



MISSOURI DEPARTMENT OF NATURAL RESOURCES
DIVISION OF ENERGY

MISSOURI CERTIFIED HOME ENERGY AUDITOR APPLICATION
(For Individual Applicant)

FOR OFFICE USE ONLY
DATE RECEIVED
REVIEWER

This application form is for only those individuals who have completed a Missouri Department of Natural Resources Training Program.

CONTACT INFORMATION

FIRST NAME	MIDDLE INITIAL OR NAME	LAST NAME	
ADDRESS		CITY	
COUNTY	STATE	ZIP CODE	TELEPHONE NUMBER WITH AREA CODE
EMAIL ADDRESS			

EXISTING CERTIFICATION – BPI BUILDING ANALYST PROFESSIONAL, ENERGY AUDITOR, OR QUALITY CONTROL INSPECTOR

BPI Affiliate where training was received	
Date Training Completed	
Certification Number	
Certification Expiration Date	

***Attach Copy of Training Certificate (Required)**

Attach the following to application:
 Business brochures (if applicable)
 Copy of business advertisements (if applicable)
 Website address of business (if applicable)
 Copy of business license (if applicable)
 Proof of business name registration with Secretary of State (if applicable)
 Proof of general or professional liability insurance of at least \$500,00 (required)

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete and accurate.

SIGNATURE	DATE
------------------	-------------

MAIL COMPLETED APPLICATION WITH ATTACHMENTS TO:
 MISSOURI DEPARTMENT OF NATURAL RESOURCES
 DIVISION OF ENERGY
 P.O. BOX 176
 JEFFERSON CITY, MO 65102-0176

FOR OFFICE USE ONLY

COMMENTS

MISSOURI CERTIFICATION NUMBER	DATE ASSIGNED
--------------------------------------	----------------------

Missouri Certified Home Energy Auditor Application, Existing BPI or RESNET Certification Instructions for Form 7680-2011

1. This application form is for those individuals who have been certified by one of the following which includes successful completion of both the written and field exams:
 - Certified by Building Performance Institute (BPI) as a Certified Building Analyst, Energy Auditor, or Quality Control Inspector, or
 - Certified by Residential Energy Services Network (RESNET) as a Certified Rater.

“Those individuals who do not possess one of the above credentials and wish to be certified must contact the Division of Energy to inquire.)

2. Fill out the portion of the application that applies to your certification. If you are certified by both BPI and RESNET, please fill out both the BPI and RESNET portions of the application.
3. As part of your application, you are requested to attach several items related to operating a business. These items are required if you are operating your own business through which you will use this certification. Please attach as much of the documentation available to expedite processing of your application. You are not required to provide this information if you are working for a business owned by someone other than yourself.
4. If you are seeking certification and operating the business as described above, you must check with the local city and county to determine whether a business license is required. You must also check with the Secretary of State’s office to determine if business name registration is required through the Missouri Business Portal. This portal is a single point of entry for business registration, filings, licenses and permits for doing business in the State of Missouri and is located at <https://openforbiz.mo.gov/register>

For More Information, please contact:

Missouri Department of Natural Resources
Division of Energy
P.O. Box 176
Jefferson City, MO 65102-0176
Web: energy.mo.gov
Email: energy@dnr.mo.gov
Telephone: 855-522-2796