

Division	Position No.	Status	Program	Geographic Location	Area of Study	Duration of Assignment	Pay Rate Per Hour	Description of Work	Contact
OD	3DIR021		Legal	Jefferson City	Law	Summer, part-time	\$14.56	Legal Research and Writing	Dana Foster/Terri Oesterly, 573-526-1600
DAS	4ADM007		Administration	Jefferson City	Business Admin, Accounting, General	Summer, part-time	\$14.56	Physical Inventory, Payments, Budget	Terri Oesterly, 573-526-1600
DAS	4IAP005		Internal Audit	Jefferson City	Auditing	Summer, part-time	\$14.56	Audit assistant	Ed Schneider/Terri Oesterly, 573-526-1600
DAS			Human Resources	Jefferson City	Business	Summer 09	\$13.30	Researching HR topics and special projects.	Michele Radney, 573-751-8317
DEQ	4030020		APCP - AQA Section	Jefferson City	Engineering	Summer 09	\$ 13.30	Assist in air pollution emissions verification; MoEIS databases update, and modeling inventory development.	Rosie Schulte, 573-751-8730
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DEQ	4030020		APCP - Director's Office	Jefferson City	Public Information	Summer 09	\$ 13.30	Attention to detail and experience with AP Style writing to assist with a public outreach project. This position will be responsible for assisting the Public Information Specialist with a review and rewrite of program publications to educate Missourians about the importance of protecting air quality. This position will also shadow the Public Information Specialist and assist in the preparation of news releases and gain knowledge on maintaining department Web pages.	Rosie Schulte, 573-751-8730
DEQ	4050231		HWP - Permits	Jefferson City	Engineering; preferably Civil, Geological or Environmental	Summer 09	\$ 13.30	Support for technical staff researching files, cursory reviews of technical documents, support or direct review for draft Operation and Maintenance Reports, accompany staff to field work to learn about field activities. Range of tasks dependent in part on how far along they are in school.	Rosie Schulte, 573-751-8730
DEQ	4050280		HWP - B&P	Jefferson City	Administrative; Business	Summer 09 (based on availability of funding as well as workload of current staff)	\$ 13.30	Updating databases with current information; automating cash receipt tracking for file room; reviewing and structuring admin/grant files, file list and retention; initiating drafts of written procedures for business manual.	Rosie Schulte, 573-751-8730
DEQ	Need to establish		WPP - Wellhead	Rolla	GIS, Data Entry, Geology	Summer 09 (if funding is available)	\$ 13.30	Prepare data in wellhead Installation Management System for access through the internet	Rosie Schulte, 573-751-8730
DGLS			Geological Survey Program	Rolla	Geology and Geographic Information Systems	Part-Time ongoing	\$ 13.35	Assist professional geologist in collection, analysis, and interpretation of geologic information related to investigations in geologic mapping, hydrogeology, minerals, energy resources, geologic hazards, or environmental geology. Assist professional geologist with information management and utilize complex software to create Geographic Information System (GIS) based maps and map products.	Carolyn Ellis, 573-368-2100
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DSP	7060230		Bollinger Mill SHS	Cape Girardeau County	Historic Preservation/Collection Management	12 weeks	minimum wage	Artifact inventory, assessment reports, organization, labeling.	Lesley McDaniel, Site Administrator, 573-243-4591
DSP	7060230		Bollinger Mill SHS	Cape Girardeau County	Biology	12 weeks	minimum wage	Conduct surveys of various animal species on site property	Lesley McDaniel, Site Administrator, 573-243-4591
DSP	7060730		Elephant Rocks	Graniteville	Naturalist	Up to 15 weeks or part-time could be up to 1000 hrs/yr	\$ 7.20	Develop evening talks for public. Develop animal and plant checklists. Four (4) positions	Walt Busch, 573-546-3454
DSP	7061531		Felix Valle House SHS	Ste. Genevieve	History, French	5/15/09 to 8/15/09	minimum wage	Historic site interpretation, operations, research	James Baker, 573-883-7102
DSP	7040630 9823 Interpretive Service Aide		Johnson's Shut-in S.P.	Lesterville	Recreation, Biology, Env. Or Natural Sciences, Business	Year round	\$8.10	Planning and directing natural interpretation;present programs;natural resource project crew leader;educate visitors about facilities and regulations;assist w/park maintenance;open/close park facilities;participate in retail of interpretive merchandise	Diane Grass, 636-931-5200
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DSP	9823		Lake Wappapello	Williamsville/Poplar Bluff	Parks & Rec/Natural Science	Mid-May to Mid-August (if funding is available)	minimum wage-\$6.97	Internship in general park management	Supt. 573-297-3232
DSP	9823		Lake Wappapello	Williamsville/Poplar Bluff	Natural Science/Biology	Mid-May to Mid-August (if funding is available)	minimum to \$8.20	Seasonal Naturalist	Supt. 573-297-3232
DSP	9823		Lake Wappapello	Williamsville/Poplar Bluff	Parks & Rec/Natural Science	Mid-May to Mid-August (if funding is available)	minimum wage-\$6.97	Natural Resource Aid (3-5 positions)	Supt., 573-297-3232
