

**NORTHWEST MISSOURI REGIONAL
SOLID WASTE MANAGEMENT
DISTRICT - REGION A
MARYVILLE, MISSOURI**

**INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES
FOR THE PERIOD JULY 1, 2005
THROUGH JUNE 30, 2007**

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**NORTHWEST MISSOURI REGIONAL SOLID WASTE
MANAGEMENT DISTRICT – REGION A
MARYVILLE, MISSOURI**

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**NORTHWEST MISSOURI REGIONAL SOLID WASTE
MANAGEMENT DISTRICT – REGION A
MARYVILLE, MISSOURI**

History and Organization

Missouri's 20 solid waste management districts were created to foster regional cooperation among cities and counties in addressing solid waste management issues. The main function of a district is to develop a solid waste management plan with an emphasis on diverting waste from landfills and to assist with implementation of the solid waste management plan. Plans should include provisions for a range of solid waste activities: waste reduction programs; opportunities for material reuse; recycling collection and processing services; compost facilities and other yard waste collection options; education in schools and for the general public; management alternatives for items banned from Missouri landfills and household hazardous waste; and preventive or remediation of illegal dumps. To help achieve their goals, districts administer grants to public and private entities within their region, made possible with monies from the Solid Waste Management Fund through the Missouri Department of Natural Resources (MDNR).

The Northwest Missouri Regional Solid Waste Management District – Region A (the District) was formed pursuant to RSMo, 260.305 and was officially recognized by the MDNR in October 1991. The District includes the counties of Atchison, Gentry, Holt, Nodaway, and Worth and includes the cities within those counties of Fairfax, Rock Port, Tarkio, Albany, King City, Stanberry, Mound City, Oregon, Burlington Junction, Hopkins, Maryville, and Grant City.

The District's activities are administered through a contract with the Northwest Missouri Regional Council of Governments (the Council), Maryville, Missouri, and therefore, the District has no direct personnel. The District is comprised of an executive council of twenty-two members and an executive board of seven members, four with a two year term each and three with a one year term each. Board members are appointed from each county and include the Chairman, Vice-Chairman, and Secretary/Treasurer of the Council. Representation on the Council consists of two appointees from each member county and one appointee from each member city. Each Council member serves at the pleasure of the appointing authority.

The Executive Council members as of July 2, 2008 are as follows:

<u>Political Subdivision Represented</u>	<u>Name</u>	<u>Member Since</u>	<u>Position</u>
Atchison County	Marlin Logan	1991	Chairman
Atchison County	Larry Hicks	1991	
Fairfax	Cyndy Moore	2005	
Rock Port	Kyra Mills	2007	
Tarkio	Kim Herrick	2007	
Gentry County	Avis Parman	2001	
Gentry County	Larry Wilson	2005	
Albany	Manley Tillison	2006	
King City	Vacant		
Stanberry	Carl Birdsell	2007	
Holt County	Mark Sitherwood	2007	
Holt County	Don Holstine	2001	
Mound City	Duane Nauman	1999	
Oregon	Albert Noellsch	2004	
Nodaway County	Bob Stiens	2004	
Nodaway County	Wilbur Noakes	1993	Secretary/Treasurer
Burlington Junction	Doyle Gray	2005	
Hopkins	Jack Baldwin	1996	
Maryville	Bob Bush	2005	
Worth County	Bill Calhoon	2003	
Worth County	Kevin Austin	2007	
Grant City	Debbie Roach	1991	Vice Chairman

**NORTHWEST MISSOURI REGIONAL SOLID WASTE
MANAGEMENT DISTRICT – REGION A
MARYVILLE, MISSOURI**

History and Organization, Continued

The Executive Board members as of July 2, 2008 are as follows:

<u>Political Subdivision Represented</u>	<u>Name</u>	<u>Position</u>
Atchison County	Marlin Logan	President
Grant City	Debbie Roach	Vice President
Nodaway County	Wilbur Noakes	Secretary/Treasurer
Maryville	Bob Bush	
Holt County	Bill Gordon	
Atchison County	Larry Hicks	
Gentry County	Avis Parman	

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INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED UPON PROCEDURES

July 2, 2008

Missouri Department of Natural Resources
and
Northwest Missouri Regional Solid Waste
Management District – Region A
Maryville, Missouri

We have performed the procedures enumerated below, which were agreed to by the Missouri Department of Natural Resources (MDNR), solely to assist you in evaluating the effectiveness of the Northwest Missouri Regional Solid Waste Management District – Region A's compliance with state law, regulations, and policies, for the period July 1, 2005 through June 30, 2007. Management is responsible for the District's internal control over compliance with these requirements. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the *American Institute of Certified Public Accountants* and the *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

Our procedures, as set forth in the MDNR Solid Waste Management District *Agreed-Upon Procedures Engagement*, and findings are as follows:

1. History and Organization. We reviewed the history and organization of the District for compliance with the Revised Statutes of Missouri (RSMo). This included review of the:

District organization;
Council structure, Executive Board structure, terms and functions, including if the
District was organized under an alternative management structure;
Policies and procedures for monitoring members of the Executive Board and Council; and
District by-laws.

Findings: See Finding Nos. 1, 2, & 7.

2. Minutes of Meetings. We reviewed all minutes of meetings for the Council and the Executive Board for the engagement period and selected six meetings and completed Attachment 1 *The Missouri Sunshine Law Compliance Checklist* to determine if meetings are documented as required.

Findings: See Finding No. 14.

3. Follow-up to Prior Audit. We determined what actions the staff has taken to correct the findings, including the status and corrective action.

Findings: See Finding No. 4.

Missouri Department of Natural Resources
and
Northwest Missouri Regional Solid Waste
Management District – Region A

4. Internal Controls. We completed Attachment 2 *Internal Control Questionnaire* which identifies strengths and weaknesses of the internal controls.

Findings: See Finding Nos. 15 & 16.

5. Cash. We obtained a listing of all bank account names and numbers of the District and performed the following:

Verified the bank reconciliation process;
Confirmed with MDNR advanced funds for deposit;
Evaluated control, custody and signing of check stock;
Reviewed local funds;
Reconciled year-end cash balances by type (state, local, etc.), to amounts reported to MDNR;
Verified the allocation and use of interest income; and
Reviewed the District's cash management processes.

Findings: See Finding No. 5.

6. Administrative/Management Services. We determined the District contracts out administrative/management services and performed the following:

Determined that contract terms were written and properly approved;
Reviewed the contracts for propriety and reasonableness;
Reviewed invoices and supporting documentation to determine the basis for billing and that payments were appropriate;
Reviewed the basis used to charge for services; and
Reviewed supporting documentation for mileage and other travel reimbursements.

Findings: See Finding No. 8.

7. General and Special Terms and Conditions. We documented the District's compliance with general and special terms and conditions of the financial assistance agreement with MDNR for the following requirements:

Non-Discrimination;
Environmental Laws and Eligibility;
Hatch Act and Restrictions on Lobbying;
Program Income;
Equipment Management;
Identification of MDNR as a Funding Source;
Audit Requirements;
Recycled Paper; and
Contracting with Small and Minority Firms, Women's Business Enterprise, and Labor Surplus Area Firms.

Findings: See Finding Nos. 3 & 4.

Missouri Department of Natural Resources
and
Northwest Missouri Regional Solid Waste
Management District – Region A

8. **District Grants.** We obtained a schedule of District grants from the MDNR and completed the *Guidance Document for Solid Waste Management District Grants*. This included the review, evaluation and testing for the:
Proposal Procurement Process;
Proposal Review and Evaluation; and
Awarded Projects.

- Region A/2006 Implementation Grant – 2006-01
- Region A/2006 Electronics Collection – 2006-02
- Region A/Plan Implementation – 2006-07
- Region A/Waste Tire and HHW Collections – 2006-08
- EnTire Recycling/Skid Steer Loader Purchase – 2006-09
- Region A/District Operations – 2007-01
- City of Albany/Wood Chipper Purchase – 2007-02
- Region A/Electronics & White Goods Collections – 2007-04
- Region A/District Operations – 2007-05
- Region A/Collections – 2007-06
- EnTire Recycling/Solid Fuel Stoker and Boiler Purchase – 2007-07

Findings: See Finding Nos. 6, 9, 10, 11, 12, 13, & 17.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on the District's internal control over compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Department of Natural Resources of the State of Missouri and the Northwest Missouri Regional Solid Waste Management District – Region A and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Arthur White & Associates, L.L.C.

ARTHUR WHITE & ASSOCIATES, L.L.C.

**NORTHWEST MISSOURI REGIONAL SOLID WASTE
MANAGEMENT DISTRICT – REGION A
MARYVILLE, MISSOURI**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE TWO YEARS ENDED JUNE 30, 2007 AND 2006**

The findings described in this schedule were discussed with the District at an exit conference held on July 21, 2008. The District provided a written response for each finding in a letter signed by the Executive Board Chair and dated August 15, 2008. The District also provided documentation for their responses and this information is included as Attachments A through J.

1. BY-LAWS NOT COMPLIANT WITH MISSOURI STATUTES

Condition: The adopted by-laws of the District stated, "One-half of the Council or Executive Board shall constitute a quorum for the transaction of business at any meeting of the District." A quorum should include a majority of the Council or Executive Board. (Note: In by-laws that have been adopted after June 30, 2007, this condition has been corrected by the District.)

Criteria: RSMo. 260.315.3 states, "A majority of the council shall constitute a quorum." RSMo. 260.320.1 states, "A majority of the members of the board shall constitute a quorum."

Effect: The by-laws are not in compliance with the Missouri Revised Statutes.

Cause: The District was not aware of the requirement.

Recommendation: We recommend the District amend its by-laws to reflect the correct definition of a quorum as defined in the Missouri Statutes.

District Response: As indicated in the listed condition, the District knew the problem existed and has taken action. The by-laws have already been changed to reflect the required criteria "a quorum should include a majority of the Board." Please see Attachment A to view Region A's by-laws.

2. CONFLICT OF INTEREST

Condition: A non-governmental board member who served on the Executive Board was a part owner of a recycling facility located within the District. Two grants have been awarded to the associated business totaling \$24,074. The board member did abstain from evaluating and voting on the proposal from his business, but the member still could have influenced other members by being present during discussions.

Criteria: The adopted by-laws of the District and RSMo. 260.320.5 state, "No person shall serve as a member of the Council or the Executive Board who is a stockholder, officer, agent, attorney or employee or who is in any way pecuniarily interested in any business which engages in any aspect of solid waste management."

Effect: The District was not in compliance with its adopted by-laws or RSMo. 260.320.5.

Cause: The District overlooked the requirement in the bylaws and the statute.

Recommendation: We recommend the District develop a conflict of interest policy and future board members be evaluated to ensure there is no conflict of interest between the interest of the District and board members.

District Response: The board understood the conflict of interest prior to the audit. The District adopted a conflict of interest policy June 17, 2008 stating that if any party is affiliated with an applicant, the individual will not take part in any of the ranking process, and the District will institute a Conflict of Interest contract which requires any parties to leave the room if a potential conflict exists. The District will fill out Conflict of Interest contracts annually prior to the sub-grant ranking process. See Attachment B for the Policies of Region A. See Attachment C for a sample Conflict of Interest contract.

3. LACK OF WRITTEN POLICIES AND PROCEDURES

Condition: During the review of General and Special Terms and Conditions, the following was noted:

- A. The District had not adopted a written policy for conflict of interest. (Note: During fieldwork, it was noted a policy had been developed, but was awaiting approval by the Executive Board.)
- B. The District has not adopted a non-discrimination and anti-harassment policy for the hiring and employment of employees.
- C. The District does not have a written policy to ensure that all subgrant recipients are in compliance with state and federal environmental laws and have required permits.
- D. The District does not have a written policy for tracking and monitoring subgrantee fixed assets.
- E. The District had not adopted a policy for complying with the Missouri Sunshine Law until August 29, 2007.

Criteria: MDNR's General and Special Terms and Conditions contain certain state and federal laws the District must follow.

Effect: Without set policies adopted by the Executive Board or written procedures to follow, there is no assurance that the provisions in MDNR's General and Special Terms and Conditions, as well as state and federal laws, will be followed.

Cause: The District was not aware of the requirement to have these policies.

Recommendation: We recommend the District adopt written policies and procedures that ensure the MDNR's General and Special Terms and Conditions, state laws, and federal laws will be followed.

District Response: (A) The District adopted a conflict of interest policy on June 17, 2008. Please refer to Attachment B. (B) The District does not employ any employees, nor has the District ever employed an individual; as a result, a policy has never been developed for hiring and employing individuals. The District has proposed a policy regarding non-discrimination and anti-harassment and will review and adopt the policy by January 2009. See Attachment D for Proposed Policies and Procedures. (C) The District will adopt a policy for ensuring sub-grantees are in compliance with environmental laws and permitting processes. A policy will be adopted by January 2009. See Attachment D for Proposed Policies and Procedures. (D) The District will adopt a written policy and procedure for tracking and monitoring sub-grantee fixed assets by January 2009. Please see Attachment D for Proposed Policies and Procedures. (E) The District has already adopted a policy which ensures Region A will comply with the Missouri Sunshine Law. Please see Attachment E for a copy of the Policy for Providing access to Public Records.

4. MBE/WBE NOT UTILIZED

Condition: The District does not have policies and procedures to make special efforts to assure that a fair share of 10% be made available to minority business firms and 5% to women business enterprise firms when utilizing grant funds to purchase supplies, equipment, construction and services. The District did not include information about contracting with small and minority firms, Women's Business Enterprise, and Labor Surplus Area firms in solicitation documents for supplies, equipment, construction and services. This issue was noted in the prior audit as finding 2.

Criteria: Section I.V. of MDNR's General Terms and Conditions states the District should include information about MBE/WBE requirements in solicitation documents.

Effect: The District is not in compliance with MDNR's General Terms and Conditions.

Cause: The District was not aware of the requirement.

Recommendation: We recommend the District's procurement policies be amended to include the provisions relating to the encouragement of utilizing small and minority firms, Women's Business Enterprises, and Labor Surplus Area firms. Appropriate documentation should be maintained in the file supporting submission of a *MBE/WBE Utilization Report* to MDNR.

District Response: The District will implement a policy regarding the solicitation of MBE/WBE firms, and a procedure will be established for the Planner and sub-grantees to follow as solicitation occurs. Proposed policies and procedures will be implemented by January 2009. Please see Attachment D for Proposed Policy and Procedures.

5. INACCURATE QUARTERLY REPORT

Condition: The quarterly report for June 30, 2006 did not reconcile to the checkbook balance due to the lack of defined cutoff procedures for purchases at month-end and year-end. When we examined the quarterly report for June 30, 2007, the cash balances did reconcile.

Criteria: Section I.E.1 of the MDNR's General Terms and Conditions states that accurate, current, and complete disclosure of financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the subgrant.

Effect: The District is not in compliance with MDNR's General Terms and Conditions.

Cause: Projects 2005-164 and 2005-165 included amounts in the column "Amount Disbursed by the District to the Recipient" that had not actually been disbursed until after June 30, 2006.

Recommendation: The District should check quarterly reports for accuracy to ensure amounts listed as cash balances do reconcile to the checkbook balance.

District Response: The District has checked the June 2006 balances, and it agrees the balances do not reconcile. The District will set a policy regarding cut-off procedures for year-end purchases. Proposed policies will be implemented by January 2009. Please see Attachment D for Proposed Policy and Procedures.

6. NOTIFICATION OF GRANT CALL BY DISTRICT NOT PROVIDED IN ACCORDANCE WITH DISTRICT GRANT RULE

Condition: During the 2007 cycle of grant awards, the District gave written notification to the governing officials of each member county and city over five hundred in population, but failed to publish a notice in at least one newspaper that circulated within each member county. Documentation has been provided to substantiate publication of public notice for 2006 Cycles I and II. For the 2007 Cycle I grant call, documentation has been obtained to substantiate publication in two counties within the District, but not the other three.

Criteria: Missouri Code of State Regulations 10 CSR 80-9.050(2)(A)2 states, "The district executive boards shall request project proposals by giving written notification to the governing officials of each county and city over five hundred (500) in population and by publishing a notice in a newspaper officially designated by the presiding commissioner of each county, for public notices for every county and city with a population over five hundred (500) within the district." This has been interpreted by the Solid Waste Management Program to require the district to publish the notice in at least one newspaper per county.

Effect: The District is not in compliance with Missouri Code of State Regulations 10 CSR 80-9.050(2)(A)2.

Cause: The District believed all counties were notified.

Recommendation: We recommend that a procedure be established to ensure a public notice is published in a newspaper to give every member county and city with a population over five hundred notification that the District is accepting grant proposals.

District Response: The requirement found at CSR 10 CSR 80-9.050(2)(A)2 states, "The district executive boards shall request project proposals by giving written notification to the governing officials of each county and city over five hundred (500) in population and by publishing a notice in a newspaper officially designated by the presiding commissioner of each county, for public notices for every county and city with a population over five hundred (500) within the district." The District did advertise in one paper in each county during the period in question. Please see documentation in Attachment F.

Auditor Response: The documentation provided relates to the 2006 Cycle II. A review of payments for program 2007-01 (2007 Cycle I District Operations) confirms only two counties were provided with public notification. A review of payments for program 2007-05 (2007 Cycle II District Operations) confirms no payments to local newspapers for public notice of grant call.

7. WRITTEN NOTICE REGARDING FORMATION OF THE DISTRICT NOT LOCATED

Condition: During the review of the establishment of the District, while orders adopted by the governing body of each of the member counties and notification of formation issued by the MDNR was located in the District's files, a written notice to the MDNR regarding the formation of the District was not found. This does not necessarily imply that a written notice was not given, but rather the notice was not retained in the District's permanent records.

Criteria: As stated in RSMo. 260.305.3, "A county or two or more counties within a region may form or join a district as provided herein. The governing body of any county, by adoption of an ordinance or order, may join an existing district if the county is located in a region which does not have an existing district. The governing body of two or more counties within the same region may join together to form a district by adoption of an ordinance or order."

Effect: Proper notification of the formation of the District could not be verified.

Cause: A copy of the written notice to the MDNR regarding the formation of the District, which occurred during 1992, had apparently been misplaced.

Recommendation: We recommend the District locate or obtain documentation from the MDNR to support the formation of the District.

District Response: The District is working with MDNR to locate or obtain documentation regarding the notice in question.

8. ADMINISTRATION CONTRACT TERMS INADEQUATE

Condition: The contract between the Northwest Missouri Regional Council of Governments and the District for administration ending June 30, 2007 stated, "The District agrees to reimburse the Regional Council at a rate of no more than 50% of Solid Waste District funds." This statement is vague in nature and could be interpreted in different manners to include 50% of any grant or income the District would receive, or 50% of the cash on hand that the District has on any given day.

Criteria: As stated in RSMo. 260.320.4, "The executive board may enter into contracts with any person for services related to any component of the solid waste management system." Good business practices require that contracts include precise payment terms.

Effect: The District has entered into a contract with terms which are not clear.

Cause: The District believed the terms were clear.

Recommendation: We recommend future administration contracts include terms that are more precise regarding compensation. This could include charging for actual hours worked and other eligible expenses that the Regional Council pays for the District, up to a specific dollar amount.

