

South Central Solid Waste Management District

5436 Hwy 17 Eunice, MO 65468

417-932-5345

South CentralSWMD@hughes.net

October 19, 2012

Anita Stansfield
MDNR-SWMP
P.O. Box 176
Jefferson City, MO 65102-0176

Dear Anita,

The FY2013 District Operations Grant and Plan Implementation Grant submitted by the South Central Solid Waste Management District were approved in June with the contingency that we would revise the budgets downward if the funds for fiscal year 2013 are less than estimated.

At our Executive Board meeting on October 18, 2012, it was decided that even though we are within the 50% we would like to amend the budgets downward for these two grants. I am including copies of the new budgets and revisions to the grant project applications that were agreed to at the meeting. I am also including the Draft minutes from the meeting.

I am including the invoice for partial payment of those two grants as well as the payment for P2013-007-OCRA wages.

Please let me know what else you need to process the changes and the invoice.

Sincerely yours,


Lynda Roehl, District Coordinator
South Central Solid Waste Management District

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MINUTES

Executive Board Meeting October 18, 2012

City of West Plains Recycling Center, West Plains, MO 65775

DRAFT

Chairman Gary Collins called the meeting to order at 6:00 p.m. with Executive Board members: Mark Collins- Howell County Representative, John Wrenfrow - Oregon County Representative, Dale Counts- Shannon County Representative, Linda Garrett- Texas County Representative Mike Sherman- Wright County Representative, Dennis Sloan - at-large member, Gary Collins - at-large member and Lynda Roehl, Board Secretary present. Absent, Larry Pueppke, Douglas County Representative, T.J. Lewis - Ozark County Representative, and. A quorum was established at the meeting. Also present was Herman Kelly, Shannon County Commissioner, Zack Williams, Wright County Commissioner and John Haasis with St. Louis County who is SWAB Chairman.

The agenda that had been posted was amended to include Introductions and information on budgeting. John Wrenfrow moved and Mike Sherman seconded that we approved the amended agenda. Motion carried unanimously.

Dennis Sloan moved and Mike Sherman seconded that the minutes of the May 17, 2012 meeting be approved. Motion carried unanimously.

Copies of the treasurer's report and budget to date were handed out. Administration is paid from District grant 2012-01. The balance in District grant 2012-01 after bills are paid tonight is \$10,492.62. This should carry us through the end of the year. The state fiscal started July 1, 2011. The District adopted the state fiscal year as our fiscal year in 2006 but our funding cycle for administration is still on the calendar year. Mike Sherman moved and John Wrenfrow seconded that the treasurer's report be approved. Motion carried unanimously.

A copy of the fourth quarter allocation letter and funding chart from DNR was given to those attending. Grant funds for FY2012 are down about \$13,000 from FY 2011 and are expected to continue to go down. The FY2013 District Operations Grant and Plan Implementation Grant submitted by the South Central Solid Waste Management District were approved in June 2012 with the contingency that we would revise the budgets downward if the funds for fiscal year 2013 are less than estimated. Lynda Roehl presented an amended budget for FY2013. The new budget decreases District Operations to \$67,500 and Plan Implementation to \$25,000.00. The amended budget includes provisions for a transition in District administration. Lynda stated that the problems with proposed legislation, the micro management of the districts by DNR and decreased funding have become so onerous, she would like to be let out of her contract. Her last day as district coordinator will be February 28, 2013. In the meantime, she will continue with her duties as outline in the management contract and she help the executive board with an RFP for new administration. She will also be available to work with the new administration on a part-time basis and would like to continue to help the district with HHW and Electronics collections. Mike Sherman moved and Linda Garrett seconded that the district approve the budget amendments for District Operations and Plan Implementation. Motion carried unanimously. The District administration was tabled until the December meeting. Lynda Roehl will do the paperwork and send in the amendments for the grants. We will send in the invoice for payment (actually partial payment) for the District Operation Grant and Plan Implementation grants.

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John Hassis, Chairman of Region L of the St. Louis and SWAB Chairman, reported on joint legislation that DNR and the waste industry might be working on. He mentioned that we all need to keep on top of this situation and be ready to contact our state legislators when find out what legislation is coming out.

