

# Exhibit Four

## MINUTES OF THE BOARD OF DIRECTORS MEETING NORTH MISSOURI SOLID WASTE MANAGEMENT DISTRICT

Thursday, June 28, 2007

1104 Main Street

Trenton, Missouri

7:00 p.m.

1. Call To Order: The meeting was called to order at approximately 7:12 p.m. by President Nelson Heil.
2. District Roll Call: A quorum was declared with 13 members present. The following were in attendance:

### NMSWMD Directors

|                  |                   |
|------------------|-------------------|
| Dale Hartley     | Caldwell County   |
| Nelson Heil      | Carroll County    |
| Ernest Sarbaugh  | Carrollton        |
| Clifford Shipley | Mercer County     |
| Tony McCollum    | Chariton County   |
| Rich Walker      | Milan             |
| Joe Fehling      | Salisbury         |
| Rick Hull        | Grundy County     |
| Kerry Sampson    | Trenton           |
| Jack Hodge       | Harrison County   |
| Richard Graner   | Bethany           |
| Eva Danner       | Livingston County |
| Chris May        | Sullivan County   |

### Others

|                   |                |
|-------------------|----------------|
| L.H. Hinnen       | Livingston Co. |
| Bob Wilcoxson     | Eagleville     |
| Terry Smith       | Chariton Co    |
| Dr. James Gardner | NCMC           |

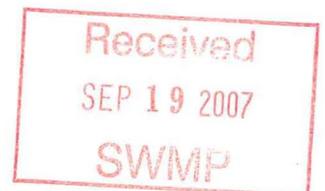
### RPC Staff

|                 |                 |
|-----------------|-----------------|
| Randy Railsback | Jackie Soptic   |
| Lance Rains     | Becky McAtee    |
| Cheryl Campbell | Debbie Pergande |
| Rhonda Pratt    | Ann Hamilton    |

### NCSWMD Directors Absent

|                   |             |
|-------------------|-------------|
| Kenny Rogers      | Braymer     |
| Danny Alexander   | Hamilton    |
| William Cook      | Polo        |
| Rick DeRenzy      | Brunswick   |
| Sue Prewitt       | Keytesville |
| Lance Critten     | Daviess Co  |
| Barb Ballew       | Gallatin    |
| J.L. Eckelberry   | Jamesport   |
| Rebecca Renner    | Ridgeway    |
| Randy Wade        | Linn Co     |
| Edward Heckman    | Brookfield  |
| Liz Cupp          | Marceline   |
| Don Noah          | Bucklin     |
| Chuck Haney       | Chillicothe |
| Kurt Meighen      | Princeton   |
| Charlie Fowler    | Putnam Co   |
| Karl Klinginsmith | Unionville  |
| Dennis Fude       | Green City  |
| Roger Leabo       | Norborne    |

3. Approval of June, 2007 Agenda: There were no additions to the agenda. Dale Hartley moved to approve the agenda, with a second from Tony McCollum. Motion carried unanimously.



# Exhibit Four

4. Minutes of May 31, 2007, Executive Board Meeting: After review of the May 31, 2007 meeting minutes, Ernest Sarbaugh moved to approve the minutes as presented. Dale Hartley seconded the motion. Motion carried unanimously.

5. Financial Statements: Solid Waste general account and District Grant account.

Ann reported the account balances and status of the District General and Grant accounts as well as check registers. Ann also stated that all bank statements and invoices were on the table if anyone would like to review.

- a) Solid Waste General Account - Ann went over the general account and reported a balance of \$14,937.43. Kerry Sampson made a motion to approve the check register and financials as presented for the general account, Eva Danner seconded. Motion carried unanimously.
- b) District Grant Account - Ann went over the district grant account and reported a balance of \$28,570.49. Kerry Sampson made a motion to approve the check register and financials as presented for the district grant account. Dale Hartley seconded. Motion carried unanimously.

6. Old Business:

a. Update on Compliance Audit:

At the Solid Waste Advisory Board meeting, DNR stated it would be nine months to a year before the compliance audit would be sent to the districts.

b. Ann discussed the actual revenue and expenditures for the general account for fiscal year 2007.