District Response: The District has modified the contract with the Northwest Missouri Regional Council of Governments. These changes put a definitive dollar amount on the reimbursement rate. Please see Attachment G to view the FY 2009 contract.

9. LACK OF DOCUMENTATION FOR LANDFILL DIVERSION

Condition: In three collection projects (2006-02, 2006-08, 2007-04), there was no documentation to indicate that items collected were in fact recycled, and not disposed of in a landfill.

Criteria: Missouri Code of State Regulations 10 CSR 80-9.050(3)(B)1 states, "The district shall submit to the department, at the end of each state fiscal year quarter, a report which contains the following for each project in progress: A. The details of progress, including the volume or weight in tons of waste diverted for each type of recovered material utilized in the project, if appropriate."

Effect: The District is not in compliance with Missouri Code of State Regulations 10 CSR 80-9.050(3)(B)1.

Cause: The District had misplaced the documentation.

Recommendation: We recommend the District obtain a certificate of recycling, or other documentation, to confirm items collected are diverted from landfills.

District Response: The District has located the documentation for projects 2006-02 and 2007-04. The District is working with the waste hauler to obtain a copy of the records for project 2006-08 and will submit those as soon as they are received. Please see Attachment H for the documentation on all projects (2006-02, 2006-08 [partial], 2007-04).

10. COSTS INCURRED PRIOR TO GRANT AWARD AND APPROVAL

Questioned Costs: \$7,827

Condition: A Financial Assistance Agreement between the District and the subgrantee for project 2007-07 was signed on June 28, 2007 by the subgrantee and on June 29, 2007 by the District. A down payment on the solid fuel stoker and boiler was made on April 30, 2007. This is the same equipment referred to in finding 17.

Criteria: Missouri Code of State Regulations 10 CSR 80-9.050(1)(E)3 states, "The following costs are considered ineligible for district grant funding:...B. Costs incurred before the project start date or after the project end date."

Effect: The District is not in compliance with the Missouri Code of State Regulations 10 CSR 80-9.050(1)(E)3.

Cause: The date the costs were incurred was overlooked by the District.

Recommendation: We recommend subgrantees not be reimbursed for costs incurred prior to the project's start date. We also recommend the District work with MDNR to resolve the questioned costs.

District Response: The District has received the funds back from this sub-grantee for the project. As a result, this project is no longer active within the District. Please see Attachment I for the correspondence requesting project termination. The District does not fund projects which have been started prior to grant approval. To ensure this error does not occur in the future, a policy will be implemented by the District by January 2009. Please see Attachment D for Proposed Policy and Procedures.

11. UCC FINANCING STATEMENT NOT TIMELY FILED OR NOT FILED

Condition: The District filed the UCC financing statement for project 2007-07 on March 3, 2008, five months after the disbursement of funds to the subgrantee. The District filed the UCC financing statement for project 2006-09 on December 20, 2006, five months after the purchase of the equipment. The District has not filed a UCC financing statement for project 2003-75.

Criteria: The MDNR's Special Terms and Conditions state, "The district subgrantee hereby grants to the district, its successors and assigns a security interest in all equipment purchased by the district subgrantee for \$5,000 or more, in whole or in part, with SWMF monies."

Effect: The District is not filing UCC financing statements in a timely manner.

Cause: The fact that a UCC financing statement had not been filed went unnoticed by the District.

Recommendation: We recommend the District implement procedures that will ensure a timely filing of UCC financing statements.

District Response: The District is aware of the need to file for a UCC immediately after the purchase of the equipment. As a result, the District is proposing to implement a policy and procedure stating that the District will file for the UCC when the reimbursement request is received. Proposed policies and procedures will be implemented by January 2009. Please see Attachment D for Proposed Policy and Procedures. The time frame for a UCC on project 2003-75 has expired.

12. PROOF OF INSURANCE ON EQUIPMENT NOT OBTAINED

Condition: The District does not have proof of insurance on equipment purchased with Solid Waste Management Fund monies. Additionally, equipment purchased with the District's funds is not listed as insured on subgrantees' insurance policies.

Criteria: The MDNR's Special Terms and Conditions state, "The sub-grantee shall procure and maintain insurance with financially sound and reputable insurance companies in such amounts and covering such risks as are usually carried by companies engaged in the same or similar business and similarly situated, on all equipment purchased with SWMF monies."

Effect: The District is not in compliance with MDNR's Special Terms and Conditions.

Cause: The District was not aware of the requirement.

Recommendation: We recommend the District adopt a policy and procedure to ensure insurance is acquired to protect capital assets purchased with Solid Waste Management Fund monies.

District Response: The District will implement a policy and procedure to ensure that the sub-grantees annually submit proof of insurance on all equipment funded by the District. Proposed policies and procedures will be implemented by January 2009. Please see Attachment D for Proposed Policy and Procedures.

13. PROPOSAL EVALUATION CRITERIA INCOMPLETE

Condition: The District's proposal evaluation criteria lacks five required areas including (1) the degree to which funding to the project will adversely affect existing private entities in the market segment, (2) the need for the information, (3) technical feasibility, (4) effectiveness of marketing strategy, and (5) selected financial ratios.

Criteria: Missouri Code of State Regulations 10 CSR 80-9.050(2)(C)3 states specific criteria to be used during a proposal evaluation.

Effect: The District is not in compliance with Missouri Code of State Regulations 10 CSR 80-9.050(2)(C)3.

Cause: The District was not aware of all of the criteria.

Recommendation: We recommend the District amend the proposal evaluation and review to include all required criteria.

District Response: Technical feasibility has been a category on the ranking sheet, with several criteria listed to judge the level of feasibility, but has not been scored in the manner which is requested. No grants are awarded to an entity which will adversely affect existing private entities in the market, so no such criteria has been used. The District will put these criteria on the next ranking score guide, and will submit those score guides to MDNR for approval after the next award cycle.

14. FAILURE TO COMPLY WITH SUNSHINE LAW

Condition: During the review of Executive Board and Council minutes, the following was determined:

- A. Notice of meeting does not include whether the meeting is open or closed to the public (6 meetings of 6 meetings tested: August 2005, April 2006, July 2006, June 2007, November 2007, and January 2008).
- B. Minutes did not include the place where the meeting was held (1 meeting of 6 meetings tested: July 2006).
- C. Minutes did not state which members were absent (2 meetings of 6 meetings tested: July 2006 and June 2007).
- D. Minutes did not include a record of votes taken; rather they stated "Motion passed" (3 meetings of 6 meetings tested: August 2005, April 2006, and July 2006).

Criteria: RSMo. Chapter 610 (Missouri Sunshine Law) requires meeting notices to include whether a meeting is open or closed to the public. In addition, the above items must be included in meeting minutes.

Effect: The District is not in compliance with RSMo. Chapter 610 (Missouri Sunshine Law).

Cause: Any discrepancies or information missing was made in error.

Recommendation: We recommend the District follow all requirements of the Missouri Sunshine Law.

District Response: The District is as thorough as possible when recording minutes. Any discrepancies or information missing was a proofreading mistake or simple error. The District will implement a procedure for recording minutes for all Solid Waste Board meetings. Proposed procedures will be implemented by January 2009. Please see Attachment D for Proposed Policy and Procedure.

15. SUBGRANTEE EQUIPMENT NOT PROPERLY IDENTIFIED AND INVENTORY LISTING INCOMPLETE

Condition: Capital assets purchased by subgrantees with District funds were not tagged. In addition, the subgrantee inventory listing maintained by the District does not include a serial number or other identification number for capital assets purchased for projects 2006-006 and 2003-075.

Criteria: The MDNR's General Terms and Conditions state "A control system must be developed to ensure adequate safeguards to prevent against loss, damage, or theft of the property." The MDNR's General Terms and Conditions also state " Subgrantee must maintain property records that include a description of the equipment, a serial number or other identification number, the source of property, the acquisition date, cost of the property, percentage of federal or state participation in the cost of the property, and the location, use and condition of the property."

Effect: The District is not in compliance with the MDNR's General Terms and Conditions.

Cause: The District was unaware of the requirements.

Recommendation: We recommend the District attach an identification tag to assets purchased with District funds. We also recommend the District ensure that the subgrantee inventory listing include a serial number or other identification number.

District Response: Stickers have been ordered and received which will be placed on any new equipment purchased with District funds. Please see Attachment J for a sample sticker. Project equipment number will be added to each sticker as purchased.

16. ANNUAL STATEMENTS OF USE OF EQUIPMENT NOT FILED BY SUBGRANTEES

Condition: The District has not obtained annual statements from subgrantees certifying that the use of equipment is for project activities during the term of the agreement and for three years thereafter.

Criteria: The MDNR's Special Terms and Conditions state, "Sub-grantees shall annually submit a statement as provided by the district certifying that the use(s) of said equipment is for project activities."

Effect: The District is not in compliance with the MDNR's Special Terms and Conditions.

Cause: The District was unaware of the requirement.

Recommendation: We recommend the District develop a form and procedure to obtain annual statements from subgrantees regarding the use of equipment for project activities.

District Response: The District agrees with this finding. The District will implement a procedure for obtaining these use statements. Proposed procedures will be implemented by January 2009. Please see Attachment D for Proposed Policy and Procedures.

17. DOCUMENTATION FOR SOLE SOURCE OF EQUIPMENT NOT OBTAINED

Condition: Project 2007-07 with a total budget of \$279,500 was approved without obtaining competitive bids. The District allocated \$9,208 to the project and \$7,827 had been paid to the subgrantee. The District was told by the subgrantee that it would not be possible to obtain bids for the specialized piece of equipment. There was not adequate documentation by the subgrantee to verify the vendor was the "sole source" of the equipment. This is the same equipment referred to in finding 10.

Criteria: As stated in the Financial Assistance Agreement, "Recipients of grant funds are required to obtain bids for all purchases according to the schedule defined in RSMo. 34.040 and as approved by the NWMRSWMD Executive Board." The schedule requires "competitive bids advertised in at least two daily papers five days before bid opening" for purchases of \$25,000 and higher.

Effect: The District is not in compliance with RSMo. 34.040.

Cause: The District was not aware of the documentation requirements.

Recommendation: We recommend the District require submission of documentation from subgrantees that verifies a vendor as "sole source" when purchasing specialized equipment.

District Response: The District has received the money back from this sub-grantee for the project. As a result, this project is no longer active within the District. Please see Attachment I for the correspondence requesting project termination. The District currently requires three competitive bids for a project to be funded. To ensure this does not happen in the future, the District will set a policy to ensure competitive bids are required by all sub-grantees. Proposed policies will be implemented by January 2009. Please see Attachment D for Proposed Policy and Procedures.

**NORTHWEST MISSOURI REGIONAL SOLID WASTE
MANAGEMENT DISTRICT – REGION A
MARYVILLE, MISSOURI**

**SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE FISCAL YEARS 1992, 1993, 1994, 1995, 1996, AND 1997**

The prior audit was conducted by an audit firm contracted by the MDNR for fiscal years 1992 through 1997. Of the 4 prior findings, 3 were implemented by the District and 1 was not implemented.

1. **INADEQUATE MATCH DOCUMENTATION**

Condition: For fiscal years 1994 through 1997, the District could not adequately support the one-third match for the District's \$20,000 administrative grant. The District's practice is to estimate the number of hours members of the Council and Executive Board, as well as, the daily non-reimbursed staff provided by the Regional Council of Governments contribute to the District for local match requirements.

Current Status: There is no longer a matching requirement. This issue has been resolved.

2. **MBE/WBE UTILIZATION**

Condition: The District's current practices do not include a formal policy to encourage utilization of minority, women and small disadvantaged businesses when procuring goods and services.

Current Status: Repeat finding.

3. **INTEREST INCOME**

Condition: All grant funding is placed in two interest bearing accounts but interest income was not reported to MDNR.

Current Status: Interest income is now reported to MDNR.

4. **BUDGET AND SCOPE OF WORK REVISIONS**

Condition: It is the policy of the District to discuss with subgrantees proposed budget and scope of work revisions and then obtain board approval. The District then discusses project revisions with MDNR but does not obtain MDNR advance written approval. Specifically, the FY96 District grant awarded funds to the City of Rock Port for project number 96126 entitled "Rock Port Environmental Park." The original project cost estimate was approved by MDNR, but the revised actual/estimated project costs were not.

Current Status: The District now receives approval of revised actual/estimated project costs.

**NORTHWEST MISSOURI REGIONAL SOLID WASTE
MANAGEMENT DISTRICT - REGION A
MARYVILLE, MISSOURI**

**SCHEDULE OF STATUS OF SUBGRANTEE AWARDS
JUNE 30, 2007**

Subgrant No.	Purpose	Awards	
		Obligated	Unobligated
2006-01	Region A 2006 Implementation Grant	\$ 29,977.25	
2006-02	Region A 2006 Electronics Collection	15,451.00	
2006-03	American Recycling and Sanitation, Inc. Waste Oil Furnace	8,074.00	
2006-04	Albany R-III School District Football Stadium Recycling Containers	1,164.00	
2006-05	Porter Trash Services Waste Oil Furnace	5,720.00	
2006-06	4-H Redworms, Kitchen Refuse and Recycling	2,045.00	
2006-07	Region A Plan Implementation	47,522.75	
2006-08	Region A Waste Tire and HHW Collections	30,877.40	
2006-09	EnTire Recycling Skid Steer Loader Purchase	11,063.00	
2006-10	American Recycling and Sanitation, Inc. Skid Steer Loader Purchase	16,000.00	
2006-11	Service Lube, Inc. Waste Oil/Filter Crusher Purchase	2,105.60	
2007-01	Region A District Operations	24,568.50	
2007-02	City of Albany Wood Chipper Purchase	15,509.84	
2007-03	Bryan's Performance Auto and Diesel Repair Recycling Equipment Purchase	9,058.66	
2007-04	Region A District-wide Electronics and White Goods Collections	9,811.24	
	Total	<u>\$228,948.24</u>	<u>\$ -</u>
	Unobligated Interest		
	Unobligated Carryover		

District Fund Balance, per the Quarterly Project Financial Summary Report

<u>Disbursements</u>	<u>Unspent Funds</u>
\$ 29,977.25	
15,451.00	
8,074.00	
1,164.00	
5,720.00	
2,045.00	
36,869.02	\$ 10,653.73
17,327.99	13,549.41
9,403.55	1,659.45
13,600.00	2,400.00
1,738.40	367.20
97.00	24,471.50
13,108.15	2,401.69
6,655.01	2,403.65
<u>4,883.57</u>	<u>4,927.67</u>
<u>\$ 166,113.94</u>	62,834.30
	4,664.29
	<u>174.60</u>
	<u>\$ 67,673.19</u>

**NORTHWEST MISSOURI REGIONAL SOLID WASTE
MANAGEMENT DISTRICT - REGION A
MARYVILLE, MISSOURI**

**SCHEDULE OF CASH BALANCE
JUNE 30, 2007**

State funds	\$ 174.60
Obligated funds for subgrants	27,709.07
Administration Funds	35,125.23
Interest Income	<u>4,664.29</u>
Reconciled Cash Balance	<u>\$ 67,673.19</u>

NORTHWEST MISSOURI REGIONAL SOLID WASTE
MANAGEMENT DISTRICT - REGION A
MARYVILLE, MISSOURI

SCHEDULE OF STATE FUNDING
FOR THE YEARS ENDED JUNE 30, 2007 AND 2006

<u>Received</u>	<u>Total Amount</u>	<u>Type</u>
Year Ended June 30, 2006		
February 3, 2006	<u>\$ 62,431.25</u>	District Grant
Total from MDNR in Fiscal Year 2006	<u>\$ 62,431.25</u>	
Year Ended June 30, 2007		
August 14, 2006	\$ 107,568.75	District Grant
March 15, 2007	<u>49,137.00</u>	District Grant
Total from MDNR in Fiscal Year 2007	<u>\$ 156,705.75</u>	

ATTACHMENT A

BY-LAWS

**BYLAWS
OF
NORTHWEST MISSOURI REGIONAL SOLID WASTE MANAGEMENT
DISTRICT**

This joint powers agreement made and entered into by, between, and among the political subdivisions, with signed resolutions of adoption on file with the Northwest Missouri Regional Solid Waste Management District, included in attachment A of this document hereinafter referred to as "Members" or "Member" pursuant to the authority granted by RSMo. 260.300 - 260.345 and all acting by and through their respective governing bodies.

Extent of Covenants; No Personal Liability. All covenants, stipulations, obligations and agreement of a County/City contained in this Agreement are and shall be deemed to be covenants, stipulations, obligations and agreements of that County/City to the full extent authorized by law and permitted by the Constitution of the State. No covenant, stipulation, obligation or agreement of a County/City contained in this Agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of that County/City in other than that person's official capacity.

ARTICLE I

NAME, OFFICE, AND AUTHORITY

- A. The organization shall be known as the Northwest Missouri Regional Solid Waste Management District also recognized as Region "A", hereinafter referred to as the District. The District consists of Atchison, Gentry, Holt, Nodaway and Worth Counties.
- B. The principle office of the District in the state of Missouri shall be located in Maryville, Missouri, County of Nodaway.
- C. This District is created pursuant to the authority granted by Senate Bill 530, Sections 260.200 to 260.345 of the Revised Statutes of the State of Missouri

ARTICLE II

PURPOSE

- A. The purpose of the District shall be for its members to contract and cooperate in solid waste management planning for its members. In addition, a further purpose of the District shall be to promote intergovernmental cooperation in solving solid waste management problems and to promote waste reduction, resource recovery and recycling.
- B. Neither the Council nor the Executive Board shall interfere into the legal operations and/or ownership of landfills operated or controlled by political entities or private enterprises within its district except in an advisory capacity if requested by that entity or private enterprise.

ARTICLE III

MEMBERSHIP

- A. Each county and any incorporated city within Region A are eligible to become a member of the District and have representation on the Council and Executive Board. In order to become a member, the County Commission must pass the appropriate resolution or court order, or the city council or equivalent body must pass a resolution so stating its desire and forward to the appropriate offices. Any incorporated city within Solid Waste Region A as designated by the Department of Natural Resources may belong to the Northwest Missouri Regional Solid Waste Management District, regardless of whether the county within which they are located is a member of the District. The District shall make all reasonable efforts to maintain a broad community-wide membership of not less than twenty-two in number. Member political subdivisions remain Members of the District until they request to end their membership by resolution or court order.

ARTICLE IV

COUNCIL

- A. Representation on the Council shall consist of:
1. Two appointees from each member county appointed by the Presiding Commissioner with commission approval.
 2. One appointee from each member city with population of 500 or more. Appointment shall be made by the elected officials of the city.
 3. Each appointee shall have one vote, and shall be known as the District Council Representative (DCR) for that political subdivision.
 4. Each DCR may appoint a duly authorized alternate with sponsoring organization approval.
- B. Per Section 260.320(5) RSMo., no person shall serve as a member of the Council who is a stockholder, officer, agent, attorney or employee or who is in any way pecuniarily interested in any business which engages in any aspect of solid waste management regulated under Section 260.200 to Section 260.345 RSMo.; provided, however, that such member may own stock in a publicly traded corporation which may be involved in waste management as long as such holdings are not substantial.
- C. Each Council member shall serve a term of two years and may be reappointed thereafter, however members whose elected term of office in a city or county has expired shall be expeditiously replaced by the governing bodies from whence they were selected. Council members do not have to be elected officials.
- D. The Council shall select a Council Chair, Vice-Chair and such other officers as it deems appropriate during the meeting in the summer of odd years. Terms of officers will be two years to coincide with the District's Fiscal Year and audit cycle.
- E. A majority of the Council shall constitute a quorum. The Council shall take no action nor select any Council officer nor conduct any meeting unless a quorum is present.