DNR started a compliance audit of the District on August 27, 2012. Several Board members attended the exit conference that took place October 4, 2012. All of the board members were sent copies of the audit findings. We were given 14 days to respond to the audit findings. Lynda Roehl read proposed responses to the audit findings. Board members suggested revisions to some of the responses. Mike Sherman moved and Linda Garrett seconded that the board submit the responses as amended. Motion carried unanimously.

2011 Grants:

There is a remainder of \$1,410 in District grant 2011-012 from Do Co, Inc. It will carry over to the 2013 grants.

2012 Grants

2012-01: is the district grant for administration. The report for this grant is given as the treasurer's report.

2012-02: Technical Assistance funds were used to expenses for The NAHMMA Conference and training expenses. The Heartland Chapter of NAHMMA awarded Tim Roehl a \$500 scholarship to attend The NAHMMA Conference and training. The scholarship was reimbursed to the District. Technical assistance assistant time and expenses will be paid from this grant for the OACC Conference. And grant readers were paid for their time with this round of grants.

2012-03: The District co-hosted four "Drug Take Back Day" sites on September 29, 2012. About 700 pounds of pharmaceuticals were collected.

2012-04: The Electronics collection program. Collections continue to take place for businesses and schools. Collections will take place as part of America Recycles Day Activities on November 15, 2012. Locations will be announced soon.

2012-05: Tires. Pick-ups are scheduled for Ava, Gainesville, Alton and Mountain View.

2012-06: Illegal dumping funds were used to pay expenses for several small clean ups that have taken place in the District and one big one in Birch Tree.

2012-07: Raymond Thomas is the collection worker in Shannon County. He picks up on Tuesday and Thursday afternoons. He is working part time at the Mountain View Recycling Center.

2012-08: Kim and Keith Morgan have stopped doing the Texas County cardboard recycling program. They sold about a load of cardboard every month but had a hard time with money. New people have taken over the pick-ups. Taking the cardboard to the prison in Licking did not work out again as they could empty the trailers as often as is needed. The District grant will pay the wages for a worker to do the pick up 24 hours each week until the end of the year. A gas card gets charged to the district credit card for fuel for this program. It should also have enough funds to go until the end of the year.

2012-09: Ozark County worker - this project started June 1, 2012

2012-10: Do Co, Inc. wages for a worker at the center also started June 1, 2012.

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Second Quarter 2012 Grant Applications

The Board reviewed grant applications that were submitted for the second quarter of FY 2013. Four projects are for District-wide collections and one grant applications was submitted requesting funding for wages and expenses for a recycling program. The grant committee recommended funding all of the projects if the funds are available. Currently the district does not have the funds available for these projects. Funding is expected to continue to decrease for the next year.

District Grant P2013-03: Dennis Sloan moved and Dale Counts seconded that the district submit the request for funding of \$30,000.00 for District wide HHW collections for 2013. All workers at the collections will be considered part time employees of the district. The District will pay matching social security and Medi-care on the workers and purchase additional workers' comp insurance to cover the workers. Motion carried unanimously.

District Grant P2013-04: Linda Garrett moved and John Wrenfrow seconded that the district submit the request for funding of \$20,000.00 for District wide Electronics collections for 2013. All workers at the collections will be considered part time employees of the district. The District will pay matching social security and Medi-care on the workers and purchase additional workers' comp insurance to cover the workers. Motion carried unanimously.

District Grant P2013-05 John Wrenfrow moved and Dennis Sloan seconded that the district submit the request for funding of \$15,000.00 for District wide Scrap Tire for 2013. This is \$5,000 less than the grant request. Motion carried unanimously.

District Grant P2012-06 Mark Collins moved and Dale Counts seconded that the district submit the request for funding of \$15,000.00 for illegal dumping clean-up activities for 2013. This is \$5,000 less that the grant request. Motion carried unanimously.

John Wrenfrow moved and Dennis Sloan seconded that the District fund the Shannon County Recycling project request for \$10,600.00 for wages for a worker for one year and collection expenses. Dale Counts abstained from the vote. Motion carried unanimously.

The District will submit the requests totaling \$90,600 to DNR for final approval. The District will request funding for the projects as soon as it is available.

The next Executive Board meeting was scheduled for December 6, 2012. We will meet at Ryan's. Bill Wood will attend and present the FY2012 Audit

There was no other business brought before the Board. Meeting Adjourned 8:30 pm

submitted by: _____ Lynda Roehl, Board Secretary

Signed By: _____ Gary Collins, Board Chairman

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