A motion to adjust the general budget to reflect actual income and expenditures was made by Kerry Sampson. Dale Hartley seconded the motion. Motion carried unanimously.

c. Ann discussed the actual revenue and expenditures of the grant account for fiscal year 2007.

A motion to adjust the grant budget to reflect actual income and expenditures was made by Chris May. Clifford Shipley seconded the motion. Motion carried unanimously.

# Exhibit Four

## 7. New Business:

### a. Budget for Grant Account for FY 2008:

Ann discussed the new proposed budget for the Grant Account for the fiscal year 2008.

Ernie Sarbaugh made a motion to approve the budget for the fiscal year 2008 on the grant account, Eva Danner seconded the motion. Motion carried unanimously.

### b. Budget for General Account for FY 2008:

Ann discussed the new proposed budget for the general account for fiscal year 2008.

Dale Hartley made a motion to approve the fiscal year 2008 general account budget, Ernie Sarbaugh seconded the motion. Motion carried unanimously.

### c. FY 2008 dues:

Ann discussed the annual dues, for the Solid Waste district. A motion was made to set the dues at ten cents per capita (same as last year), by Eva Danner. Chris May seconded the motion. Motion carried unanimously.

### d. New Grants - Recycling Centers:

One grant has been received; Ann will be contacting the applicant to work on their budget. Ann asked the board what they thought about inquiring a grant to purchase tubs for the district to distribute to the counties and cities for batteries, ink cartridges, etc. to keep them out of the land fills, discussion.

### e. Storage Building:

Randy talked about the storage building. He discussed an offer for a new building to expand the recycling program and give a holding area for recycling items. It was proposed to the GHRDI Board Members that they might purchase a building for the NMSWMD to rent.

### f. Planners Report: MORA, MWCC, MORIC, Tire Round Up

Ann discussed the two conferences she attended, MORA and MWCC. The MORIC campaign will publish a book that contains stories of successful recycling projects in Missouri. The Advisory board meeting discussed the Tire Round Up for cleaning all ditches, ravines and dumping sites.

Ann also stated Bi-Laws are available to take if wanted.

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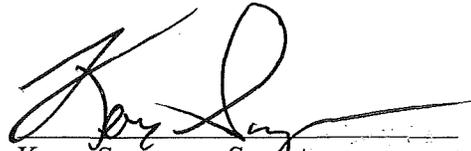
g. Executive Directors Report:

Randy discussed computer monitors and the mounting problem they are becoming.

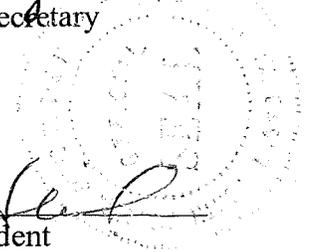
8. Other Business: None

9. Adjournment: Dale Hartley moved to adjourn the meeting with a second by Kerry Sampson. Motion carried unanimously. The meeting adjourned at approximately 7:48 p.m.

Respectfully submitted,

  
Kerry Sampson, Secretary

  
Nelson Heil, President



# Exhibit Four

## Transaction

5/30/2007 Through 6/28/2007

6/28/2007

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| Date                               | Account             | Num | Description                      | Memo | Category         | Clr | Amount           |
|------------------------------------|---------------------|-----|----------------------------------|------|------------------|-----|------------------|
| <b>BALANCE 5/29/2007</b>           |                     |     |                                  |      |                  |     | <b>15,092.34</b> |
| 6/14/2007                          | Solid Waste ... DEP |     | AAA Environmental                |      | INK RECYCLING    | R   | 11.66            |
| 6/14/2007                          | Solid Waste ... 897 |     | VOID                             |      | Misc             | R   | 0.00             |
| 6/19/2007                          | Solid Waste ...     |     | Interest Earned                  |      | Interest Paid    | R   | 3.43             |
| 6/26/2007                          | Solid Waste ... 898 |     | MISSOURI WASTE ...MEETING - C... |      | DISTRICT ADMI... |     | -170.00          |
| <b>TOTAL 5/30/2007 - 6/28/2007</b> |                     |     |                                  |      |                  |     | <b>-154.91</b>   |