Official action by the Council may be taken by telephone, mail ballot, facsimile, or any other voice or electronic means that is properly verified by the Secretary and in accordance with the Missouri Sunshine Law.

- F. The Chair shall preside over, keep order, and manage the proceedings of the Council Meetings. The Chair is entitled to vote.
- G. The Vice Chair shall act in the place of the Chair in the event that the Chair is unable to attend.
- H. Vacancies on the Council may arise by, including but not limited to, removal from office, illness, death, or location to another district. Such vacancies shall be filled in the same manner as the initial appointment. Any vacancy of any office resulting from such vacancy shall be filled at the next duly called meeting of the Council in the same manner as Council elections.

ARTICLE V

COUNCIL POWERS

- A. The Council shall:
 - 1. Exercise the powers granted to it in Sections 260.200 to 260.345 RSMo.
 - 2. Select seven persons to serve on the executive board, at least a majority of who shall be selected from members of the council. The council shall establish the terms of office for members of the executive board. The balance shall be selected in any manner approved by the council, including district-wide elections. Any subsequent member of the board shall be selected in the same manner as the person he replaces. If the council is composed of twelve or fewer members, the council shall act as the executive board;
 - 3. Review and act upon the District Comprehensive Solid Waste Management Plan or the revisions thereof recommended by the Executive Board.
 - 4. The Council will not fund grant proposals which will have a negative impact on existing businesses or programs within the region. This policy will not apply to programs that are removing materials from a solid waste stream that ends in land filling. Furthermore, the Council will not fund proposals which will displace existing resource recovery services, unless the proposed project demonstrates how it will result in improvement or expansion of service, and
 - 5. Adopt an annual budget.

ARTICLE VI

COUNCIL MEETINGS

- A. The Council shall meet twice annually. Special meetings may be called by the Chair of the Council or the Chair of the Executive Board. Meetings shall be at Maryville, Missouri except that the Council may by resolution designate any place within or not more than 100 miles from Maryville, Missouri, as the place of meeting for any regular or special meeting.

ARTICLE VII

EXECUTIVE BOARD

- A. Appointments to the Executive Board shall be made by a vote of the DCR's. Terms on the Executive Board shall extend until a new appointment is made, or until a vacancy occurs as provided for below. A simple majority of all the DCR's is required to elect an Executive Board member. Executive Board members may be removed by a vote of the appointing authority. Executive Board members do not have to be elected officials.
- B. Vacancies on the Executive Board may arise by, including, but not limited to, removal from office, illness, death, or location to another district. Such vacancies shall be filled in the same manner as the initial appointment. Any vacancy of any office resulting from such vacancy shall be filled at the next duly called meeting of the Executive Board in the same manner as Executive Board elections.
- C. The Executive Board shall consist of:
1. The Chair and Secretary/Treasurer of the Council in at large positions;
 2. One (1) member from Atchison County appointed by the Council;
 3. One (1) member from Gentry County appointed by the Council;
 4. One (1) member from Holt County appointed by the Council;
 5. One (1) member from Nodaway County appointed by the Council;
 6. One (1) member from Worth County appointed by the Council;
 7. Each member on the Executive Board may appoint an alternate to the Executive Board with full voting rights, with approval from the DCRs sponsoring organization.
- D. Per Section 260.320(5) RSMo., no person shall serve as a DCR or as a member of the Executive Board who is a stockholder, officer, agent, attorney or employee or who is in any way pecuniarily interested in any business which engages in any aspect of solid waste management regulated under Sections 260.200 to 260.345 RSMo.; provided, however, that such member may own stock in a publicly traded corporation which may be involved in waste management as long as such holdings are not substantial.
- E. The Executive Board officers shall be elected by the Executive Board. Terms for officers of the Executive Board shall extend until a new nomination is made, or until a vacancy occurs as provided for in ARTICLE VII, B. The Executive officers shall consist of:
1. Chair, Vice Chair, Secretary, and Treasurer. The office of Secretary and Treasurer can be combined and held by the same person.
- F. A simple majority of the Executive Board shall constitute a quorum. The Board shall take no action nor select any board officer nor conduct any meeting unless a quorum is present. Official action by the Board may be taken by telephone, mail ballot, facsimile,

- or any other voice or electronic means that is properly verified by the Secretary and in accordance with the Missouri Sunshine Law.
- G. The Chair shall be the principal executive officer of the District and shall preside over Executive Board meetings, keep order, manage the proceeding, and govern the administrative details of the District's business. The Chair is entitled to vote.
 - H. The Vice Chair shall act in the place of the Chair in the event that the Chair is unable to attend.
 - I. The Secretary shall serve as secretary to the Council and the Executive Board and shall be responsible for keeping the minutes of Council meetings and Executive Board meetings. The Secretary's duties will also include keeping the District's records, the official correspondences and giving and receiving notices, scheduling meetings and sending an agenda to each Executive Board member, and properly posting the meeting agenda as required by RSMo 610.020, unless the Executive Board assigns these duties to an employee or other agent. No final action shall be taken on any matter unless it appears on the agenda.
 - J. The Treasurer's duties shall consist of the collection, receipt, custody, and disbursement of the District's funds. The Treasurer shall give bond, to be paid by the District, for the faithful discharge of his duties in such amount as the Executive Board determines.

ARTICLE VIII

EXECUTIVE BOARD POWERS

- A. The executive board may adopt, alter or repeal its own bylaws, rules and regulations governing the manner in which its business may be transacted, including procedures for the replacement of persons who habitually fail to attend board meetings, and may establish its fiscal year, adopt an official seal, apply for and accept grants, gifts or appropriations from any public or private sector, make all expenditures which are incidental and necessary to carry out its purposes and powers, and take such action, enter into such agreements and exercise all other powers and functions necessary or appropriate to carry out the duties and purposes of sections 260.200 to 260.345.
- B. The Executive Board shall comply with all planning requirements made of it by the Missouri Department of Natural Resources, update an inventory of solid waste management services available within the District, and shall comply with all legal requirements imposed by Section 260.325 RSMo.
- C. The Executive Board shall:
 - 1. Review and comment upon applications for permits submitted pursuant to Section 260.205 RSMo, for solid waste processing facilities and solid waste disposal areas which are to be located within the region or, if located in an adjacent region, which will impact solid waste management practices within the region.
 - 2. Recommend changes in the District Plan to the District Council. The board shall adopt procedures for review of the District Plan allowing for public participation.

3. Identify illegal dump sites and provide all available information about such sites to the appropriate county prosecutor and to the Department of Natural Resources.
 4. Establish an education program to inform the public about responsible waste management practices.
 5. Establish procedures to minimize the introduction of hazardous waste, including household hazardous waste, into the solid waste stream.
 6. Assure adequate capacity to manage waste which is not otherwise removed from the solid waste stream.
 7. Appoint an advisory committee and any other committees as deemed necessary to assess and make recommendations on solid waste management. The Solid Waste Advisory Committee must include solid waste industry representatives, large commercial generators, and at least two citizens unaffiliated with a solid waste facility or operation to assess and make recommendations on solid waste management.
 8. The Chair of the Executive Board shall serve as the representative from the District to the Solid Waste Advisory Board (SWAB). The Board shall elect an Alternate from among the members of the Board at the first meeting of the Executive Board following the Annual Meeting to serve in her or his place, from among the other Board members. The Alternate will have full voting authority at SWAB meetings.
- D. The Executive Board may enter into contracts with any person for services related to any component of the solid waste management system. Bid specifications for solid waste management services shall be designed to meet the objectives of Sections 260.200 to 260.345 RSMo, encourage small businesses to engage and compete in the delivery of waste management services and to minimize the long-run cost of managing solid waste. Bid specifications shall enumerate the minimum components and minimum quantities of waste products which shall be recycled by the successful bidder.
- E. No Loans shall be contracted on behalf of the District and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Executive Board. Such authority may be general or confined to a specific instance.
- F. All checks, drafts or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the District, shall be signed by such officer or officers, agent or agents of the Executive Board and in such manner as shall be determined by resolution of the Executive Board. In the absence of such a determination by the Executive Board, such instruments shall be signed by the Chairman and countersigned by the Treasurer of the District.
- G. All funds of the District shall be deposited from time to time to the credit of the District in such bank, trust companies or other depositories as the Executive Board may select. All funds shall only be deposited in accounts or in governmental securities which are 100% covered by federal insurance or by other pledged instrument.

ARTICLE IX

EXECUTIVE BOARD MEETINGS

- A. Meetings of the Executive Board members shall be called at the discretion of the Chair of the Executive Board. Special meetings may be called by the Chair of the Council or the Chair of the Executive Board. Meetings shall be at Maryville, Missouri except that the Executive Board may by resolution designate any place within or not more than 100 miles from Maryville, Missouri, as the place of meeting for any regular or special meeting.

ARTICLE X

FISCAL YEAR, BUDGET, AND AUDIT

- A. The fiscal year of the District shall be from July 1 to June 30.
- B. The Executive Board shall be responsible for preparing an annual budget. This annual budget will then be presented to the Council for approval at the July Council meeting. The Executive Board shall cause an audit of the District's records every two years or as required by MDNR, and shall be responsible for accepting such an audit by an independent certified public accountant.

ARTICLE XI

ORDER OF BUSINESS

- A. The order of business at any regular or special meeting of the members, Council, or Executive Board shall be:
1. Roll Call
 2. Reading and disposal of any unapproved minutes
 3. Reports of officers, committees, and employees
 4. Unfinished business
 5. New business
 6. Adjournment
- B. On questions of parliamentary procedure not covered by these bylaws, a ruling by the Chair shall prevail.

ARTICLE XII

FINANCING

- A. Property Acquisition - The Executive Board may lease, purchase or acquire by any other means from members or from any other sources, such real and personal

property as is required for the operation of the District and the carrying out of the purpose of this agreement.

- B. Procurement Policy – The District will comply with RSMo 34.040 when using Solid Waste Management Program monies to make purchases or enter into contractual agreements with other firms. To paraphrase this statute:

Purchases of \$0 - \$2,999.00.	Do not require bids.
Purchases of \$3,000.00 - \$24,999.99	Require a minimum of three competitive bids, but do not have to be advertised.
Purchases of \$25,000.00 – or Higher	Require a minimum of three competitive bids, advertised in at least two daily newspapers at least five days before bid opening.

If less than three competitive bids are received, one will be selected as the recipient pending MDNR approval.

- C. The Executive Board shall maintain title to all such property in the name of the District and shall require the Executive Board Secretary to maintain an inventory. Property, materials and services shall be acquired or disposed of only upon a majority vote of a quorum attending a duly called Executive Board meeting, provided, however, that by the same vote the Executive Board may authorize the officers to expend such funds as the Executive Board may direct for other authorized purposes of the District.
- D. All conveyances of real property owned or held in the name of the District shall be made and executed on behalf of the District by the Chairman or Vice Chairman and Secretary of the Executive Board.
- E. All property acquired by the District after the formation of the District shall be held in the name of the District, and no expenditure, sale or purchase shall be made without the approval of a majority of the members of the Executive Board at a meeting where a quorum is present. The Executive Board shall comply with the provisions of the Missouri Statute applicable to political subdivisions relating to the acquisition and disposal of property. In the event that a participating County/City removes itself from the District, all property interests are forfeited without compensation to the County/City. If the District shall cease to exist, the assets of the District shall be liquidated and the proceeds distributed among the current member Counties/Cities as nearly as possible in proportion to each County's/City's population at the last decennial census. For the purposes of this Article, the County population will not include those persons represented by a member city on the Council.

ARTICLE XIII

BOOKS AND RECORDS

- A. The District shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, Council, Executive Board, and committees appointed by the Council or Executive Board, and shall keep at the registered or principal office a record giving the name and addresses of the members

and their representative on the Council and Executive Board. All books and records of the District may be inspected by any member, or his agent or attorney, for any proper purpose at any reasonable time.

- B. The District will retain District grant records for three years following the close of the project period for grants that do not include equipment, buildings, or site improvements. For those projects that do include purchases of equipment, construction, or purchase of buildings, the District will retain records for a total of three years after the date of disposition, replacement, or transfer of the asset at the direction of the SWMP or District. Any sub-grant file with litigation, claims, negotiations, audit, or other action involving the record starting within the three year retention period, will be retained until three years after final action or resolution has been made, or until the end of the original three year period, whichever is later.
- C. The District shall comply with the Open Meetings and Records Law of Chapter 610 RSMo. The Executive Board shall adopt a written policy for the District relating to this law, as required by Section 610.028 RSMo., and shall appoint a custodian of records as required by Section 610.023 RSMo.

ARTICLE XIV

REPEAL OR AMENDMENT OF BYLAWS

- A. These bylaws may be altered, amended, or repealed and new bylaws may be adopted by a majority vote of the Council at any meeting of the Council, called for such purpose, at which a quorum is present: provided, however, no such actions shall change the purpose of the District so as to impair its rights and powers under the laws of said State, or to waive any requirement of bond or any provision for the safety and security of the property and funds of the District. Notice of any amendment to be offered at any meeting shall be given not less than 7 nor more than 30 days before such meeting and shall set forth such amendment.

**These by-laws are hereby approved by the Full Council
of the Northwest Missouri Solid Waste Management District**

on the 17th day of June, 2008.

Mark L. Soga

Chairperson

Walter Walker

Secretary/Treasurer

ATTACHMENT B

POLICIES

Policies for the Northwest Missouri Regional Solid Waste Management District

Policies approved on June 17, 2008 by the Northwest Missouri Regional Solid Waste Management Board.

- I. Conflict of Interest:** No party shall participate in a decision which could result in a real or apparent conflict of interest, including any decision which would affect their personal or pecuniary interest, directly or indirectly. When evaluation of grants occurs, any party with an affiliation to the applicant shall not review, score, rank, or approve any of the sub-grantees applications in the same grant call.
- II. Minimum Standards for Funding Grants:** To be eligible for grant funding, proposals must receive at least fifty percent (50%) of the points available during evaluation. The board also has the discretion to partially fund projects. The board reserves the right to deny any and all grant applications, regardless of application score, based upon the likelihood of project success and alignment with the Regional Solid Waste Management Plan. If no projects meet the board's expectations, the board may choose to reopen the proposal process; normal grant procedures will apply.
- III. Sub-grantee Penalties and Extension:** If a sub-grantee is late in submitting quarterly or final reports, the board may suspend the grant and reduce the grant award by five percent for each incident. In the case of a grantee failing to submit a grant report on time, district staff will notify MDNR that the grant has been suspended and the grant award is being reduced for failure to comply with grant requirements. If the sub-grantee requires additional time to finalize a project, the executive board will review extensions on a case-by-case basis.
- IV. Program Income:** If a project generates program income, the sub-grantee is required to roll program income back in to the project receiving grant funds.
- V. Direct Payments to Vendors:** The Northwest Missouri Regional Solid Waste Management District board discourages the practice of direct payment to vendors. In order to be flexible, however, the board will review requests for direct payment to vendors on a case by case basis. The grantee must make a formal request for the district to make direct payment in their grant application. If the board decides to fund the project, the board will review the request and determine whether or not to support it before submitting the application to MDNR for final review and approval. The district will attach a letter of support for direct payment with the submittal, if the executive board approves. If the request for direct payment is denied by either the district or the MDNR, the applicant will be notified and given the option of continuing with the application.
- VI. Matching Funds:** The district does not require match in the district grant program. However, grant proposals can include matching funds in their application. The grant application will score higher during evaluation if matching funds are included. If a grantee states in the Financial Assistance Agreement that match will be provided, the match must be properly documented and reported to the district. If match cannot be documented, the sub-grantee may lose the fifteen percent retainer at the end of the project.
- VII. Grant Evaluation:** District grants will be reviewed, evaluated, and ranked by the Executive Board.
- VIII. Incomplete and Ineligible Applications:** If the executive board determines that the applicant or project is ineligible or incomplete, the board may reject the proposal and shall notify the applicant. A project may be resubmitted up to the application deadline.
- IX. Ongoing Disposal Projects:** The district will not fund proposals that collect solid waste for disposal on a continuous basis.

ATTACHMENT C

ANNUAL CONFLICT CONTRACT
(To be completed by board)

Northwest Missouri Regional Solid Waste Management District
2009 Executive Board and Staff Conflict of Interest Statement

The standard of behavior at the Northwest Missouri Regional Solid Waste Management District is that all Executive Board members and staff scrupulously avoid conflicts of interest between the interests of the District, and their personal, professional, and business interests. This includes avoiding potential and actual conflicts of interest.

I understand that the purposes of this policy are to protect the integrity of the District's decision-making process, to enable our constituencies to have confidence in our integrity, and to protect the integrity and reputations of Executive Board members and staff. On an annual basis, I will make a full, written disclosure of interests, relationships, and holdings that could potentially result in a conflict of interest. This written disclosure will be kept on file, and I will update it on an annual basis.

In the course of meetings or activities, I will disclose any interests in a transaction or decision where I (including my business or other nonprofit affiliations), my family and/or my significant other, employer, or close associates will receive a benefit or gain. After disclosure, I understand that I will be asked to leave the room for the discussion and will not be permitted to vote on the question.

I understand that this policy is meant to supplement good judgment, and I will respect its intent and wording.

Print Name: _____ Signature: _____

Date: _____

Conflicts of Interest:

ATTACHMENT D
PROPOSED POLICIES
AND PROCEDURES

Proposed Policies for the Northwest Missouri Regional Solid Waste Management District

Policies appended on ____, 2008 by the Northwest Missouri Regional Solid Waste Management Board.

X. Non-discrimination and Anti-harassment Policy: The District is committed to a work environment in which all individuals are treated with respect and dignity. You have the right to work in a professional atmosphere that promotes equal employment opportunities and prohibits discriminatory practices, including harassment. Therefore, the District expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.

It is the policy of the District to ensure equal employment opportunity without discrimination or harassment on the basis of race, color, national origin, age, marital or veteran status, sexual orientation, disabilities, or any other characteristic protected by law. The District prohibits and will not tolerate any such discrimination or harassment.

These policies apply to all applicants and staff members, and prohibit harassment, discrimination and retaliation whether engaged in by fellow staff members, a supervisor, a manager, or by someone directly connected to the District.

Conduct prohibited by these policies is unacceptable in the workplace and in any work-related setting outside the workplace, such as, during business trips, business meetings, or business-related social events.

Retaliation Is Prohibited

The District prohibits retaliation against any staff member who reports discrimination, harassment, and/or participates in an investigation of such reports. Retaliation against a staff member for reporting harassment or discrimination or for participating in an investigation of a claim of harassment or discrimination is a serious violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action.

Complaint Procedure

The District strongly urges the reporting of all incidents of discrimination, harassment, or retaliation, regardless of the offender's identity or position. Staff members who believe they have experienced conduct that they believe is contrary to District's policy or who have concerns about such matters should file their complaints with the Executive Board.