DSP	7040830		Meramec SP	Sullivan, MO Franklin Co.	Biology; Wildlife Conser.; Zoology	April thru October	\$6.65	Provide interpretive programs such as Cave Tours, Evening Programs, nature walks, trail work and research projects; Five (5) positions, including interns	Brian L. Wilcox, Erik Otto, 573-468-6072
DSP			Onondaga Cave	Leasburg, MO	Natural Science/Tourism related	3 - 6 months, full-time	\$7.76 - \$8.10	Cave Guide/ Seasonal Naturalist	Tara Flynn (573)245-6576 x227
DSP			Onondaga Cave	Leasburg, MO	Natural Science/Tourism related	4 - 8 months, part-time Spring-Fall	\$7.76 - \$8.10	Weekend Cave Guide/ Seasonal Naturalist	Tara Flynn (573)245-6576 x227
DSP			Facility and Visitor Services	Jefferson City	Interpretation, Parks & Rec, Tourism	12 weeks (January - April)		Assists Special Events Coordinator in planning, developing, and carrying out a wide variety of continuous special, and	Sue Steidley, 573-751-8181
DSP			Facility and Visitor Services	Jefferson City	Interpretation, Parks & Rec, Tourism	12 weeks (May - August)		Assist with invoice payment/filing/copying/special projects	Sue Steidley, 573-751-8181
DSP			FIRM	Jefferson City	Accounting/Business	Summer 2009	\$ 7.67		
FSD			SERO	Poplar Bluff	Engineering, computer science or related field	Summer 2009	\$ 13.30	Provide general assistance with wastewater permitting issues, including inputting data from discharge monitoring reports (DMRs) for "reasonable potential analysis" to determine if limits can be removed from the permits, compile and review data from DMRs regarding the ability of various facilities to meet the new ammonia standards, and obtain and verify GPS readings of existing and new permit outfalls. And, if time allows, continue with the development of SERO's electronic file cabinet by assisting with scanning and other related duties.	Gary Gaines, 573-840-9750
FSD			ESP	2710 W. Main, J.C.	Environmental Science	Summer 2009	\$ 13.30	Work involves assisting staff in all ESP sections. Work may include assisting with collection or transportation of water or air samples; preparing sample containers to be used in the field; assisting with sample shipping or receiving in the Chemistry Section; assisting with E.coli analyses in the Water Quality Monitoring Section; filing payment documents; entering information into various databases used in ESP; assisting with loading and unloading of supplies; proofreading standard operating procedures; and various other duties.	Celeste Koon, 573-526-3315
FSD	SLR0057		SLRO/WPP, Permits	St. Louis Region	Engineering	Summer 2009	\$ 13.30	Help conduct WP inspections with samples, photos, GPS readings, etc. Help with simple WP Land Disturbance permit site to determine if the permit really can be terminated (1 in 6 we have found still need a permit).	Mike Struckhoff, 314-416-2960
FSD			SWRO	Springfield	Environmental Studies(earth or life), Engineering	Summer 2009	\$ 13.30	Drinking Water - This position will be used to process the remainder of our backlogged Permit to Dispense applications, the 50 or so that we have left will require more time and extra effort to process because of lack of documentation or past noncompliance. He/she will also help us with inventorying potential new public water systems - previous to the current practice of entering well grouts and final inspections of new water systems into the inspection database, these projects would sometimes go to the general files without being activated as a public water system. As a result, these systems were lost from our follow-up. In addition, complaint investigation of up-and-coming or potential PWS were sent to the general files for lack of sufficient connections and/or population and are overdue a follow-up to see if they have now attained the numbers. Water Pollution - This position will conduct termination verification for permit writers on pending terminations (these are usually low priority for permit writers to do). Go to facilities that have expired permits that have not submitted th	Cindy Davies, 417-891-4300
FSD			KCRO	Lee's Summit	Environmental Science or similar	Summer 2009	\$ 13.30	Water pollution permitting - a student in enviro science or similar science field. Duties would be to assist with writing and issuing the less complex water pollution permits. Water pollution inspections - a student in environmental science, other earth science, soils, geology and similar fields. Duties would include environmental assistance for industrial stormwater discharges and land disturbance discharges or erosion control at construction sites.	Karl Fett, 816-622-7000
FSD	NER0043		NERO	Macon	Science Field	Summer 2009	\$ 13.30	Take GPS readings at outfalls for wastewater facilities needing this information. Process simple water pollution permits. Record air pollution citizen concerns, compile odor information, issue burn permits, perform Environmental Assistance Visits (EAVs) on open burning regulations.	Kathy Slover, 660-385-8000