3 or more SWMP approved scrap tire material vendor quotes.
10 Points	This portion of the application is substantially complete, but additional information is needed or less than 3 SWMP approved scrap tire material vendor quotes were provided
0 Points	The budget is not mathematically accurate and/or is missing information.

10. Purchase of additional scrap tire surface material/proof of support. This criteria refers to ADDITIONAL SCRAP TIRE MATERIAL ONLY.

15 Points	Applicant will purchase an additional amount of scrap tire material or products that is greater than 50 percent of their requested grant amount, is supported by documentation and no other project costs but scrap tire material is included.
10 Points	Applicant will purchase an additional amount of scrap tire material or products that is greater than 25 percent, but less than 50 percent of their requested grant amount, is supported by documentation and no other project costs but scrap tire material is included.
5 Points	Applicant will purchase an additional amount of scrap tire material or products that is greater than 10 percent, but less than 25 percent of their requested grant amount, is supported by documentation and no other project costs but scrap tire material is included.
0 Points	Applicant will purchase an additional amount of scrap tire material or products that is less than 10 percent of their requested grant amount, no supporting documentation and other project costs or has included other costs associated with the project.

11a. School district percentage of student population below the poverty level (based on DESE data).

30 Points	School district's student population poverty percentage is greater than 75%.
15 Points	School district's student population poverty percentage is greater than 50% and up to 75%.
10 Points	School district's student population poverty percentage is greater than 10% and up to 50%.
5 Points	School district's student population poverty percentage is less than 10%.

OR

11b. Entity's (other than schools) percentage of poverty level (based on Missouri Census Data Center data by county).

30 Points	Zip code's poverty percentage is 40% or higher.
15 Points	Zip code's poverty percentage is 25% up to 40%.
10 Points	Zip code's poverty percentage is 10% up to 25%.
5 Points	Zip code's poverty percentage is 1% up to 10%.
0 Points	Zip code's poverty percentage is less than 1%.

12. Equitable Distribution of Grant Funds Across Missouri.

15 Points	This project assists in providing grant funds equitably to an underserved area of the state.
0 Points	This project serves an area of Missouri where another grant was evaluated at a higher score and is being awarded.

13. Tie Breaker. Once all grant applications are evaluated and scored should multiple applications receive the same score the department shall break such tie by assigning each application a number and selecting numbers in a random draw until grant funds are exhausted.