IMPORTANT NOTICE TO ALL STAFF MEMBERS:

Staff members who have experienced conduct they believe is contrary to this policy have an obligation to take advantage of this complaint procedure. A staff member's failure to fulfill this obligation could affect his or her rights in pursuing legal action. Also, please note, federal, state and local discrimination laws establish specific time frames for initiating a legal proceeding pursuant to those laws.

Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment. Therefore, while no fixed reporting period has been established, the District strongly urges the prompt reporting of complaints or concerns so that rapid and constructive action can be taken. The District will make every effort to stop alleged harassment before it becomes severe or pervasive, but can only do so with the cooperation of its staff.

The availability of this complaint procedure does not preclude staff members who believe they are being subjected to harassing conduct from promptly advising the offender that his or her behavior is unwelcome and requesting that it be discontinued.

The Investigation

Any reported allegations of harassment, discrimination, or retaliation, will be investigated promptly, thoroughly and impartially. The investigation may include individual interviews with the parties involved and, where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge.

Confidentiality will be maintained throughout the investigatory process to the extent it is consistent with adequate investigation and appropriate corrective action.

Responsive Action

Misconduct constituting harassment, discrimination or retaliation will be dealt with promptly and appropriately. Responsive action may include, for example, training, referral to counseling, monitoring of the offender and/or disciplinary action such as warning, reprimand, withholding of a promotion or pay increase, reduction of wages, demotion, reassignment, temporary suspension without pay or termination, as the District believes appropriate under the circumstances. If a staff member making a complaint does not agree with its resolution, the staff member may appeal to the District's Full Board.

Finally, these policies should not, and may not, be used as a basis for excluding or separating staff members of a particular gender, or any other protected characteristic, from participating in business or work-related social activities or discussions in order to avoid allegations of harassment. The law and the policies of the District prohibit disparate treatment on the basis of sex or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibitions against harassment, discrimination and retaliation are intended to complement and further these policies, not to form the basis of an exception to them.

The District expressly prohibits any form of unlawful harassment of staff and co-workers based on race, color, religion, creed, gender, national origin, age, marital or veteran status, sexual orientation, or the presence of handicaps or disabilities.

The District expressly prohibits any form of harassment that interferes with the ability of any staff member to perform his or her job responsibilities.

A staff member who harasses any other staff or any customers/constituents of the District, the District is subject to discipline up to and including dismissal.

The District will not, under any circumstances, condone or tolerate conduct which may constitute sexual harassment on the part of its directors, supervisors or full-time and part-time personnel. It is our policy that all staff members has the right to work in an environment free from any type of illegal discrimination, including sexual harassment. Any staff found to have engaged in such conduct will be subject to immediate discipline up to and including discharge.

Sexual harassment is defined as:

1. Making submission to unwelcome sexual advances or requests for sexual favors affecting term or condition of employment;
2. Basing an employment decision on submission or rejection by a staff member of unwelcome sexual advances, requests for sexual favors or verbal or physical contact of a sexual nature;
3. Creating an intimidating, hostile or offensive working environment or atmosphere either by:
 - a) verbal actions, including calling staff members by terms of endearment; using vulgar, kidding or demeaning language; or
 - b) physical conduct which interferes with a staff member's work performance.

It is also expressly prohibited for a staff member to retaliate against staff that bring sexual harassment charges or assist in investigating charges. Retaliation is a violation of this policy and may result in discipline, up to and including termination. No staff will be discriminated against, or discharged, because of bringing or assisting in the investigation of a complaint of sexual harassment.

If the individual has provided false information regarding the complaint, disciplinary action may be taken against the individual who filed the complaint or the individual who gave the false information.

XI. Sub-grantee Compliance: Sub-grantees are expected to be in compliance with state and federal environmental laws. The District will review compliance during the bi-annual site visit. Grant applications require sub-grantees to disclose any permits or regulations for the project, and the District will monitor each disclosure. The final 15% of sub-grantee project money will not be released if sub-grantee cannot meet compliance.

XII. Monitoring and Tracking of Sub-Grantee Assets: The District will monitor each sub-grantee project with a capital asset by doing bi-annual site visits and requiring the sub-grantee fill out an Annual Use Statement. Any equipment or assets which the District find in question will be visited on a more frequent basis, as directed by the Executive Board, ensuring the assets are not being misused. Sub-grantee contracts will state the equipment may only be used for the original waste reduction intent during the grant period.

XIII. MBE/WBE Solicitation: The District will solicit as many MBE/WBE bids as possible throughout the year. Every attempt to contact a MBE/WBE firm should be made. If none are available, the District will document those efforts.

XIV. Year-end Purchases Cut-off: The District will only make purchases for the Fiscal Year starting July 1 and ending June 30 of any given year. Any payable invoice or receipt must be dated on or prior to June 30.

XV. Projects Beginning Prior to Funding Approval: The District will not fund any projects which have begun prior to grant approval. All projects must start after District and SWMP approval. Any projects started prior to approval will be considered ineligible.

XVI. UCC Filing: The District will fill a UCC-1 as soon as the sub-grantee requests reimbursement for the equipment. Before the payment is released, the sub-grantee must have provided the appropriate information to the District which will allow the UCC-1 to be obtained.

XVII. Sub-grantee Proof of Insurance: The District will require sub-grantees to submit proof of insurance before project reimbursement. Once proof of insurance has been submitted, the District may release payment. When the grant cycle has closed, sub-grantees will be required to submit proof of insurance with the annual equipment use statement.

XVIII. Competitive Bidding: The district and all sub-grantees will comply with RSMo 34.040 when using Solid Waste Management Program monies to make purchases or enter into contractual agreements with other firms.

To paraphrase this statute:

Purchases of \$0-\$2,999.00	DO NOT REQUIRE BIDS.
Purchases of \$3,000.00-\$24,999.99	REQUIRE A MINIMUM OF THREE (3) COMPETITIVE BIDS, BUT DO NOT HAVE TO BE ADVERTISED.
Purchases of \$25,000.00 or Higher	REQUIRE A MINIMUM OF THREE (3) COMPETITIVE BIDS, ADVERTISED IN AT LEAST TWO DAILY NEWSPAPERS AT LEAST FIVE DAYS BEFORE BID OPENING.

If less than three competitive bids are received, documentation will be submitted to show proper bid procedures were followed. Sole source items will need to submit documentation no other providers exist.

Proposed Procedures for the Northwest Missouri Regional Solid Waste Management District

I. Monitoring and Tracking of Sub-Grantee Assets: The District will monitor each sub-grantee project with a capital asset by doing bi-annual site visits and requiring the sub-grantee fill out an Annual Use Statement. If any suspicions of misuse of the equipment occur, the Executive Board should be notified immediately for action.

II. MBE/WBE Solicitation: The District will solicit as many MBE/WBE bids as possible throughout the year. If it is not possible to find any MBE/WBEs who can provide the service, it must be documented how the District tried to contact those individuals and keep record of that in the solicitation file, which the fiscal officer should keep.

III. Year-end Purchases Cut-off: The District will only use funds from each fiscal year, for those dates that fall within the time frame of July 1 to June 30. Any payable invoices/receipts must be dated on or before June 30 to receive reimbursement.

IV. UCC Filing: The District must request a serial number and the make/model of the equipment with the first payment request so a UCC-1 can be filed as soon as payment is requested.

V. Sub-grantee Proof of Insurance: Proof of Insurance will be obtained annually on all equipment or capital assets. This will be obtained in conjunction with the Annual Use Statement. The first year, proof of insurance must be provided with the initial request for payment.

VI. Board Minutes: The District will have official minutes taken at all meetings in accordance with the Missouri Sunshine Law. Minutes will include, but are not limited to, open or closed notice, location, members present and members absent, records of all votes, date and time of the meeting, approval of minutes, signature, attached sign-in sheets, and all meeting details.

VII. Annual Statement of Use: The District will obtain an Annual Use Statement for all equipment which has a UCC-1 and any other capital assets with a value over \$5,000. This will be obtained at the bi-annual inspections along with insurance every other year. In the off years, the District will contact the sub-grantees to have those items submitted until the term of the grant has expired.

ATTACHMENT E
CUSTODIAN OF RECORDS DOCUMENT

Northwest Missouri Regional Solid Waste Management District

Policy for providing access to Public Records

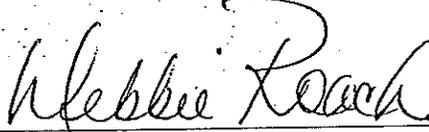
WHEREAS, Section 610.023.1, RSMo, provides that a public governmental body is to appoint a custodian to maintain that body's records and the identity and location of the custodian is to be made available upon request; and

WHEREAS, Section 610.026, RSMo, sets forth that a public governmental body shall provide access to and, upon request, furnish copies of public records; and

WHEREAS, Section 610.028.2, RSMo, provides that a public governmental body shall provide a reasonable written policy in compliance with sections 610.010 to 610.030, RSMo, commonly referred to as the Sunshine Law, regarding the release of information on any meeting, record or vote.

NOW, THEREFORE, BE IT RESOLVED:

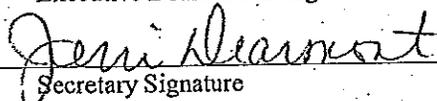
1. That Jerri Dearmont be and hereby is appointed custodian of the records of the Northwest Missouri Regional Solid Waste Management District and that such custodian is located at 114 West Third, Maryville, MO 64468.
2. That said custodian shall respond to all requests for access to or copies of a public record within the time period provided by statute except in those circumstances authorized by statute.
3. That the fees to be charged for access to or furnishing copies of records shall be as hereinafter provided:
 - a. Fees for copying public records, except those records restricted under section 32.091, RSMo, shall not exceed ten cents per page for a paper copy not larger than nine by fourteen inches, with the hourly fee of \$12.00 for duplicating time. Research time required for fulfilling records requests may be charged at the actual cost of research time.
 - b. Fees for providing access to public records maintained on computer facilities, recording tapes or disks, videotapes or films, pictures, maps, slides, graphics, illustrations or similar audio or visual items or devices, and for paper copies larger than nine by fourteen inches shall include only the cost of copies, staff time of \$12.00 per hour, and the cost of the disk, tape, or other medium used for the duplication. Fees for maps, blueprints, or plats that require special expertise to duplicate may include the actual rate of compensation for the trained personnel required to duplicate such maps, blueprints, or plats. If programming is required beyond the customary and usual level to comply with a request for records or information, the fees for compliance may include the actual costs of such programming.
4. That it is the public policy of the Northwest Missouri Regional Solid Waste Management District that meetings, records, votes, actions and deliberations of this body shall be open to the public unless otherwise provided by law.
5. That the Northwest Missouri Regional Solid Waste Management District shall comply with sections 610.010 to 610.030, RSMo, the Sunshine Law, as now existing or hereafter amended.



Executive Board Chair Signature

8/29/07

Date



Secretary Signature

8/29/07

Date

ATTACHMENT F
NEWSPAPER NOTICE OF
2007 GRANT CALL

Affidavit of Publication

STATE OF MISSOURI
COUNTY OF NODAWAY, } ss.

I, DARLA THOMPSON, being duly sworn according to law, state that I am the publisher of The HOPKINS JOURNAL, a weekly newspaper of general circulation in the county of Nodaway, where located; which has been admitted to the Post Office as second-class matter in the city of Hopkins, Missouri, the city of publication; which newspaper has been published regularly and consecutively for a period of three years and has a list of bonafide subscribers voluntarily engaged as such who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provisions of Section 14,968 Revised Statutes of Missouri, 1939. The affixed notice appeared in said newspaper once a week for 1 consecutive weeks.

First insertion 5th day of October 2006
Second insertion _____ day of _____ 20____
Third insertion _____ day of _____ 20____
Fourth insertion _____ day of _____ 20____
Fifth insertion _____ day of _____ 20____

Darla Thompson Publisher

Witness my hand and official seal

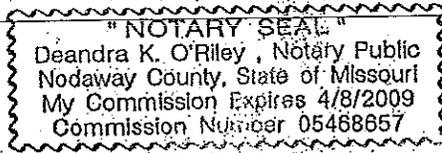
Subscribed and sworn to before me this 5th day of October 2006

Deandra K. O'Riley Notary Public
Deandra K. O'Riley

My Commission Expires _____

Filed and Recorded this _____ day of _____, 20____

Printer's Fee \$40.00



subject to all prior easements, restrictions, reservations, covenants and encumbrances now of record, if any, to satisfy the debt and costs.

South & Associates, P.C., Successor Trustee
First Publication: September 21, 2006. For more information, visit www.southlaw.com

NOTICE

Pursuant to the Fair Debt Collection Practices Act, 15 U.S.C. §1692c(b), no information concerning the collection of this debt may be given without the prior consent of the consumer given directly to the debt collector or the express permission of a court of competent jurisdiction. The debt collector is attempting to collect a debt and any information obtained will be used for that purpose (No. 65342)

The wage rates app... predetermined as required... appendices. When federal... included, this contract is s... of 1962." (PL 87-581, 76... regulations.

By virtue of statut... be given on other than Fed... products, supplies, pro... produced, manufactured... of Missouri, where same... can be obtained at reason... and are of a quality suite... can be secured without... products or products of o...

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AFFIDAVIT OF PUBLICATION Date:

State of Missouri) ss.
County of Atchison)

I, William C. Farmer, being duly sworn according to law, state that I am the Publisher of The Atchison County Mail, a weekly newspaper of general circulation in the County of Atchison, State of Missouri; which newspaper has been admitted to the Post Office as periodical class matter in the City of Rock Port, Missouri, the city of publication; which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers, voluntarily engaged as such who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provisions of Section 493.050, Revised Statutes of Missouri 2002, and Section 59.310, Revised Statutes of Missouri 2002. The affixed notice appeared in said newspaper in the following consecutive issues:

- 1st
Insertion: Vol 125 No 40 Day of 10/5 2006
- 2nd
Insertion: Vol 125 No _____ Day of _____ 2006
- 3rd
Insertion: Vol 125 No _____ Day of _____ 2006
- 4th
Insertion: Vol 125 No _____ Day of _____ 2006

W.C. Farmer

Publisher/Editor Signature

Subscribed and sworn to before me this 10th day of
October 2006

Cheryl L. Brown

Notary Public

My commission expires 6-19-2009

5
CHERYL L. BROWN
Notary Public - Notary Seal
STATE OF MISSOURI
Atchison County
Commission # 05551494
My Commission Expires: June 19, 2009

Solid Waste District Announces Grant Availability

The Northwest Missouri Regional Solid Waste Management District has received grant funds from the Missouri Department of Natural Resources to distribute to both public and private entities throughout Atchison, Gentry, Holt, Nodaway, and Worth counties. The grant funds are intended to reduce the amount of waste entering the local waste stream and facilitate recycling. Some examples of projects include the purchase of wood chippers, recycling bins, creation of outdoor classrooms, or refurbishing equipment that assists in recycling or waste reduction activities.

Those individuals or entities interested in applying for funds for a waste reduction or recycling project may contact Zebadiah Steeby, Solid Waste Planner/GIS Technician, at (660) 582-5121 or E-mail HYPERLINK:mailto:zeb@nwmrcog.org or zeb@nwmrcog.org for more information or to request an application packet. The application deadline is Monday, December 4, 2006. The District will host a free workshop on Tuesday, October 24, 2006 starting at 6:00 p.m. at the Regional Council office located at 114W, 3rd St. in Maryville to assist applicants with proposals. Please call 660-582-5121 to register for the workshop.

40-1c

AFFIDAVIT OF PUBLICATION

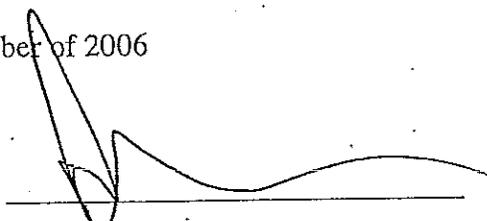
STATE OF MISSOURI

COUNTY OF GENTRY

Don Groves, being duly sworn, states that he is the Editor of The ALBANY LEDGER, a weekly newspaper published in Albany, Gentry County, Missouri; that said newspaper is a newspaper of general circulation in said county; that said newspaper has been admitted to the post office in said City as second class matter, and has been published in the City regularly and consecutively for more than three years prior to the first publication of the notice here in mentioned; that said newspaper has a list of bona fide subscribers voluntarily engaged as such who have paid or agreed to pay a stated price for a subscription for a definite period of time and that said newspaper has fully complied with R.S.Mo 493.050. Affiant further states that the advertisement hereto attached was published in said newspaper for 1 week as follows:

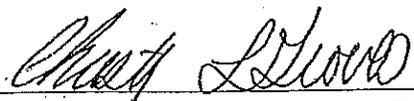
SOLID WASTE DISTRICT ANNOUNCES GRANT AVAILABILITY
The Northwest Missouri Regional Solid Waste Management District has received grant funds from the Missouri Department of Natural Resources to distribute to both public and private entities throughout Atchison, Gentry, Holt, Nodaway and Worth counties. The grant funds are intended to reduce the amount of waste remaining in local waste stream and facilitate recycling. Some examples of projects include the purchase of wood chipper, recycling bins, creation of outdoor classrooms, and purchasing equipment that assists in recycling or waste reduction activities.
Those individuals or entities interested in applying for funds for a waste reduction or recycling project may contact Zeb Adair, Solid Waste Planner/GIS Technician at (660) 582-5121, or e-mail zeb@nwmswd.org for more information or to request an application packet. The application deadline is Monday, December 4, 2006. The District will host a free workshop on Tuesday, October 24, 2006 starting at 6:00 p.m. at the Regional Council office located at 114 West St. in Maryville to assist applicants with proposals. Please call 660-582-5121 to register for the workshop.
172 word
10/4

4th Insertion this the 4th day of October of 2006



Editor of The Albany Ledger

Subscribed and sworn to me this 11th day of October of 2006



Notary Public in and for Gentry County, Missouri

My term as Notary Public expires September 5, 2009

Filed for record _____, 2006

Judge of Probate

Publication Fee: \$43.00

AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI)
 COUNTY OF NODAWAY) SS.

RECEIVED OCT - 4 2006

October 3, 2006
Solid Waste District Announces Grant Availability
 The Northwest Missouri Regional Solid Waste Management District has received grant funds from the Missouri Department of Natural Resources to distribute to both public and private entities throughout Atchison, Gentry, Holt, Nodaway, and Worth counties. The grant funds are intended to reduce the amount of waste entering the local waste stream and facilitate recycling. Some examples of projects include the purchase of wood chippers, recycling bins, creation of outdoor classrooms, or refurbishing equipment that assists in recycling or waste reduction activities. Those individuals or entities interested in applying for funds for a waste reduction or recycling project may contact Zebadiah Steeby, Solid Waste Planner/GIS Technician, at 660-582-5121 or E-mail zeb@nwmrcog.org for more information or to request an application packet. The application deadline is Monday, December 4, 2006. The District will host a free workshop on Tuesday, October 24, 2006 starting at 6:00 p.m. at the Regional Council office located at 114 W. 3rd St. in Maryville to assist applicants with proposals. Please call 660-582-5121 to register for the workshop.

