



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 WATER PROTECTION PROGRAM
FINANCIAL QUESTIONNAIRE

NOTE ► FINANCIAL INFORMATION THAT IS NOT PROVIDED THROUGH THIS FORM WILL BE OBTAINED BY THE DEPARTMENT FROM READILY AVAILABLE SOURCES.

1. GENERAL INFORMATION

FACILITY NAME	PERMIT NUMBER #MO-
CITY	COUNTY

2. GENERAL FINANCIAL INFORMATION (ALL FACILITIES)

2.1 Number of connections to the facility: Residential _____ Commercial _____ Industrial _____

2.2 Current sewer user rate (Based on a 5,000 gallon per month usage):

2.3 Current annual operating costs for the facility (excludes depreciation):

2.4 Bond rating (if applicable):

2.5 Bonding capacity:

2.6 Current outstanding debt relating to wastewater collection and treatment:

2.7 Amount within the current user rate used toward payments on outstanding debt related to the current wastewater infrastructure:

2.8 Attach any relevant financial statements.

3. FINANCIAL INFORMATION REQUIRED FROM MUNICIPALITIES

3.1 Municipality's Full Market Property Value:

3.2 Municipality's Overall Net Debt:

3.3 Municipality's Property Tax Revenues (levied) [A]:

3.4 Municipality's Property Tax Revenues (collected) [B]:

3.5 Municipality's Property Tax Collection Rate ([B]/[A]):

4. FINANCIAL INFORMATION REQUIRED FROM SEWER DISTRICTS

4.1 Total connections to the sewer district: Residential _____ Commercial _____ Industrial _____

4.2 When facilities require upgrades, how are the costs divided? Will the homes connected to the upgraded facility bear the costs? Will the costs be divided across the sewer district?

5. ADDITIONAL CONSIDERATIONS (ALL FACILITIES)

5.1 Provide a list of major infrastructure or other investments in environmental projects. Include project timing and costs and indicate any possible overlap or complications (attach sheets as necessary):

5.2 Provide a list of any other relevant local community economic conditions that may impact the ability to afford new permit requirements (attach sheets as necessary):

6. CERTIFICATION

FINANCIAL CONTACT

OFFICIAL TITLE

EMAIL ADDRESS

TELEPHONE NUMBER WITH AREA CODE

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

OWNER OR AUTHORIZED REPRESENTATIVE

OFFICIAL TITLE

SIGNATURE

DATE SIGNED

INSTRUCTIONS FOR COMPLETING THE FINANCIAL QUESTIONNAIRE

The Financial Questionnaire is to be completed by municipalities, sewer districts, and water supply districts when filing for renewal of their Missouri State Operating Permit. The Financial Questionnaire is to be submitted as an attachment to *FORM B: APPLICATION FOR OPERATING PERMIT FOR FACILITIES THAT RECEIVE PRIMARILY DOMESTIC WASTE AND HAVE A DESIGN FLOW LESS THAN OR EQUAL TO 100,000 GALLONS PER DAY* and *FORM B2: APPLICATION FOR OPERATING PERMIT FOR FACILITIES THAT RECEIVE PRIMARILY DOMESTIC WASTE AND HAVE A DESIGN FLOW MORE THAN 100,000 GALLONS PER DAY*.

1. GENERAL INFORMATION – Provide the name by which the facility is locally known, the Missouri State Operating Permit number, and the city and county where the facility is located.
2. GENERAL FINANCIAL INFORMATION (ALL FACILITIES) – Municipalities, sewer districts, and water supply districts are to complete.
 - 2.1 Self-explanatory.
 - 2.2 Provide the rate that a household would be charged for sewer service if they use 5,000 gallons per month.
 - 2.3 Provide the cost to operate and maintain the wastewater facility annually.
 - 2.4 Bond ratings can be found here: <https://emma.msrb.org/IssuerHomePage/HomepagesForC6?cusip6=795169>.
 - 2.5 General obligation bond capacity allowed by constitution: Cities = up to 20% of taxable tangible property; Sewer districts = up to 5% of taxable tangible property.
 - 2.6 Provide the amount of debt owed on wastewater collection and treatment. Debt information is typically available from your community's annual financial statements
 - 2.7 Provide the amount of a user's monthly sewer bill that is used toward debt owed on wastewater collection and treatment. This may be a percentage or dollar amount.
 - 2.8 Self-explanatory.
3. FINANCIAL INFORMATION REQUIRED FROM MUNICIPALITIES – Municipalities are to complete.
 - 3.1 Full Market Property Value is typically available through your community or state assessor's office.
 - 3.2 Debt information is typically available from your community's annual financial statements.
 - 3.3 Property tax revenues are typically available from your community's annual financial statements. Property tax rates for Missouri communities can be found in the annual auditor's report: <https://app.auditor.mo.gov/AuditReports/AudRpt2.aspx?id=31>.
 - 3.4 Property Taxes Levied = (Real Property Assessed Value) * (Property Tax Rate). This information is typically available through your community or state assessor's office and your community's annual financial statements. Property tax rates for Missouri communities can be found in the annual auditor's report: <https://app.auditor.mo.gov/AuditReports/AudRpt2.aspx?id=31>.
 - 3.5 Property tax collection rate = (Property Tax Revenues) ÷ (Property Taxes Levied).
4. FINANCIAL INFORMATION REQUIRED FROM SEWER DISTRICTS – Sewer Districts and Water Supply Districts are to complete.
 - 4.1-4.2 Self-explanatory.
5. ADDITIONAL CONSIDERATIONS (ALL FACILITIES) – Municipalities, sewer districts, and water supply districts are to complete.
 - 5.1-5.2 Self-explanatory.
6. CERTIFICATION – Provide the name and contact information for the individual who can respond to financial information requests for your community. This form must be signed by your community's "owner" or "authorized representative". The owner for a municipality is either the principal executive officer or ranking elected official.

If there are any questions concerning this form or your Missouri State Operating Permit, contact the Department of Natural Resources, Water Protection Program, Operating Permits Section at 800-361-4827 or 573-751-6825.