

4.1.2.1 Application and Review Process/Permit Process/ General Permitting Deadlines/Overview

Applicability:

This topic applies to general permit application processing, and the deadlines for processing.

Content:

By Statute, the department has 60 days from the date a complete application is received to issue or deny a general permit [one that does not require a public notice] to an applicant for a new facility (see the statute link below). The application is tracked in the Centralized Application Tracking System (CATS), which includes a clock so that the permit writer can see when an application was received and prioritize workload appropriately.

Applications are received and logged into CATS by support staff, then they are given to technical staff for review. After technical review is completed, management reviews and approves the permit. It is important that the first and last step take as little time as possible so that more time is made available for technical review.

The template of a general permit is renewed every 5 years. All existing general permit holders must apply for renewal 180 days before the template expires if they wish to continue coverage under the general permit. The department makes every effort to keep the general permit templates current. If the template is expired, a first-time applicant must either wait for it to be renewed before applying and beginning to operate and discharge or must apply for a site-specific permit.

It is very important that the 'stop the clock' feature of CATS and the permit processing procedure is used correctly. If an application is found to be deficient or incomplete, the clock is to be stopped. The permit writer should contact the applicant or return the application at their discretion depending on the nature of the problem with the application. If the application is returned it should be shown as such in CATS.

These details about CATS are current as of the date of the publication of this document.

Because computer programs can be updated/upgraded at anytime, portions may no longer be applicable. Topic 4.8.1 presents more information about CATS.

Legal References:

Missouri Clean Water Law, Chapter 644, RSMo

[644.051.13](#) Prohibited acts--permits required, when, fee--bond required of permit holders, when--permit application procedures--rulemaking--limitation on use of permit fee moneys.

Code of State Regulations

[10 CSR 20-6.010\(5\)\(C\)](#),
[\(10\)\(E\) and \(13\)](#) Construction and Operating Permits
(5)(C) Operating Permits (OP)
(10)(E) Operating Permit Renewal and Expiration dates - Continuation of Expiring Permits
(13) General Permits (GP)

[10 CSR 20-6.015\(4\)](#) No-Discharge Permits - Permits

Other Links:

[4.5.2 General Permit Application Deadlines](#)

[4.8.1 Centralized Action Tracking System \(CATS\)](#)

Key Words:

General permits, application tracking, CATS, deadlines

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