I, Mike Herring being duly sworn according to law, state that I am Publisher of the Maryville Daily Forum, a daily newspaper of general circulation in the County of Nodaway where located; which newspaper has been admitted to the Post Office as second class matter in the City of Maryville, Missouri, the city of publication; which newspaper has been published regularly and consecutively for a period of three years and has a list of bonafide subscribers voluntarily engaged as such who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provisions of Section 493.050, Revised Statutes of Missouri 1986. The affixed notice appeared in said newspaper in the following consecutive issues:

1st	Insertion Vol.....	96	No. 194	3	day of Oct	2006
2nd	Insertion Vol.....		No.....		day of.....	20.....
3rd	Insertion Vol.....		No.....		day of.....	20.....
4th	Insertion Vol.....		No.....		day of.....	20.....
5th	Insertion Vol.....		No.....		day of.....	20.....
6th	Insertion Vol.....		No.....		day of.....	20.....
7th	Insertion Vol.....		No.....		day of.....	20.....
8th	Insertion Vol.....		No.....		day of.....	20.....
9th	Insertion Vol.....		No.....		day of.....	20.....
10th	Insertion Vol.....		No.....		day of.....	20.....
11th	Insertion Vol.....		No.....		day of.....	20.....
12th	Insertion Vol.....		No.....		day of.....	20.....
13th	Insertion Vol.....		No.....		day of.....	20.....
14th	Insertion Vol.....		No.....		day of.....	20.....
15th	Insertion Vol.....		No.....		day of.....	20.....
16th	Insertion Vol.....		No.....		day of.....	20.....
17th	Insertion Vol.....		No.....		day of.....	20.....
18th	Insertion Vol.....		No.....		day of.....	20.....
19th	Insertion Vol.....		No.....		day of.....	20.....
20th	Insertion Vol.....		No.....		day of.....	20.....

Publication Fee \$..... 4900

Mike Herring
 Publisher

Subscribed and sworn to before me this 3rd day of Oct, 2006

Rita Pival
 Notary Public

My commission expires March 20, 2008
 Received of: NWMO Solid Waste Management the sum of \$..... for publishing the attached notice.

.....
 Publisher

RITA PIVAL
 NOTARY PUBLIC
 NOTARY SEAL STATE OF MISSOURI
 NODAWAY COUNTY
 My Commission Expires on 03-20-2008

AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI)
)
) ss.
)
COUNTY OF HOLT)

I, Linda Boultinghouse, being duly sworn according to law, state that I am the Publisher of Mound City News, a weekly newspaper of general Circulation in the County of Holt, State of Missouri, where located; which newspaper has been admitted to the Post Office as periodical class matter in the City of Mound City, Missouri, the city of publication; which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers, voluntarily engaged as such who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provisions of Section 493.050, Revised Statutes of Missouri 2000, and Section 59.310, Revised Statutes of Missouri 2000. The affixed notice appeared in said newspaper in the following issues:

- 1st Insertion: Vol. 127 No. 12, 5 day of Oct 2006
- 2nd Insertion: Vol. ___ No. ___, ___ day of ___ 2006
- 3rd Insertion: Vol. ___ No. ___, ___ day of ___ 2006
- 4th Insertion: Vol. ___ No. ___, ___ day of ___ 2006

Linda Boultinghouse
Publisher's Signature

Subscribed and sworn to before me on this 5th day of October, 2006

Lori A. Miller
Notary Public

My commission expires 3-31-2010

LORI A. MILLER
Notary Seal - Notary Public
State of Missouri, Holt County
My Commission Expires on 03-31-2010
Commission # 06435957

**SOLID WASTE DISTRICT ANNOUNCES
GRANT AVAILABILITY**

The Northwest Missouri Regional Solid Waste Management District has received grant funds from the Missouri Department of Natural Resources to distribute to both public and private entities throughout Atchison, Gentry, Holt, Nodaway and Worth counties. The grant funds are intended to reduce the amount of waste entering the local waste stream and facilitate recycling. Some examples of projects include the purchase of wood chippers, recycling bins, creation of outdoor classrooms or refurbishing equipment that assists in recycling or waste reduction activities.

Those individuals or entities interested in applying for funds for a waste reduction or recycling project may contact Zebadiah Steeby, Solid Waste Planner/GIS Technician, at (660) 582-5121 or E-mail zeb@hwmrcog.org for more information or to request an application packet. The application deadline is Monday, December 4, 2006. The District will host a free workshop on Tuesday, October 24, 2006 starting at 6:00 p.m. at the Regional Council office located at 114 W. 3rd St. in Maryville to assist applicants with proposals. Please call 660-582-5121 to register for the workshop.

Times Observer

AFFIDAVIT OF PUBLISHER

State of Missouri, County of Holt:

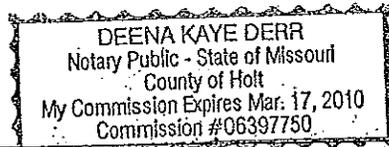
I, Wilma J. Ripley, or Robert E. Ripley, being duly sworn according to law, state that I am the publisher or managing editor of the Times Observer, a weekly newspaper of general circulation in the County of Holt, where located, which has been admitted to the Post Office as second-class matter in the City of Oregon, the city of publication; which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers voluntarily engaged as such who have paid or agreed to pay a stated price for a definite period of time, and that such newspaper has complied with the provision of Section 14.968 Revised Statutes of Missouri, 1939, (As amended by laws of Missouri for 1943, page 859). The affixed notice appeared in said newspaper 1 consecutive weeks as follows:

1st insertion,	Vol. <u>33</u> ,	No. <u>39</u> ,	Dated <u>10/5</u> ,	20 <u>06</u>
2nd insertion,	Vol. _____,	No. _____,	Dated _____,	20 _____
3rd insertion,	Vol. _____,	No. _____,	Dated _____,	20 _____
4th insertion,	Vol. _____,	No. _____,	Dated _____,	20 _____
5th insertion,	Vol. _____,	No. _____,	Dated _____,	20 _____
6th insertion,	Vol. _____,	No. _____,	Dated _____,	20 _____

Robert E. Ripley, Publisher or Editor

Subscribed and sworn to me this 5th day of Oct, 20 06.

Witness my hand and official seal.



My commission expires _____

Deena Kaye Derr, Notary Public

Publication Charge: \$ 35.00

Solid Waste District Announces Grant Availability

The Northwest Missouri Regional Solid Waste Management District has received grant funds from the Missouri Department of Natural Resources to distribute to both public and private entities throughout Atchison, Gentry, Holt, Nodaway, and Worth counties. The grant funds are intended to reduce the amount of waste entering the local waste stream and facilitate recycling. Some examples of projects include the purchase of wood chippers, recycling bins, creation of outdoor classrooms, or refurbishing equipment that assists in recycling or waste reduction activities.

Those individuals or entities interested in applying for funds for a waste reduction or recycling project may contact Zebadiah Steeby, Solid Waste Planner/GIS Technician, at (660) 582-5121 or E-mail zeb@nwmorcog.org for more information or to request an application packet. The application deadline is Monday, December 4, 2006. The Dis

ATTACHMENT G

**2008-2009 ADMINISTRATION /
IMPLEMENTATION CONTRACTS**

CONTRACT FOR PLAN IMPLEMENTATION SERVICES

BY AND BETWEEN

THE NORTHWEST MISSOURI REGIONAL SOLID WASTE MANAGEMENT DISTRICT

AND

THE NORTHWEST MISSOURI REGIONAL COUNCIL OF GOVERNMENTS

GREETINGS, be it hereby known that an agreement between the Northwest Missouri Regional Solid Waste Management District, hereinafter referred to as the "District" and the Northwest Missouri Regional Council of Governments, hereinafter referred to as the "Regional Council", does in fact, exist.

WHEREAS, the five (5) counties (Atchison, Gentry, Holt, Nodaway and Worth), and the cities within each, of Northwest Missouri, "Region A" as designated by the Missouri Department of Natural Resources, (DNR), have joined together to form an intergovernmental compact under R.S. Mo. Chapter 70, to serve and function as a "solid waste district" within the meaning of R.S. Mo. Chapter 260 - 1990 Annotation, known as the "Northwest Missouri Regional Solid Waste Management District" and,

WHEREAS, this district is responsible for complying with the mandates in this law; and,

WHEREAS, the plan implementation and organization of this district requires technical and support staff assistance; and

WHEREAS, the Regional Council can provide the assistance necessary to effectively organize and can provide the plan implementation for the District;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and agreements hereinafter set forth, the parties hereto, and legally intending to be bound thereby, do successors and assigns as follows:

ARTICLE I

SCOPE OF SERVICES

The Regional Council hereby agrees to provide the following described services to the District for a period through June 30, 2009.

A. Northwest Missouri Regional Solid Waste Management Plan Updates

- 1) Facilitate advisory meetings to gather input in regards to the direction of the Regional Solid Waste Management Plan.
- 2) Update the Regional Solid Waste Management Plan, including goals, objectives and long-range visions for the region.

- 3) Continue maintenance of the plan to ensure updates are included as they become available to the region.

B. Composting Workshop

- 1) Advertise and organize a composting workshop.
- 2) Contract with a qualified presenter to ensure appropriate training occurs.

C. Education Fairs

- 1) Partake in local community fairs or celebrations to facilitate a knowledge of recycling and solid waste issues in the region.

D. Website Development

- 1) Create a website to educate the region of solid waste management issues.
- 2) Maintain and update the website.

Qualified individuals shall be provided to accomplish the following tasks:

- 1) Provide plan implementation assistance to the District and its Officers as required and/or requested.
- 2) Keep an updated copy of the Regional Solid Waste Management Plan available for the public.
- 3) Aid in the compliance of any and all state regulations. Provide information on legislative changes and/or mandates that may affect the members of the District.
- 4) Serve as an information center for the District and its member counties and cities.
- 5) Provide office space for meetings as required.
- 6) Provide pre-meeting notices and news releases of the meetings to all the area news media. Assist with compliance of Missouri's open meeting law.
- 7) Provide information and orientation to Executive Board on "District A" solid waste plan and the information sources required to continue the planning activities.

ARTICLE II

OTHER SERVICES

The Regional Council hereby agrees to provide services not outlined in Article I to the District as requested by the Executive Board and/or the Chairperson of said Executive Board at a rate/cost agreed upon by both parties.

ARTICLE III

TIME OF PERFORMANCE

The Regional Council shall provide the services described in Article I for the period commencing July 1, 2008 through June 30, 2009. The time and services of this contract may be extended or amended by Addendum hereto, containing the signatories of the parties and an identification of the extension period including any other amendments to the original contract document.

ARTICLE IV

CONSIDERATION

In consideration for the services provided by the Regional Council, the District agrees to reimburse the Regional Council at a rate of 2,8171.11, which does not exceed fifty percent (50%) of all Solid Waste Funds. All legal and other professional services shall be the responsibility of the District. In addition, the District and the Regional Council do hereby agree to reopen negotiations regarding this contract when there have been substantial changes in available funds or costs. The Regional Council will maintain insurance covering errors and omissions on all board members and employees.

ARTICLE V

TERMINATION OR SUSPENSION OF AGREEMENT

This agreement will terminate June 30, 2009, unless extended by Addendum hereto as provided in Article III. However, if for any justifiable reason either party wishes to terminate this contract prior to the completion of the time of performance, this may be done by serving thirty (30) days notice upon the other party. Payment for services rendered shall be pro-rated to the term of the agreement and to the work effort expended.

ARTICLE VI

EQUAL EMPLOYMENT OPPORTUNITY

The Regional Council attests that it does not now, nor shall it discriminate against any employee who is employed in the work covered by this contract or against any applicant for such employment, due to race, color, religion, gender, age, handicap or national origin.

ARTICLE VII

STATEMENT OF INTENT

It is the intention of the signatories to this agreement to accomplish the responsibilities of the District in the most expeditious manner with consideration for the proper execution of all facets of this endeavor. The parties to the agreement jointly affirm their intention to fully cooperate in these mandated responsibilities and it is with their intentions that we place our signatures on this document on the 17 day of June, 2008.

Approved by the Executive Board of the Solid Waste
Management District Council

on the 17 day of June, 2008.

Mark J. Logan
Chairperson

Wilbur Wacker
Secretary

Approved by the Northwest Missouri Regional Council
of Governments

on the 26th day of June, 2008.

Roberta A. Steens
Chairperson

Ray McFie
Secretary

CONTRACT FOR ADMINISTRATIVE SERVICES

BY AND BETWEEN

THE NORTHWEST MISSOURI REGIONAL SOLID WASTE MANAGEMENT DISTRICT

AND

THE NORTHWEST MISSOURI REGIONAL COUNCIL OF GOVERNMENTS

GREETINGS, be it hereby known that an agreement between the Northwest Missouri Regional Solid Waste Management District, hereinafter referred to as the "District" and the Northwest Missouri Regional Council of Governments, hereinafter referred to as the "Regional Council", does in fact, exist.

WHEREAS, the five (5) counties (Atchison, Gentry, Holt, Nodaway and Worth), and the cities within each, of Northwest Missouri, "Region A" as designated by the Missouri Department of Natural Resources, (DNR), have joined together to form an intergovernmental compact under R.S. Mo. Chapter 70, to serve and function as a "solid waste district" within the meaning of R.S. Mo. Chapter 260 - 1990 Annotation, known as the "Northwest Missouri Regional Solid Waste Management District" and,

WHEREAS, this district is responsible for complying with the mandates in this law; and,

WHEREAS, the administration and organization of this district requires technical and support staff assistance; and

WHEREAS, the Regional Council can provide the assistance necessary to effectively organize and can provide the administration for the District;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and agreements hereinafter set forth, the parties hereto, and legally intending to be bound thereby, do successors and assigns as follows:

ARTICLE I

SCOPE OF SERVICES

The Regional Council hereby agrees to provide the following described services to the District for a period through June 30, 2009.

A. Accounting Services

A qualified accountant and assistants shall be provided to accomplish the following tasks:

- 1) Prepare and maintain the necessary financial records of the District, including appropriate journals and ledgers, using generally accepted accounting principles.

- 2) Prepare financial statements (Balance Sheet and Statement of Revenues and Expenditures) and report to the District on the status of its financial position on a monthly basis.
- 3) Prepare for submission the necessary financial data required of not-for-profit corporations to the Internal Revenue Service of the United States if incorporated.
- 4) Provide consultation on fiscal affairs with the District and its designated representatives.
- 5) Provide direction and guidance in order to maintain the correct operating procedures.
- 6) Maintenance and management of all bank accounts.

B. Administrative Services

Qualified individuals shall be provided to accomplish the following tasks:

- 1) Provide administrative assistance to the District and its Officers as required and/or requested.
- 2) Coordinate district council and executive meetings and assist the chairman in the preparation of agendas and any other materials necessary or required for those meetings, including telephone verification of quorum.
- 3) Record and keep on file all minutes of district council and executive board meetings and all other pertinent documents.
- 4) Keep an updated listing of all council members and terms and notify appropriate officials as these terms expire.
- 5) Aid in the compliance of any and all state regulations. Provide information on legislative changes and/or mandates that may affect the members of the District.
- 6) Serve as an information center for the District and its member counties and cities.
- 7) Provide office space for meetings as required.
- 8) Provide pre-meeting notices and news releases of the meetings to all the area news media. Assist with compliance of Missouri's open meeting law.
- 9) Provide information and orientation to Executive Board on "District A" solid waste plan and the information sources required to continue the planning activities.
- 10) Attend State Solid Waste Advisory Committee meetings when needed or requested and keep abreast of State legislation and new developments.

- 11) Assist in identification of available funding sources.
- 12) Provide a two-year update of the solid waste management plan as mandated by Senate Bill 530.

ARTICLE II

OTHER SERVICES

The Regional Council hereby agrees to provide services not outlined in Article I to the District as requested by the Executive Board and/or the Chairperson of said Executive Board at a rate/cost agreed upon by both parties.

ARTICLE III

TIME OF PERFORMANCE

The Regional Council shall provide the services described in Article I for the period commencing July 1, 2008 through June 30, 2009. The time and services of this contract may be extended or amended by Addendum hereto, containing the signatories of the parties and an identification of the extension period including any other amendments to the original contract document.

ARTICLE IV

CONSIDERATION

In consideration for the services provided by the Regional Council, the District agrees to reimburse the Regional Council at a rate of 31078.58, which does not exceed fifty percent (50%) of all Solid Waste Funds. All legal and other professional services shall be the responsibility of the District. In addition, the District and the Regional Council do hereby agree to reopen negotiations regarding this contract when there have been substantial changes in available funds or costs. The Regional Council will maintain insurance covering errors and omissions on all board members and employees.

ARTICLE V

TERMINATION OR SUSPENSION OF AGREEMENT

This agreement will terminate June 30, 2009, unless extended by Addendum hereto as provided in Article III. However, if for any justifiable reason either party wishes to terminate this contract prior to the completion of the time of performance, this may be done by serving thirty (30) days notice upon the other party. Payment for services rendered shall be pro-rated to the term of the agreement and to the work effort expended.

ARTICLE VI

EQUAL EMPLOYMENT OPPORTUNITY

The Regional Council attests that it does not now, nor shall it discriminate against any employee who is employed in the work covered by this contract or against any applicant for such employment, due to race, color, religion, gender, age, handicap or national origin.

ARTICLE VII

STATEMENT OF INTENT

It is the intention of the signatories to this agreement to accomplish the responsibilities of the District in the most expeditious manner with consideration for the proper execution of all facets of this endeavor. The parties to the agreement jointly affirm their intention to fully cooperate in these mandated responsibilities and it is with their intentions that we place our signatures on this document on the 17 day of June, 2008.

Approved by the Executive Board of the Solid Waste
Management District Council
on the 17 day of June, 2008.

Mark L. Lynn
Chairperson

William Wacker
Secretary

Approved by the Northwest Missouri Regional Council
of Governments
on the 16th day of June, 2008.

Robert A. Steens
Chairperson

Wayne R. [Signature]
Secretary

ATTACHMENT H
COLLECTION DISPOSAL RECORDS



2221 Brickyard Road • P. O. Box 146 • Adel, IA 50003
Phone: 515-993-1870 • Fax: 515-993-1871
Toll Free: 1-866-993-1870 • Web: www.esiowa.com

February 22, 2007.

Northwest Missouri Regional Council of Govts.
Terrance Nickle
114 West 3rd St
Marysville, MO 64468

Dear Terrance Nickle,

Please find enclosed the following information for your records:

- A summary of white goods demanufactured for 2006 and all of 2003, 2004, and 2005 if applicable.
- Documentation/Certification for Refrigerants and Hazardous Waste disposed of in 4th quarter of 2006.
- List of Disposal Facilities Being Utilized.
- For our electronics customers, Certificate(s) of Recycling for electronic waste collected during the 4th quarter of 2006.
- Updated Insurance information.

If you should have any questions regarding the enclosed information, please feel free to contact us.

Sincerely,

Doug Rolfes
Environmental Services of Iowa, Inc.

