



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 HAZARDOUS WASTE PROGRAM
 BROWNFIELDS/VOLUNTARY CLEANUP PROGRAM

**DRY CLEANING ENVIRONMENTAL RESPONSE TRUST (DERT) FUND
 REIMBURSEMENT CLAIM WORKSHEET**

I. FACILITY OR ABANDONED SITE INFORMATION (PLEASE PRINT)

FACILITY NAME OR ABANDONED SITE NAME	COUNTY	PLANT NUMBER	TRACKING/INVOICE NO. (DEPT. USE ONLY)	
	WORKPLAN NUMBER	PHASE NUMBER		
SITE ADDRESS	CITY	STATE	ZIP CODE	

II. APPLICANT (PLEASE PRINT)

NAME			
ADDRESS	CITY	STATE	ZIP CODE
PHONE NUMBER	FAX NUMBER	FEDERAL IDENTIFICATION NUMBER	

III. HAVE YOU APPLIED FOR REIMBURSEMENT FROM ANY OTHER SOURCE FOR CONTAMINATION AT THIS SITE?

YES NO IF YES, PLEASE LIST

IV. IS THE OWNER OR OPERATOR IN COMPLIANCE WITH ALL APPLICABLE FEDERAL OR STATE ENVIRONMENTAL STATUTES, RULES OR REGULATIONS?

YES NO IF NO, PLEASE LIST

V. LIST THE CONTRACTORS, SUBCONTRACTORS, CONSULTANTS, FIRMS OR OTHERS THAT PERFORMED ASSESSMENT, INVESTIGATION OR CORRECTIVE ACTION ACTIVITIES AT THE SITE.

FIRM NAME	PHONE	ADDRESS	CITY	STATE	ZIP CODE	WORK PERFORMED



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ELIGIBLE COST SUMMARY REPORT

Report the actual costs incurred and paid in Column 2 for each of the investigation and corrective action activities that occurred at the site. These cost numbers should match those from the attached worksheets for each cost category.

WORKPLAN NO. _____ PHASE NO. _____

COST CATEGORY	COSTS (Include costs incurred on or after Aug. 28, 2000)	EXPLANATION (Department use only)	TOTAL COSTS APPROVED (Department use only)
Environmental Consulting Services			
Soil Boring/Monitoring Well Installation			
Laboratory Analyses			
Equipment Rental/Lease/Purchase			
Excavation			
Hauling			
Disposal/Treatment			
Site Restoration (backfill, etc.)			
Remediation Activities			
Groundwater Monitoring			
Other Costs (Permits, etc.)			
Operation and Maintenance			
Total Costs Claimed			

The amount of eligible costs claimed will be reduced by the deductible amount of \$25,000 for active and abandoned sites. After the deductible amount is exceeded all eligible costs will be recognized up to, but not exceeding \$1 million.

I certify that the information contained in this reimbursement application is accurate and complete. I am requesting payment for the costs associated with the assessment, investigation and corrective action of releases and existing contamination of solvents from dry cleaning facilities.

CLAIMANT SIGNATURE _____ DATE _____

PRINTED NAME _____



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**DRY CLEANING ENVIRONMENTAL RESPONSE TRUST (DERT) FUND
WORKSHEET INSTRUCTIONS**

You are required to detail the costs from the invoices you submit for investigation and remediation activities. Use this form for all reimbursement applications to the DERT Fund.

1. Fill out your name and the name of the facility along with the county plant number of the facility or I.D. number, workplan number and phase number.
2. Check the cost category on the form. Itemize the costs on multiple copies of this form. One form should be used to record cost information for Environmental Consulting Services, one form for Soil Boring/Monitoring Well Installation, etc.
3. The date of service is the date the investigation or remedial activities were conducted.
4. The date and number of check used to pay the cost being itemized.
5. The firm name is the name of the consultant or vendor to whom the payment was issued.
6. The invoice number is the number of the invoice where the cost item is located.
7. The service rendered is the task or activity that was completed for which cost reimbursement is being requested.
8. The cost per unit is the total cost per unit of additional work performed during site investigation or remedial activities. This item must have prior approval before it is considered an eligible expense from the DERT Fund.
9. Calculate a total cost for each sheet at the bottom and transfer this number to the appropriate line on *the Eligible Cost Summary Report*.
10. Submit the *Reimbursement Application*, *Eligible Cost Summary Report*, the *Cost Worksheets*, copies of invoices and cancelled checks, copies of bids and other relevant information with the DERT Application form to the address below.

Brownfields/Voluntary Cleanup Section
Missouri Department of Natural Resources
Drycleaning Environmental Response Trust (DERT) Fund
P.O. Box 176
Jefferson City, MO 65102-0176

For more information call (573) 526-8913
Fax (573) 526-8922