



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 WATER PROTECTION PROGRAM, FINANCIAL ASSISTANCE CENTER
ENGINEERING REPORT SUBMITTAL CHECKLIST
Drinking Water State Revolving Fund
 Submit to: P.O. Box 176, Jefferson City, MO 65102-0176
 ATTN: Financial Assistance Center

FOR OFFICE USE ONLY

DATE RECEIVED

This form should be submitted with the Engineering Report.

1. PROJECT NAME

2. PROJECT DESCRIPTION

3. APPLICANT INFORMATION

APPLICANT NAME

APPLICANT MAILING ADDRESS

CITY	STATE	ZIP CODE + FOUR
		-

NAME OF PERSON TO CONTACT ABOUT THIS APPLICATION	CONTACT PERSON'S TITLE
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CONTACT PERSON'S EMAIL	CONTACT PERSON'S TELEPHONE NUMBER Ext.
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CONSULTING ENGINEER COMPANY	CONSULTANT NAME
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CONSULTANT MAILING ADDRESS

CITY	STATE	ZIP CODE + FOUR
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CONSULTANT EMAIL	CONSULTING ENGINEER'S TELEPHONE NUMBER Ext.
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**4. ENGINEERING REPORT INFORMATION IN ACCORDANCE WITH 10 CSR 60-13.020
 (CHECK THE BOXES OF THE ENCLOSED ITEMS)**

- Be consistent with accepted engineering practice.
- Appropriate design period used.
- Current and projected hydraulic loading.
- General project design criteria.
- Describe the purpose and need of the project.
- Alternative evaluation must include regionalization and/or consolidation alternative and recommend the most feasible, economic, and protective alternative(s).
- Current and estimated future user charge (cost per 5,000 gallons).
- Current and future water demand.
- Detailed project budget.
- Include a project schedule (Including the following dates: Construction start, construction completion, initiation of operation, and project completion.)
- Signed, sealed, and dated by a registered Professional Engineer licensed in Missouri.
- Selected site location.

IMPORTANT NOTE: ITEMS 5 TO 7 SHOULD NOT BE COMPLETED UNTIL THE DEPARTMENT HAS REVIEWED ITEMS 1-4 AND APPROVED THE SCOPE OF THE PROPOSED PROJECT.

5. ENVIRONMENTAL, HISTORICAL, AND CULTURAL RESOURCE NOTICES IN ACCORDANCE WITH 10 CSR 60-13.030

Department of Natural Resources' State Historic Preservation Office (National Historic Preservation Act, Section 106)

Indian Tribes (National Historic Preservation Act, Section 106)

Army Corps of Engineers

Department of Conservation

United States Fish and Wildlife

Department of Natural Resources' Missouri Geological Survey (lagoon collapse potential and receiving stream determination)

Federal Assistance Clearinghouse

Department of Natural Resources' Division of State Parks (If project infringes on federally funded parks).

Contact information for each of the above is available upon request. Call 573-751-1192 or email: FAC@dnr.mo.gov.

6. PUBLIC PARTICIPATION IN ACCORDANCE WITH 10 CSR 13.030(5)(B)2.

Hold a public meeting or hearing on the proposed project and the Environmental Information Document.

Provide documentation to the Department of Natural Resources that advertisement and notification of the meeting or hearing was advertised for 30 days.

Provide a complete record of the meeting or hearing and a list of attendees to the Department of Natural Resources. Any written testimony and the recipient's responses to the issues raised shall also be provided.

7. ENVIRONMENTAL INFORMATION DOCUMENT IN ACCORDANCE WITH 10 CSR 60-13.030(5)(B)1. (FOR SYSTEMS THAT DO NOT MEET THE CATERGORICAL EXCLUSION CRITERIA AND ARE NOT REQUIRED TO PREPARE AN ENVIRONMENTAL IMPACT STATEMENT)

The purpose and need for the project.

Information describing the current environmental setting of the project and the future of the environmental setting without the project.

The alternatives to the project as proposed.

A description of the proposed project.

The proposed impact of the project and alternatives on the user rates.

The potential environmental impacts of the project as proposed including those which cannot be avoided.

The relationship between the short-term uses of the environment and the maintenance and enhancement of long-term productivity.

Information describing any irreversible and irretrievable commitments of resources to the proposed project.

The proposed mitigation measures to minimize the environmental impacts of the project.

A description of public participation activities conducted, issues raised and changes to the project which may be made as a result of the public participation.

Documentation of coordination with appropriate entities (Include all correspondence with the entities outlined in Section 5.)

PREPARER'S NAME AND SIGNATURE

SIGNATURE OF PREPARER	DATE
NAME AND TITLE (PLEASE PRINT OR TYPE)	TELEPHONE NUMBER WITH AREA CODE Ext.