UNIFORM HAZARDOUS WASTE MANIFEST 1. Generator ID Number **TAR 000 502 757** 2. Page 1 of 1 3. Emergency Response Phone **800-483-3718** 4. Manifest Tracking Number **000381275 FLE**

5. Generator's Name and Mailing Address **Environmental Services of Iowa**
2221 Brickyard Rd, Adel, IA 50003
 Generator's Phone: **515-993-1890**
 Generator's Site Address (if different than mailing address)

6. Transporter 1 Company Name **Clean Horizons Env. Services Inc.** U.S. EPA ID Number **MD039322250**

7. Transporter 2 Company Name **Smith Systems Trans.** U.S. EPA ID Number **NE0986382153**

8. Designated Facility Name and Site Address **Waste Services Procon Inc**
1100 N. Highways Rd, Wagonville, CO 80299
 Facility's Phone: **303-323-8100** U.S. EPA ID Number **UT0981552177**

9a. HM	9b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	10. Containers		11. Total Quantity	12. Unit Wt/Vol.	13. Waste Codes		
		No.	Type					
1	1. RQ Volatile Corrosive Liquids Solid, P 3432 III (PCB)	003	DM	4600	K			
2								
3								
4								

14. Special Handling Instructions and Additional Information
1. CH48529 3Y55 OUT OF SERVICE DATE: 9-7-06

15. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations. If export shipment and I am the Primary Exporter, I certify that the contents of this consignment conform to the terms of the attached EPA Acknowledgment of Consent. I certify that the waste minimization statement identified in 40 CFR 262.27(a) (if I am a large quantity generator) or (b) (if I am a small quantity generator) is true.

Generator's/Offeror's Printed/Typed Name **Laura L. Allen** Signature **Laura L. Allen** Month **11** Day **8** Year **06**

16. International Shipments Import to U.S. Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____

17. Transporter Acknowledgment of Receipt of Materials
 Transporter signature (for exports only): _____

Transporter 1 Printed/Typed Name **Brian Brown** Signature **Brian Brown** Month **11** Day **8** Year **06**
 Transporter 2 Printed/Typed Name **Donald Ollivier** Signature **Donald Ollivier** Month **11** Day **14** Year **06**

18. Discrepancy
 18a. Discrepancy Indication Space Quantity Type Residue Partial Rejection Full Rejection
 Manifest Reference Number: _____

18b. Alternate Facility (or Generator) U.S. EPA ID Number _____
 Facility's Phone: _____

18c. Signature of Alternate Facility (or Generator) _____ Month _____ Day _____ Year _____

19. Hazardous Waste Report Management Method Codes (i.e., codes for hazardous waste treatment, disposal, and recycling systems)
 1. **1-D040** 2. _____ 3. _____ 4. _____

20. Designated Facility Owner or Operator: Certification of receipt of hazardous materials covered by the manifest except as noted in Item 18a
 Printed/Typed Name **WALTER LEONARD** Signature **WALTER LEONARD** Month **11** Day **14** Year **06**



Certificate of Treatment / Disposal - Storage and Transfer

Run Date: 12/20/2006

Manifested To Site: Clean Harbors Aragonite, UT
11600 North Aptus Road
Aragonite, UT 84029

EPA ID: UTD981552177

Manifest No. 000381275FLE
Generation Date 11/8/2006
Received Date 11/27/2006

The above described waste, received at the Clean Harbors facility listed above pursuant to the manifest(s) listed above, has been treated and/or disposed of by Clean Harbors, or another licensed facility approved by Clean Harbors, in accordance with applicable federal and state laws and regulations. Any waste received by Clean Harbors and subsequently shipped to another licensed facility has been or shall be identified as being generated by Clean Harbors in accordance with 40CFR 264.71(c).

Under civil and criminal penalties of law for the making of submission of false or fraudulent statements or representations (18 U.S.C. 1001 and 15 U.S.C. 2615), I certify that the information contained in or accompanying this document is true, accurate, and complete. As to the identified section(s) of this document for which I cannot personally verify truth and accuracy, I certify as the company official having supervisory responsibility for the persons who, acting under my direct instructions, made the verification that this information is true, accurate, and complete.

Signed: Paul A. Mills
Title: Senior Tracking Manager

Date: 12/20/2006

D-0139213

UNIFORM HAZARDOUS WASTE MANIFEST
 1. Generator ID Number: **PAR100502757**
 2. EPA ID Number: **000381303** **FEE**
 3. Generator Name and Mailing Address: **Environmental Services of Iowa, 201 Brickyard Pl. Adel, IA 50003**
 4. Generator's Phone: **515-973-1870**
 5. U.S. EPA ID Number: **MD01039572250**
 6. U.S. EPA ID Number: **NE01986382133**
 7. U.S. EPA ID Number: **AR008740102**

8. Transporter 1 Company Name: **Plan Harbors Env Services, Inc**
 9. Transporter 2 Company Name: **Smith Structures, Inc**
 10. Designated Facility Name: **Plan Harbors Env Services, LLC**
 11. Designated Facility Name and Mailing Address: **309 American Cir, El Dorado, AR 71730**
 12. Designated Facility Phone: **870-763-7173**

13. Size (kg)	14. For U.S. DOT Only (the Packaging Proper Shipping Name, Hazard Class ID Number, and Packing Group (if any))	10. Container		11. TBM Quantity	12. Unit Weight	13. Waste Code	
		Material	Type			Quantity	Code
X	RCX WASTE MERCURY 8 UN 2.801 FEE (0009)	001	DR	450	P	000	
X	RCX DOT Regulated IMPROPER NA (Unions Sol. Camps); NONG	002	CF	100	P	NONG	

15. General Handling Instructions and Additional Information:
 1. **CH 44922 1755**
 2. **CH 44928 144 N8**

16. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this certificate and fully and accurately describe the waste by the proper shipping name, hazard class, and packing group and that the waste is in proper condition for transport according to applicable Federal, State and local government regulations. I warrant that the contents of this certificate conform to the terms of the applicable EPA Administrative Order. I warrant that the waste is in accordance with the definition of hazardous waste in 40 CFR 262.21(a)(1) and is a large quantity (as defined in 40 CFR 262.21(a)(2)) or a small quantity (as defined in 40 CFR 262.21(a)(3)).

17. Generator's Name and Printed Name: **Laura Allen**
 Signature: *Laura Allen*
 Date: **11/18/06**

18. International Shipments: Export to U.S. Import from U.S. Part of another shipment to U.S.

19. Transporter Acknowledgment of Receipt of Materials:
 Transporter 1: **Brian Brown**
 Signature: *Brian Brown*
 Date: **11/18/06**

Transporter 2: **Donald Obericht**
 Signature: *Donald Obericht*
 Date: **11/18/06**

20. Discrepancy:
 20a. Discrepancy Indicated in Space: Quantity Type Package Partial Reception Full Reception
 Discrepancy Reference Number(s): _____ U.S. EPA ID Number: _____

21. Designated Facility (or Generator):
 Facility's Name: _____ U.S. EPA ID Number: _____
 Facility's Phone: _____
 21a. Signature of Designated Facility (or Generator): _____ Date: _____

22. Hazardous Waste Report Management Method Code (Use codes for hazardous waste treatment, storage, and recycling systems):
 1. **H101** 2. **H101**

23. Designated Facility, Date of Operation, Certification of receipt of materials and manifest covered by this manifest (see 40 CFR 262.104):
 Printed Name: **Donald Obericht** Signature: *Donald Obericht* Date: **11/18/06**



Certificate of Treatment / Disposal - Storage and Transfer

Run Date: 12/20/2006

Manifested To Site: Clean Harbors - El Dorado, AR
309 American Circle
El Dorado, AR 71730

EPA ID: ARD069748192

Manifest No.	Generation Date	Received Date
000381303FLE	11/8/2006	12/8/2006

The above described waste, received at the Clean Harbors facility listed above pursuant to the manifest(s) listed above, has been treated and/or disposed of by Clean Harbors, or another licensed facility approved by Clean Harbors, in accordance with applicable federal and state laws and regulations. Any waste received by Clean Harbors and subsequently shipped to another licensed facility has been or shall be identified as being generated by Clean Harbors in accordance with 40CFR 264.7(c).

Under civil and criminal penalties of law for the making of submission of false or fraudulent statements or representations (18 U.S.C. 1001 and 15 U.S.C. 2615), I certify that the information contained in or accompanying this document is true, accurate, and complete. As to the identified section(s) of this document for which I cannot personally verify truth and accuracy, I certify as the company official having supervisory responsibility for the persons who, acting under my direct instructions, made the verification that this information is true, accurate, and complete.

Signed: Paul A. Miller Date: 12/20/2006

Title: Senior Tracking Manager

1. Generator ID Number: 148000902757
 2. Page 1 of 1
 3. Emergency Response Phone: (504) 423-3718
 4. Manifest Tracking Number: 000381438 FLE

5. Generator's Name and Mailing Address: Environmental Services Co., Inc. P.O. Box 148 Adel, GA 30003
 Generator's Site Address (if different than mailing address): 2227 South Highway 73 P.O. Box 148 Adel, GA 30003
 Generator's Phone: 815 983-1870 ATTN: Doug DeFoe

6. Transporter 1 Company Name: Cizec Nabera Env. Service Inc. U.S. EPA ID Number: W A C 8 3 9 4 2 2 2 5 0

7. Transporter 2 Company Name: South System Trans U.S. EPA ID Number: W E D 9 8 7 3 8 2 1 1 7

8. Designated Facility Name and Site Address: 2227 South Highway 73 P.O. Box 148 Adel, ME 09143 U.S. EPA ID Number: W E D 9 8 7 2 3 5 1 3
 Facility's Phone: (304) 235-4012

9a. HM	9b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	10. Containers		11. Total Quantity	12. Unit Wt./Vol.	13. Waste Codes		
		No.	Type			1	2	3
	1. RQ, HAZARDOUS SOLID, UNIDENTIFIED, UNCLASIFIED	001	DR	00200	P			
	2. NONHAZARDOUS, NONDOT REGULATED MATERIAL, UNIVERSAL WASTE - FLUORESCENT BULBS, N/A NONE	002	CF	00200	P			
	3.							
	4.							

14. Special Handling Instructions and Additional Information:
 2 0144833 1 x 54 1/2
 1 x 54 1/2

15. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable International and national governmental regulations. If export shipment and I am the Primary Exporter, I certify that the contents of this consignment conform to the terms of the attached EPA Acknowledgment of Consent. I certify that the waste minimization statement identified in 40 CFR 262.27(a) (if I am a large quantity generator) or (b) (if I am a small quantity generator) is true.

Generator's/Offoror's Printed/Typed Name: Mark Ruffin
 Signature: [Signature]
 Month Day Year: 12 28 06

16. International Shipments: Import to U.S. Export from U.S.
 Transporter signature (for exports only): [Signature]
 Port of entry/exit: [Blank]
 Date leaving U.S.: [Blank]

17. Transporter Acknowledgment of Receipt of Materials

Transporter 1 Printed/Typed Name: Richard C. Graham
 Signature: [Signature]
 Month Day Year: 12 28 06

Transporter 2 Printed/Typed Name: Doug Adams
 Signature: [Signature]
 Month Day Year: 12 25 02

18. Discrepancy

18a. Discrepancy Indication Space: Quantity Type Residue Partial Rejection Full Rejection

18b. Alternate Facility (or Generator):
 Manifest Reference Number: [Blank]
 U.S. EPA ID Number: [Blank]
 Facility's Phone: [Blank]

18c. Signature of Alternate Facility (or Generator): [Blank]
 Month Day Year: [Blank]

19. Hazardous Waste Report Management Method Codes (i.e., codes for hazardous waste treatment, disposal, and recycling systems)

1. H141 2. H141 3. 4.

20. Designated Facility Owner or Operator: Certification of receipt of hazardous materials covered by the manifest except as noted in Item 18a

Printed/Typed Name: [Signature]
 Signature: [Signature]
 Month Day Year: 12 15 07



Certificate of Treatment / Disposal - Storage and Transfer

Run Date: 1/18/2007

Manifested To Site: Clean Harbors - Kimball, NE
2247 South Highway 71
Kimball, NE 69145

EPA ID: NED981723513

Manifest No. 000381438FLE
Generation Date 12/28/2006
Received Date 1/15/2007

The above described waste, received at the Clean Harbors facility listed above pursuant to the manifest(s) listed above, has been treated and/or disposed of by Clean Harbors, or another licensed facility approved by Clean Harbors, in accordance with applicable federal and state laws and regulations. Any waste received by Clean Harbors and subsequently shipped to another licensed facility has been or shall be identified as being generated by Clean Harbors in accordance with 40CFR 264.71(c).

Under civil and criminal penalties of law for the making of submission of false or fraudulent statements or representations (18 U.S.C. 1001 and 15 U.S.C. 2615), I certify that the information contained in or accompanying this document is true, accurate, and complete. As to the identified section(s) of this document for which I cannot personally verify truth and accuracy, I certify as the company official having supervisory responsibility for the persons who, acting under my direct instructions, made the verification that this information is true, accurate, and complete.

Signed: Paul A. Mills

Date: 1/18/2007

Title: Senior Tracking Manager

UNIFORM HAZARDOUS WASTE MANIFEST

1. Generator ID Number: **1AR000502757** 2. Page 1 of 1 3. Emergency Response Phone: **(309) 494-3718** 4. Manifest Tracking Number: **000381274 FLE**

5. Generator's Name and Mailing Address: **Environmental Services Office, 2000 Ave 160, Alton, IL 61810**
 Generator's Site Address (if different than mailing address): **222 1/2 Ave 160, Alton, IL 61810**
 Generator's Phone: **618 494 3718**

6. Transporter 1 Company Name: **W.A.S. Environmental Services** U.S. EPA ID Number: **WA0000000000**

7. Transporter 2 Company Name: **Smith Systems Trans** U.S. EPA ID Number: **NE05H1382123**

8. Designated Facility Name and Site Address: **U.S. EPA ID Number: U0000000000**
 Facility's Phone: **618 255 8116**

9a. HM	9b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	10. Containers		11. Total Quantity	12. Unit Vol./wt.	13. Waste Codes	
		No.	Type				
1.	2.0 LITERS OF UNIDENTIFIED LIQUID, SOLID, OR UNKNOW	001	DA	0.001	1	U000	
2.							
3.							
4.							

14. Special Handling Instructions and Additional Information: **1. CH4523 1X 55.0/4**
1. OUT OF SERVICE DATE: 12-28-06

15. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations. If export shipment and I am the Primary Exporter, I certify that the contents of this consignment conform to the terms of the attached EPA Acknowledgment of Consent. I certify that the waste minimization statement identified in 40 CFR 262.27(a) (if I am a large quantity generator) or (b) (if I am a small quantity generator) is true.

Generator's/Offeror's Printed/Typed Name: **Mark Rolfs** Signature: *[Signature]* Month: **12** Day: **28** Year: **06**

16. International Shipments: Import to U.S. Export from U.S. Port of entry/exit: **Alton, IL** Date leaving U.S.: **12/28/06**

17. Transporter Acknowledgment of Receipt of Materials

Transporter 1 Printed/Typed Name: **Richard C. Graham** Signature: *[Signature]* Month: **12** Day: **28** Year: **06**

Transporter 2 Printed/Typed Name: **Doug Holcomb** Signature: *[Signature]* Month: **12** Day: **28** Year: **06**

18. Discrepancy: Quantity Type Residue Partial Rejection Full Rejection

18b. Alternate Facility (or Generator): Manifest Reference Number: U.S. EPA ID Number: Facility's Phone:

18c. Signature of Alternate Facility (or Generator): Month: Day: Year:

19. Hazardous Waste Report Management Method Codes (i.e., codes for hazardous waste treatment, disposal, and recycling systems)

1. H010	2.	3.	4.
----------------	----	----	----

20. Designated Facility Owner or Operator, Certification of receipt of hazardous materials covered by the manifest except as noted in Item 18a
 Printed/Typed Name: **...** Signature: *[Signature]* Month: Day: Year:

GENERATOR
INT'L
TRANSPORTER
DESIGNATED FACILITY



Certificate of Treatment / Disposal - Storage and Transfer

Run Date: 1/24/2007

Manifested To Site: Clean Harbors Aragonite, UT
11600 North Aptus Road
Aragonite, UT 84029

EPA ID: UTD981552177

Manifest No. 000381274FLE
Generation Date 12/28/2006
Received Date 1/24/2007

The above described waste, received at the Clean Harbors facility listed above pursuant to the manifest(s) listed above, has been treated and/or disposed of by Clean Harbors, or another licensed facility approved by Clean Harbors, in accordance with applicable federal and state laws and regulations. Any waste received by Clean Harbors and subsequently shipped to another licensed facility has been or shall be identified as being generated by Clean Harbors in accordance with 40CFR 264.71(c).

Under civil and criminal penalties of law for the making of submission of false or fraudulent statements or representations (18 U.S.C. 1001 and 15 U.S.C. 2615), I certify that the information contained in or accompanying this document is true, accurate, and complete. As to the identified section(s) of this document for which I cannot personally verify truth and accuracy, I certify as the company official having supervisory responsibility for the persons who, acting under my direct instructions, made the verification that this information is true, accurate, and complete.

Signed: Paul A. Mills Date: 1/24/2007
Title: Senior Tracking Manager

ALTERNATE STRAIGHT BILL OF LADING - SHORT FORM

Original - Not Negotiable

Date:
Shipper No.
Carrier No.

Name of Carrier R+L Carriers

Ship To:
RemTec
1100 Haskins
Bowling Green, OH 43402

Ship From:
Environmental Services of Iowa
2221 Brick Yard Road
Adel IA 50003

FORM 100 - R+L CARRIERS/SHIPPER
SHIPPER'S COPY

70377178-5

This shipment subject solely to the terms and conditions of the Uniform Straight Bill of Lading Identified in the NMFC 100 series

DOT HMRP 070806 550 002 O

No./Type Shipping Units	HM	Packaging, Description of Articles, Special Marks and Exception	Weight	Charges
4	XX	Refrigerant Gas R12, 2.2, UN 1028, Item 86150, Class 70	620	
$\frac{3}{7}$	XX	Refrigerant Gas R-22, 2.2, UN 1018, Item 86150, Class 70	470	
			1090	

This is to certify that the above named materials are properly classified, described, packaged, marked and labeled, and is in proper condition for transportation according to the applicable regulation of the Department of Transportation. *

24 HOUR EMERGENCY CONTACT: CHEM TEL, INC., 1-800-255-3924

THIS SUBSTANCE HARMS PUBLIC HEALTH AND ENVIRONMENT BY DESTROYING OZONE IN THE UPPER ATMOSPHERE

Note: Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property. The agreed or declared value of the property is hereby specifically stated by the shipper to be not exceeding \$ _____ per _____. Section 7 of the conditions, if this shipment is delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.

Signature of Consignor _____ Total charges \$ _____

Check appropriate line: Freight Charges:

Freight Prepaid _____ Freight Collect X

Received subject to the classifications and lawfully filed tariffs in effect on the date of the issue of this Bill of Lading the property described above in apparent good order, except as noted (contents and condition of the contents of packages unknown), marked, consigned, and destined as indicated above which said carrier (the word carrier being understood throughout this contract as meaning any person or corporation in possession of the property under the contract) agrees to carry to its usual place of delivery at said destination, if on its route, otherwise to deliver to another carrier on the route to said destination. It is mutually agreed as to each carrier of all or any of said property over all or any portion of said route to destination and as to each party at any time interested in all or any of said property, that every service to be performed hereunder shall be subject to all the bill of lading terms and conditions in the governing classification on the date of shipment. Shipper hereby certified that he is familiar with all the bill of lading terms and conditions in the governing classification and the said terms and conditions are hereby agreed to by the shipper and accepted for himself and his assigns.

SHIPPER Environmental Services of Iowa

CARRIER R+L Carriers

Per *

Per *Bill Campbell*

Date 10-16-06

DRIVERS LICENSE VERIFIED FOR HAZARDOUS MATERIAL YES _____ NO _____

ALTERNATE STRAIGHT BILL OF LADING - SHORT FORM

Original - Not Negotiable

Date:
Shipper No.
Carrier No.

Name of Carrier R+L

Ship To:

RemTec
1100 Haskins
Bowling Green, OH 43402

Ship From:

Environmental Services of Iowa
2221 Brickyard Road
Adel IA 50003

DOT HMRP 070806 550 002 O

No./Type Shipping Units	HM	Packaging, Description of Articles, Special Marks and Exception	Weight	Charges
2 tanks	XX	Refrigerant Gas R12, 2.2, UN 1028, Item 86150, Class 70	420	
4 tanks	XX	Refrigerant Gas R-22, 2.2, UN 1018, Item 86150, Class 70	820	
6 tanks			1,240	

SHIPPER'S COPY

74545451-1

This shipment is subject solely to the terms and conditions of Carrier's Individual and Collective Tariffs, including Limitations of Liability and the Uniform Straight Bill of Lading, NIFC 100 series.

This is to certify that the above named materials are properly classified, described, packaged, marked and labeled, and is in proper condition for transportation according to the applicable regulation of the Department of Transportation.

24 HOUR EMERGENCY CONTACT: CHEM TEL, INC., 1-800-255-3924

THIS SUBSTANCE HARMS PUBLIC HEALTH AND ENVIRONMENT BY DESTROYING OZONE IN THE UPPER ATMOSPHERE

Note: Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property. The agreed or declared value of the property is hereby specifically stated by the shipper to be not exceeding \$ _____ per _____. Section 7 of the conditions, if this shipment is delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.

Signature of Consignor _____ Total charges \$ _____

Check appropriate line: Freight Charges:

Freight Prepaid _____ Freight Collect X

Received subject to the classifications and lawfully filed tariffs in effect on the date of the issue of this Bill of Lading the property described above in apparent good order, except as noted (contents and condition of the contents of packages unknown), marked, consigned, and destined as indicated above which said carrier (the word carrier being understood throughout this contract as meaning any person or corporation in possession of the property under the contract) agrees to carry to its usual place of delivery at said destination, if on its route, otherwise to deliver to another carrier on the route to said destination. It is mutually agreed as to each carrier of all or any of said property over all or any portion of said route to destination and as to each party at any time interested in all or any of said property, that every service to be performed hereunder shall be subject to all the bill of lading terms and conditions in the governing classification on the date of shipment. Shipper hereby certified that he is familiar with all the bill of lading terms and conditions in the governing classification and the said terms and conditions are hereby agreed to by the shipper and accepted for himself and his assigns.

SHIPPER Environmental Services of Iowa

CARRIER R+L

Per *[Signature]*

Per *[Signature]* 12-28-06

Date 12-28-06

DRIVERS LICENSE VERIFIED FOR HAZARDOUS MATERIAL YES _____ NO _____

9-6-06
10-02

020382

SOUTH DALLAS COUNTY LANDFILL

P.O. BOX 263 ADEL, IA 50003
Ph. (515) 993-3148

Time 10:30 AM License # C 754
 Date 10/16/06 Hauler FST
 Customer _____
 Address _____
 Phone # _____
 Generator's location Adel IA
 Type of waste caps
 lbs. Gross _____
 lbs. Net 7342 lbs. Rate Driver on _____ off _____
 Net @ \$ 36.00 per ton price
 Extra charges _____
 Special handling _____
 Total Charge Cash _____ Charge \$ 905
 Weigher _____ Comments _____

I have declared to the SDCLF staff any waste that according to SDCLF policy, requires special handling, special disposal, and/or requires separation for recycling purposes; and my failure to place all wastes in the designated location may result in a fine or refusal by the SDCLF to accept the waste.

Signed [Signature]

Environmental Services of Iowa Waste Disposal Record

Vendor: South Dallas County Landfill

Shipment Date	Container #	Container Size	Waste Type	lbs
<u>10-16-06</u>	<u>9-6-06</u>	<u>55 gal barrel</u>	<u>NON PCB'S</u>	
<u>10-16-06</u>	<u>10-12-06</u>	<u>" " "</u>	<u>" "</u>	<u>480</u>

Environmental Services of Iowa
 List of Acceptable Disposal Facilities Being Utilized
 For The Quarter Ending - December 31, 2006

Facility	Description	Waste Classification Code	Disposal Method
Clean Harbors Environmental Services Inc. Contact - Andy Grimes P.O. Box 859048 Braintree, MA 02185-9048 Ph. - 1-815-978-0762	PCB's Mercury Flourescent Bulbs Sodium Chromate Ammonia and Water	CHBI CHG CFL1 B28 A22K	Incineration Stablization, Landfill Reclamation Waste Water Treatment Destruction Incineration
Rem-Tec International Contact - Gary Stefan 6150 Merger Drive Holland, OH 43528 Ph. - 1-419-867-8990	Refrigerant/Freon	N/A	Reclamation
Nordic Contact - John Coming, IA 50841 Ph. - 1-841-322-4227	Gas Refrigerators	N/A	Recycled/Refurbished
South Dallas County Landfill Contact - Ron Hutchins 2000 Main Street Adel, IA 50003 Ph. - 1-515-693-3148	Non-PCB Capacitors	N/A	Landfill
Alters Scrap - Council Bluffs, IA Contact - Jim Lennon 2603 9th Avenue Council Bluffs, IA 51502 Ph. - 1-712-328-2601	Scrap Metal	N/A	Recycled
Alters Scrap - Davenport, IA Contact - Chris Morehouse 640 Schmidt Road Davenport, IA 52808 Ph. - 1-563-328-3605	Scrap Metal	N/A	Recycled
Compressed Steel - Sioux City, IA Contact - Norm Bernstein P.O. Box 3262 Sioux City, IA 51102 Ph. - 1-712-277-4100	Scrap Metal	N/A	Recycled
Alters Scrap - Waterloo, IA Contact - Jerry Schmidt 1500 West Airline Highway Waterloo, IA 50703 Ph. - 1-319-236-9856	Scrap Metal	N/A	Recycled
Shine Bros. Corp. Contact - Dan Wycoff 528 East Park Street Spencer, IA 51301 Ph. - 1-712-262-5579	Scrap Metal	N/A	Recycled
Alters Scrap-Des Moines, IA Contact-Greg O' Leary 2233 SE Maury St Des Moines, IA 50317 Ph-1-515-265-7377	Scrap Metal	N/A	Recycled
Behr Mason City John Glover 12050 West State Street Mason City, IA 50401 641-424-9521	Scrap Metal	N/A	Recycled

Certificate of Recycling

This Certificate is issued to Environmental Services of Iowa for 7,190 pounds of equipment that was collected or received on 10/17/2006 and was processed on or about 11/3/2006

Description	Quantity
Only CRT Tubes (lbs):	253
Processors of Small All-in-One Monitors:	
14" Monitors:	28
15" Monitors:	
17" Monitors:	10
19" & Up Monitors:	
Large All-in-One Monitors:	
Complete PC's:	16
Workstations:	
Laser Printers & Copiers:	3
Large Laser Printers & Copiers:	
Dot/Deskjet Printers & Scanners:	7
Large Dot/Deskjet Printers & Scanners:	
Misc. Drives:	
Misc. Cards:	
Keyboards:	7
Mice:	
Docks:	
Modems/Hubs/Routers:	9
Server:	
Mainframes:	
TV's 19" & Up:	39
Projection TV's:	
Misc. AV Equipment:	1

CRT Weight (lbs.): 5,948
 Printer/Copier/Scanner Weight (lbs.): 638
 Computer & Electronic Equipment Weight (lbs.): 604
 Total Net Weight (lbs.) For The Collection: 7,190

This document hereby certifies that the above electronic equipment collected by Midwest Electronic Recovery and/or Midwest Computer Brokers has been recycled in accordance with all state and federal regulations and in an environmentally responsible manner. All of the materials will be reused or recycled. The data stored within this equipment has been or will be destroyed.



Midwest Electronic Recovery

Iowa's Largest Electronic Recycling Center

EPA RCRA ID Number: IARD00503020

IOWA DNR Permit Number: 03-CRT-01-04P-CRP

David A. Long

David A. Long
 President

Midwest Computer Brokers
 Midwest Electronic Recovery

11/13/06
 Date

Certificate of Recycling

This Certificate is issued to Environmental Services of Iowa for 2,708 pounds of equipment that was collected or received on 11/3/2006 and was processed on or about 11/10/2006

Description	Quantity
Only CRT Tubes (lbs):	
Computer & Electronic Equipment For Recycling	
14" Monitors:	1
17" Monitors:	20
Large All-In-One Monitors:	
Complete PC's:	3
Laser Printers & Copiers:	
Dot/Deskjet Printers & Scanners:	9
Misc. Drives:	
Keyboards:	2
Docks:	
Modems/Hubs/Routers:	
Mainframes:	
TV's 19" & Up:	9
Projection TV's:	
Misc. AV Equipment:	2

CRT Weight (lbs.): 2,015
 Printer/Copier/Scanner Weight (lbs.): 395
 Computer & Electronic Equipment Weight (lbs.): 298
 Total Net Weight (lbs.) For The Collection: 2,708

This document hereby certifies that the above electronic equipment collected by Midwest Electronic Recovery and/or Midwest Computer Brokers has been recycled in accordance with all state and federal regulations and in an environmentally responsible manner. All of the materials will be reused or recycled. The data stored within this equipment has been or will be destroyed.



Midwest Electronic Recovery

Iowa's Largest Electronic Recycling Center

EPA RCRA ID Number: IAR000603028

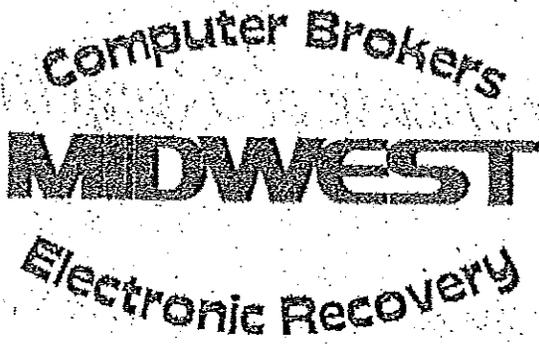
IOWA DNR Permit Number: 06-CRT-01-04P-CRP

David A. Long

David A. Long
 President

Midwest Computer Brokers
 Midwest Electronic Recovery

11/13/06
 Date



Certificate of Recycling

This certificate is issued to ENVIRONMENTAL SERVICES OF IOWA

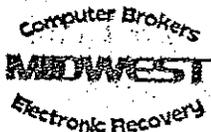
for 5,418 pounds of equipment that was collected or received on

11/3/2006 and was processed on or about 11/24/2006

This document hereby certifies that the above electronic equipment collected by Midwest Electronic Recovery and/or Midwest Computer Brokers has been recycled in accordance with all state and federal regulations and in an environmentally responsible manner. All of the materials will be reused or recycled. The data stored within this equipment has been or will be destroyed.

MIDWEST ELECTRONIC RECOVERY
Iowa's Largest Electronic Recycling Center

Midwest Electronic Recovery
P.O. Box 500
100 Third Street North
Walford, IA 52351
Phone: (319) 845-2001
Fax: (319) 845-2002
info@ewasterecycle.com
http://www.ewasterecycle.com



David A. Long
President
Midwest Computer Brokers
Midwest Electronic Recovery

11/27/06
Date

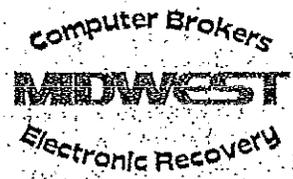
Certificate of Recycling

This Certificate is issued to Environmental Services of Iowa for 7,963 pounds of equipment that was collected or received on 12/8/2006 and was processed on or about 12/12/2006

Description	Quantity
Only CRT Tubes (lbs):	Computer & Electronic Equipment For Recycling
CRT's Less Than Small All-in-One Monitors:	
14" Monitors:	5
15" Monitors:	
17" Monitors:	17
19" & Up Monitors:	
Large All-in-One Monitors:	
Small Plasma Monitors:	
Complete PC's:	
Incomplete PC's:	
Laser Printers & Copiers:	
Large Jet Printers & Copiers:	
Dot/DeskJet Printers & Scanners:	2
Large PC/Desktop Printers/Scanners:	
Misc. Drives:	51
Misc. Cards:	
Keyboards:	
Mice:	
Docks:	
Modems:	
Modems/Hubs/Routers:	
Scanners:	
Mainframes:	
TV's less than 19"	
TV's 19" & Up:	37
Consoles:	
Projection TV's:	2
Misc. AV Equipment:	2

CRT Weight (lbs.): 6,843
 Printer/Copier/Scanner Weight (lbs.): 463
 Computer & Electronic Equipment Weight (lbs.): 657
 Total Net Weight (lbs.) For The Collection: 7,963

This document hereby certifies that the above electronic equipment collected by Midwest Electronic Recovery and/or Midwest Computer Brokers has been recycled in accordance with all state and federal regulations and in an environmentally responsible manner. All of the materials will be reused or recycled. The data stored within this equipment has been or will be destroyed.



David A. Long
 David A. Long
 President

Midwest Electronic Recovery
 Iowa's Largest Electronic Recycling Center
 EPA RCRA ID Number: IA1000603028 IOWA DNR Permit Number: 06-CRT-01-04P-CRP

Midwest Computer Brokers
 Midwest Electronic Recovery
 12/13/06
 Date

ACORD CERTIFICATE OF LIABILITY INSURANCE

PRODUCER: O'Connor Insurance Sales Corp.
 1325 1st Avenue South
 Fort Dodge IA 50501-0788
 Phone: 515-573-4151

DATE ISSUED: 08/21/06

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: ALLIED GROUP INSURANCE	42579
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

REVIKOR CENTRAL SERVICES OF IOWA
 PO Box 198
 Adel IA 50003-0146

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY BEGINNING DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> SUB- <input type="checkbox"/> POLICY <input type="checkbox"/> LOG	ACP7121636133	08/15/06	08/15/07	EACH OCCURRENCE: \$1,000,000 EXPENSE TO RETIREE/PRESEES (EA EXPENSE): \$100,000 MED EXP (Any and Accnt): \$5,000 PERSONAL & ADV INJURY: \$1,000,000 GENERAL AGGREGATE: \$2,000,000 PRODUCTS - COMPROP AGG: \$2,000,000
AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	ACP7121636133	08/15/06	08/15/07	COMBINED SINGLE LIMIT (EA accident): \$1,000,000 BODILY INJURY (Per person): \$ BODILY INJURY (Per accident): \$ PROPERTY DAMAGE (Per accident): \$ AUTO ONLY - EA ACCIDENT: \$ OTHER THAN AUTO ONLY: EA AGG \$ AGG \$
BARROW LIABILITY <input type="checkbox"/> ANY AUTO				EACH OCCURRENCE: \$1,000,000 AGGREGATE: \$1,000,000
DOGS/KITTENS LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$	ACP7121636133	08/15/06	08/15/07	EACH OCCURRENCE: \$1,000,000 AGGREGATE: \$1,000,000
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETARY PARTNER/EXECUTIVE OFFICER/EMPLOYEE EXCLUDED? <input type="checkbox"/> YES, describe under SPECIAL PROVISIONS below <input type="checkbox"/> OTHER	ACP7121636133	08/15/06	08/15/07	ALL EACH ACCIDENT: \$500,000 ALL DISEASE - EA EMPLOYEE: \$500,000 ALL DISEASE - POLICY LIMIT: \$500,000
Transportation	ACP7121636133	08/15/06	08/15/07	LIABILITY: 50000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

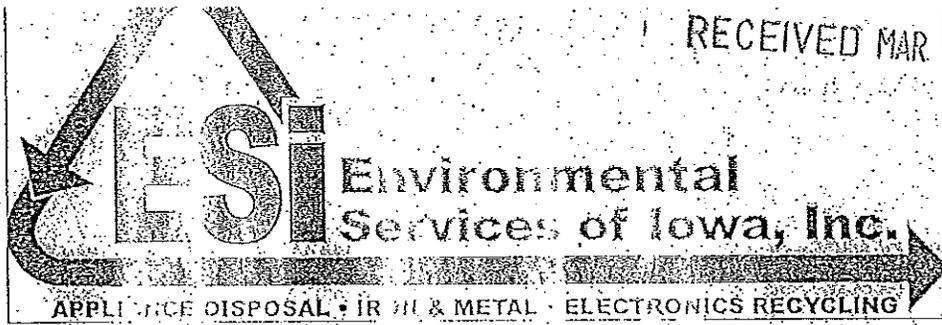
CERTIFICATE HOLDER

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL endeavor to MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

ALTERED: _____
 AUTHORIZED REPRESENTATIVE: *Bennett J. O'Connell*

ACORD 28 (2001/05)

© ACORD CORPORATION 1991



Quarterly Demanufacturing Summary Report

Period Ending 12/31/2006
 Customer: Northwest Missouri Council of Govts.

		Quart.	YTD	Total	Total	Total
		2	2006	2005	2004	2003
White Goods	Air Conditioners	6	6	0	0	0
	Dishwashers	2	2	0	0	0
	Dryers	2	2	0	0	0
	Freezers	4	4	0	0	0
	Fridges	2	2	0	0	0
	Heat Pumps	2	2	0	0	0
	Microwaves	5	5	0	0	0
	Refrigerators	7	7	0	0	0
	Stoves	12	12	0	0	0
	Washers	1	1	0	0	0
	Washing Machines	3	3	0	0	0
	Total	46	46	0	0	0
Scrap Metal - White Goods	Scrap Metal - Tons	3.94	3.94	0	0	0
	Total	3.94	3.94	0	0	0
Hazardous Materials - lbs	Clean - PCB - #	4.44	4.44	0	0	0
	Clean - No-PCB - #	3.26	3.26	0	0	0
	Terminated - #	1.55	1.55	0	0	0
	Total	9.25	9.25	0	0	0
Hazardous Materials - Each	Clean - Non PCB	7	7	0	0	0
	Clean - PCB	9	9	0	0	0
	Terminated	8	8	0	0	0
	Total	24	24	0	0	0

		2	2006	Total 2005	Total 2004	Total 2003
Freon/Refrigerant Recovery-lbs	R	3.11	3.11	0	0	0
	R	0.05	0.05	0	0	0
	T	3.15	3.16	0	0	0
Electronics Disposal	E	14820	14820	0	0	0
	M	6	6	0	0	0
	M	259	259	0	0	0
	T	74	74	0	0	0
	T	15159	15159	0	0	0

Environmental... of Iowa certifies that all white goods are deman... tured in accordance
 with Chapter... onmental Protecti... ection 567... e Iowa Adm... strative Code,
 Pe... No. 2... AD... 1-02

Mound City 56,880 lbs

Maryville 94,520 lbs

Grant City 23,000 lbs

Total 174,400 lbs \div 2000

87.2 Tons \times 147.50

\$ 12,862.00

Maryville Distric Cleanup 2006

9 Sept Mound city mo

Semi Trailer 45 ft	23,780
Semi Trailer 48 ft	25,940
1 Ton p/u with 2 trailers	<u>7,160</u>
	56,880

$$56,880 \div 2000 = 28.44 \text{ Tons}$$

16 Sep : maryville

Semi Trailer (102) 48 ft	31,160
Semi Trailer (529) 45 ft	24,220
White P/u with 2 trailers	5,880
Semi Trailer (Parkhurst) 48 ft	<u>33,240</u>
	94,520
	94,520

23 Sep Grant City 1 load only

Semi Trailer (102) 48 ft	23,000
--------------------------	--------

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

105/102
Loaded weight
From Mound
City

Time Date CN 5040
11:12:55 09/15/06

Mound City

Axles 1 2 3 11660 lb 30160 lb 20060 lb
Total 61880 lb Standard \$ 6.00 Fee

Jody Baker
SIGNATURE
ORIGINAL

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

105 / 102
Empty After
Mound City
Empty Before
Maryville

Time Date CN 5045
14:50 09/15/06

Axles 1 2 3 10680 lb 15040 lb 10220 lb
Total 35940 lb Re-Weigh \$ 1.00 Fee

61880
~~35940~~
25940
2000

[Signature] 12.97 TONS

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

105/ Trailer

Mound City

loaded

Time Date CN Weight
22:45 09/12/06 CN 5002

Wheels 1 2 3 11240 lb 25300 lb 21820 lb
Total 58360 lb Re-Weigh \$ 1.00 Fee

Mound City

[Signature]
SIGNATURE ORIGINAL

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

105/ 45 ft Trailer

Mound City

Empty

Time Date CN Weight
02:26 09/08/06 CN 4968

Wheels 1 2 3 10700 lb 14460 lb 9420 lb
Total 34580 lb Standard \$ 6.00 Fee

58,360
- 34,580

23,780
- 2,000

11.89

[Signature]

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

Parkhurst
white
Chevy
mound city

2006

06:51:39 09/11/06

CN

4981

Axles 1 2 3

9680 lb

0 lb

15820 lb

Total

25500 lb

Standard

\$ 6.00

Fee

25,500

- 18,340

7,160

Mound City

Chris Sweany
SIGNATURE

ORIGINAL

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

mick
Parkhurst
white
Chevy
mound city
2006

Time

Date

06:18:42 09/11/06

CN

4983

Axles 1 2 3

9100 lb

0 lb

9240 lb

Total

18340 lb

Re-Weigh

\$ 1.00

Fee

Donna H. Jordan

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

Full From
Maryville

Time Date
3:27:14 09/28/06

CN 5192

67080

33820

Maryville

33260

2000

Wheels 1 2 3 11400 lb 27780 lb 27900 lb

total 33820 lb Standard \$ 6.00 Fee

16.63 Tons

Styler Amos
SIGNATURE

ORIGINAL

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

Truck 105/PARKHURST

Empty

will take to maryville

Time Date
3:25:22 09/13/06

CN 5019

Wheels 1 2 3 10720 lb 13820 lb 9280 lb

total 33820 lb Standard \$ 6.00 Fee

Wanda L. Amos

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

105/102
Full From
Maryville

Time Date
17:37 09/16/06 CN 5048

Maryville

as 1 2 3 11360 lb 28820 lb 26920 lb
Total 67100 lb Standard \$ 6.00 Fee

SIGNATURE
ORIGINAL

John Lane

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

105/102
Empty After
midnight City
Empty Before
Maryville

Time Date
14:50 09/15/06 CN 5045

as 1 2 3 10680 lb 15040 lb 10220 lb
Total 35940 lb Re-Weigh \$ 1.00 Fee

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

~~White Chewy~~ Flatted
Full from Blue T.
Maryville

Time Date CN Weight
1:20:50 09/16/06 CN 5049

Maryville

Wheels 1 2 3 10080 lb 0 lb 14000 lb
Total 24080 lb Standard \$ 6.00 Fee

SIGNATURE
ORIGINAL

[Handwritten Signature]

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

White Chewy
Flatted + Blue
Trailer
Maryville

Time Date CN Weight
1:33:36 09/21/06 CN 5090

Wheels 1 2 3 9040 lb 0 lb 9160 lb
Total 18200 lb Re-Weigh \$ 1.00 Fee

24080
- 18200

5880 pounds
+ 2000

2.94 Tons

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

105/ 529
Marville load

Time Date CN 5073
1:46:06 09/19/06

Marville

Wheels 1 2 3 11560 lb 25820 lb 21420 lb
Total 58800 lb Re-Weigh \$ 1.00 Fee

Jody Baker
SIGNATURE ORIGINAL

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

105/ 45 ft
Trailer
529
Mound City

Time Date CN 4968
1:02:26 09/08/06

Empty

Wheels 1 2 3 10700 lb 14460 lb 9420 lb
Total 34580 lb Standard \$ 6.00 Fee

58800
34580

24220

Andrew

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

105/102
Loaded
from
Grant City

Time Date

Grant
City

58,940
- 35,940

23,000
+ 2,000

Total 58940 lb Re-Weigh \$ 1.00 Fee 11.5 Tons

Katrina Burge
SIGNATURE
ORIGINAL

EAGLEVILLE TRUCK STOP

I-35 EXIT 106
EAGLEVILLE, MISSOURI
(816) 867-5224

105 / 102
Empty After
Merion City
Empty Before
Merionville

Time Date

14:50 09/15/06 CN 5045

Wes 1 2 3 10680 lb 15040 lb 10220 lb
Total 35940 lb Re-Weigh \$ 1.00 Fee

[Signature]



SALES RECEIPT

Northwest Missouri Regional Solid Waste District

RECEIPT # [100]
DATE: SEPTEMBER 11, 2006

114 West 3rd Street, Maryville, MO 64468
Phone 660-582-5121 Fax 660-582-7264

SOLD Marvin Vette
TO Vette's Repair & Towing
100 West Highway 136
Rock Port, MO 64482

PAYMENT METHOD	CHECK NO.	RECEIVED BY
CASH		Tye Parsons

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
60		Disposal - Waste passenger tires Taken September 9, 2006 at EnTire Recycling in Atchison County, MO	\$1	0	\$60
TOTAL DISCOUNT					
SUBTOTAL					\$60
SALES TAX					
TOTAL					\$60

Entire is the processing facility

Midwest Electronic Recovery
 7420 University Ave.
 Suite A
 Clive, IA 50325

INVOICE

Invoice Number: 1355
 Invoice Date: 4/27/07
 Page: 1

Voice: (515) 226-9990
 Fax: (515) 226-8899

RECEIVED MAY - 2 2007

Bill To:
N. MO Regional Solid Waste Mgt District 114 West Third Attn: Zebadiah Steeby Maryville, MO 64488

Customer ID: NORTHMISSOURI

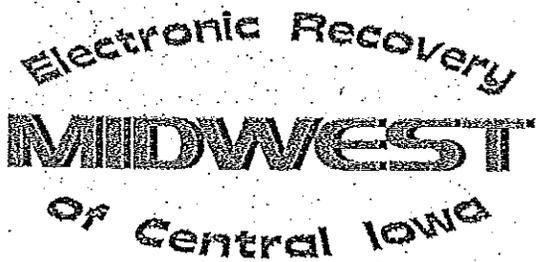
Customer PO	Payment Terms	Sales Rep ID	Due Date
	Net 14 Days	RECYCLE	5/11/07

Description	Amount
Collection of 7,219 lbs. e-waste 4/21/07 Processing Date: 4/24/07	
Transportation Fee: 432 miles @ \$1.25 per mile	540.00
Labor Fee: 13.5 hours @ \$25.00 per hour	337.50
Recycle Fee: 3,572 lbs. CRT's & TV's @ \$0.25 per lb.	893.00
Recycle Fee: Qty. (4) Console TV's @ \$20.00 each	80.00
Recycle Fee: 1014 lbs. Printer/Copier/Fax/Scanner @ \$0.15 per lb.	152.10

Subtotal	2,002.60
Sales Tax	
Total Invoice Amount	2,002.60
Payment/Credit Applied	
TOTAL	2,002.60

Check/Credit Memo No:

ZKS



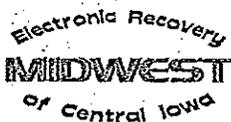
Certificate of Recycling

This certificate is issued to **N. MISSOURI SOLID WASTE**
for **7,219** pounds of equipment that was collected or received on
04/21/2007 and was processed on or about **04/24/2007**

This document hereby certifies that the above electronic equipment collected by Midwest Electronic Recovery of Central Iowa has been recycled in accordance with all state and federal regulations and in an environmentally responsible manner. All of the materials will be reused or recycled. The data stored within this equipment has been or will be destroyed.

MIDWEST ELECTRONIC RECOVERY
of Central Iowa

Midwest Electronic Recovery
of Central Iowa
7420 University Avenue Suite A
Clive, IA 50325
Phone: (515) 226-9990
Fax: (515) 226-8899
info@ewasterecycle.com
http://www.ewasterecycle.com




Rolie Schultz
Vice President
Midwest Electronic Recovery of Central Iowa

4/30/07
Date

Midwest Electronic Recovery

7420 University Ave.
Suite A
Clive, IA 50325

INVOICE

Invoice Number: 1364
Invoice Date: 5/1/07
Page: 1

Voice: (515) 226-9990
Fax: (515) 226-8899

RECEIVED MAY - 7 2007

Bill to:
N. MO Regional Solid Waste Mgt District 114 West Third Attn: Zebadiah Steeby Maryville, MO 64488

Customer ID: NORTHMISSOURI

Customer PO	Payment Terms	Sales Rep ID	Due Date
	Net 14 Days	RECYCLE	5/15/07

Description	Amount
Collection of 1,676 lbs. e-waste 4/28/07 (Gentry County) Processing Date: 5/1/07	
Transportation Fee: 288 miles @ \$1.25 per mile	360.00
Labor Fee: 10.5 hours @ \$25.00 per hour	262.50
Recycle Fee: 562 lbs. CRT's @ TV's @ \$0.25 per lb.	140.50
Recycle Fee: Qty. (2) Console TV's @ \$20.00 each	40.00
Recycle Fee: 62 lbs. Printer/Copier/Fax/Scanner @ \$0.15 per lb.	9.30
<i>'07' collections</i>	

Subtotal	812.30
Sales Tax	
Total Invoice Amount	812.30
Payment/Credit Applied	
TOTAL	812.30

Check/Credit Memo No:

265

Certificate of Recycling

This certificate is issued to **NORTHWEST MISSOURI SOLID WASTE**
for **1,676** pounds of equipment that was collected or received on
04/28/2007 and was processed on or about **05/01/2007**

This document hereby certifies that the above electronic equipment collected by Midwest Electronic Recovery of Central Iowa has been recycled in accordance with all state and federal regulations and in an environmentally responsible manner. All of the materials will be reused or recycled. The data stored within this equipment has been or will be destroyed.

MIDWEST ELECTRONIC RECOVERY
of Central Iowa

Midwest Electronic Recovery
of Central Iowa
7420 University Avenue Suite A
Clive, IA 50325
Phone: (515) 226-9990
Fax: (515) 226-8899
info@ewasterecycle.com
<http://www.ewasterecycle.com>

Electronic Recovery
MIDWEST
of Central Iowa



Rollie Schultz
Vice President
Midwest Electronic Recovery of Central Iowa

5/2/07
Date

Certificate of Recycling

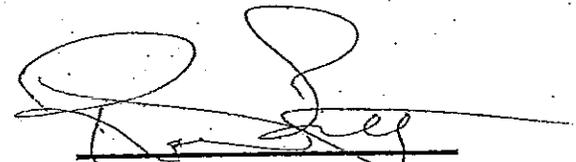
This certificate is issued to **NORTHWEST MISSOURI SOLID WASTE**
for **1,951** pounds of equipment that was collected or received on
05/12/2007 and was processed on or about **05/14/2007**

This document hereby certifies that the above electronic equipment collected by Midwest Electronic Recovery of Central Iowa has been recycled in accordance with all state and federal regulations and in an environmentally responsible manner. All of the materials will be reused or recycled. The data stored within this equipment has been or will be destroyed.

MIDWEST ELECTRONIC RECOVERY
of Central Iowa

Midwest Electronic Recovery
of Central Iowa
7420 University Avenue Suite A
Clive, IA 50325
Phone: (515) 226-9990
Fax: (515) 226-8899
info@ewasterecycle.com
http://www.ewasterecycle.com

Electronic Recovery
MIDWEST
of Central Iowa



Rollie Schultz
Vice President
Midwest Electronic Recovery of Central Iowa

5/14/07

Date

Voice: (515) 226-9990
 Fax: (515) 226-8899

Bill To:
N. MO Regional Solid Waste Mgt District 114 West Third Attn: Zebadiah Steeby Maryville, MO 64488

INVOICE

Invoice Number: 1419
 Invoice Date: 5/15/07
 Page: 1
 Customer ID: NORTHMISSOURI

Customer PO	Payment Terms	Sales Rep ID	Due Date
	Net 14 Days	RECYCLE	5/29/07

Description	Amount
Collection of 1,951 lbs. e-waste 5/12/07 Processing Date: 5/14/07	
Transportation Fee: 326 miles @ \$1.25 per mile	407.50
Labor: 12 hours @ \$25.00 per hour	300.00
Recycle Fee: 1,320 lbs. CRT's @ \$0.25 per lb.	330.00
Recycle Fee: 214 lbs. Printer/Copier/Scanner @ \$0.15 per lb.	32.10

AKS

Subtotal	1,069.60
Sales Tax	
Total Invoice Amount	1,069.60
Payment/Credit Applied	
TOTAL	1,069.60

Check/Credit Memo No:

Midwest Electronic Recovery

7420 University Ave.
Suite A
Clive, IA 50325

INVOICE

Invoice Number: 1469
Invoice Date: 5/31/07
Page: 1

Voice: (515) 226-9990
Fax: (515) 226-8899

RECEIVED JUN - 4 2007

Bill To: N. MO Regional Solid Waste Mgt District 114 West Third Attn: Zebadiah Steeby Maryville, MO 64488
--

Customer ID: NORTHMISSOURI

Customer PO	Payment Terms	Sales Rep ID	Due Date
	Net 14 Days	RECYCLE	6/14/07

Description	Amount
Collection of 462 lbs. e-waste 5/25/07 Processing Date: 5/30/07	
Transportation Fee:	198.80
Recycle Fee: 111 lbs. CRT's @ \$0.25 per lb.	27.75
Recycle Fee: 162 lbs. Printer/Copier/Scanner @ \$0.15 per lb.	24.30

Check/Credit Memo No:

Subtotal	250.85
Sales Tax	
Total Invoice Amount	250.85
Payment/Credit Applied	
TOTAL	250.85

07 cycle I
Collection 245

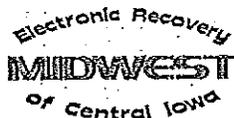
Certificate of Recycling

This certificate is issued to **NORTHWEST MISSOURI SOLID WASTE**
for **462** pounds of equipment that was collected or received on
05/25/2007 and was processed on or about **05/30/2007**

This document hereby certifies that the above electronic equipment collected by Midwest Electronic Recovery of Central Iowa has been recycled in accordance with all state and federal regulations and in an environmentally responsible manner. All of the materials will be reused or recycled. The data stored within this equipment has been or will be destroyed.

MIDWEST ELECTRONIC RECOVERY
of Central Iowa

Midwest Electronic Recovery
of Central Iowa
7420 University Avenue Suite A
Clive, IA 50325
Phone: (515) 226-9990
Fax: (515) 226-8899
info@ewasterecycle.com
http://www.ewasterecycle.com



Rollie Schultz
Vice President
Midwest Electronic Recovery of Central Iowa

6-1-07
Date

ATTACHMENT I
ENTIRE CORRESPONDENCE

EnTire Recycling

13974 US Hwy 136 - Rock Port, MO 64482

Phone: 660-744-2252 Fax: 660-744-2732

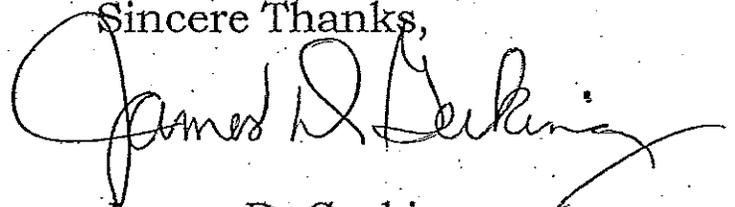
www.entirerecycling.com
office@entirerecycling.com

Northwest Missouri Regional
Solid Waste Management District
114 West Third
Maryville, Missouri 64468

Attention: Amy Stoner,

We thank you for your help, but we have decided to return the grant monies, which we have already received and take this project off your list. I did discuss this with the auditor. Our project is taking a bit longer than we had hoped and costing more than we expected. It will be much simpler if we just keep things between our banker and us. If you have filed a UCC, please see that it is released.

Sincere Thanks,



James D. Gerking

ENTIRE RECYCLING, INC.
 13974 US HWY. 136 PH: 660-744-2252
 ROCK PORT, MO 64482

DATE 4/8/88

76-583
1049

PAY TO THE ORDER OF

Northwest Missouri Regional Solid Waste Management Dist \$7826.87

Seven thousand eight hundred twenty six & 87/100 DOLLARS

ENTIRE RECYCLING, INC.

THE FIRST NATIONAL BANK OF JOHNSON
 AUBURN - JOHNSON
 NEBRASKA

Mrs James D. Berg



ENTIRE RECYCLING, INC.

DETACH AND RETAIN THIS STATEMENT
 THE ATTACHED CHECK IS IN PAYMENT OF ITEMS DESCRIBED BELOW.
 IF NOT CORRECT PLEASE NOTIFY US PROMPTLY. NO RECEIPT DESIRED.

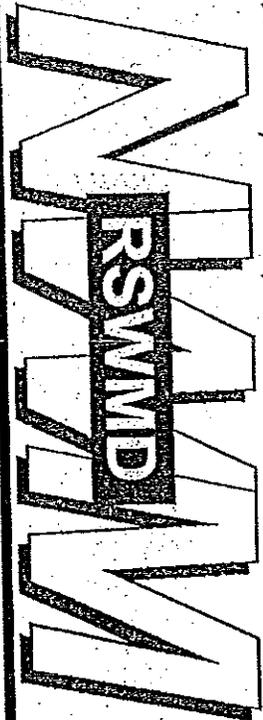
DELUXE - FORM DVC-2 V-6

DATE	DESCRIPTION	AMOUNT	DISTRIBUTIONS								
			ACCT. NO.	AMOUNT							
	<i>return of grant money received for fuel stoves & boilers</i>										
EMPLOYEE	<i>Please let me know if you need anything else from us!</i>										
PERIOD ENDING	EARNINGS				DEDUCTIONS				TOTAL DEDUCTIONS	NET PAY	
	HOURS	RATE	AMOUNT EARNED AT REGULAR RATE	OVERTIME AND OTHER	TOTAL EARNINGS	WITHHOLDING U.S. INC. TAX	SOCIAL SECURITY	MEDICARE TAX			STATE INCOME TAX

V-6

ATTACHMENT J
DISTRICT STICKER

As service provided by:



**NORTHWEST MISSOURI
REGIONAL
SOLID WASTE
MANAGEMENT DISTRICT**

A2009-EX

Partial funding for this
project provided by



Missouri
Department of
Natural Resources

ATCHISON, GENTRY, HOLT
NODAWAY & WORTH COUNTIES

EXPIRES XX/XX