**BALANCE 6/28/2007** *of the Solid Waste General Fund* **14,937.43**

## Transaction

5/30/2007 Through 6/28/2007

6/28/2007

Page 1

| Date                               | Account              | Num | Description           | Memo             | Category              | Clr | Amount           |
|------------------------------------|----------------------|-----|-----------------------|------------------|-----------------------|-----|------------------|
| <b>BALANCE 5/29/2007</b>           |                      |     |                       |                  |                       |     | <b>32,573.48</b> |
| 6/19/2007                          | District Gra...      |     | Service Charge        |                  | SERVICE CHARGE        | R   | -1.44            |
| 6/19/2007                          | District Gra...      |     | Interest Earned       |                  | Interest Paid         | R   | 46.52            |
| 6/26/2007                          | District Gra... 1079 |     | Norborne Democrat     | NORBORNE TI...   | B2006-05 Banned It... |     | -47.25           |
| 6/26/2007                          | District Gra... 1080 |     | Carrollton Democrat   | BOGARD TIRE ...  | B2006-05 Banned It... |     | -127.58          |
| 6/26/2007                          | District Gra... 1081 |     | People's Coop         | TEXTILE TRAIL... | B2006-05 Banned It... |     | -158.19          |
| 6/26/2007                          | District Gra... 1082 | S   | Mick Parkhurst        | JAMESPORT-D...   | --Split--             |     | -1,392.85        |
| 6/26/2007                          | District Gra... 1083 |     | ESI APPLIANCE DISP... | TRENTON          | B2006-05 Banned It... |     | -432.00          |
| 6/26/2007                          | District Gra... 1084 |     | Univar                | CHILLICOTHE ...  | B2006-05 Banned It... |     | -1,890.20        |
| <b>TOTAL 5/30/2007 - 6/28/2007</b> |                      |     |                       |                  |                       |     | <b>-4,002.99</b> |

**BALANCE 6/28/2007** *of the District Grant Account* **28,570.49**

# Exhibit Four

## FY 2007 ACTUAL INCOME AND EXPENDITURES FOR THE NMSWMD - REGION B - GENERAL FUND

### INCOME

|                     |         |
|---------------------|---------|
| DUES FY2007         | 9015.90 |
| INK RECYCLING       | 165.66  |
| TEXTILE TRAILER FEE | 125.00  |
| INTEREST            | 105.51  |

**TOTAL INCOME** **\$9,412.07**

### EXPENDITURES

|                             |          |
|-----------------------------|----------|
| TEXTILE TRAILER             | (337.95) |
| CASH MATCH - ADMINISTRATION |          |
| AUTO & TRAILER INSURANCE    | 2895.07  |
| AUTO REGISTRATION           | 63.00    |
| AUTO & TRAILER SERVICE      | 80.00    |
| ADVERTING - NOFA            | 564.09   |
| FUEL                        | 116.90   |
| MEETINGS                    | 540.00   |
| RECYCLING INFO              | 33.05    |
| UCC FILINGS                 | 51.00    |
| NETWORK DOMAIN              | 99.95    |
| RENT                        | 1650.00  |
| TWO WHEELER                 | 64.62    |

**TOTAL EXPENDITURES** **\$5,819.73**

### TRANSFERS

|  |                    |
|--|--------------------|
| CARRY OVER DISTRICT GRANT FUNDS                              | <b>\$5,017.30</b>  |
| ADMINISTRATION (WILL BE REIMBURSED<br>THROUGH GRANT ACCOUNT) | <b>\$36,810.21</b> |

**BEGINNING BALANCE JULY 1, 2006** **\$53,172.60**

**ENDING BALANCE JUNE 30, 2007** **\$14,937.43**

# Exhibit Four

## FY 2007 ACTUAL INCOME AND EXPENDITURES FOR THE NMSWMD - REGION B - GRANT FUND

### INCOME

|                     |                    |
|---------------------|--------------------|
| GRANT FUNDS         | 91250.00           |
| INTEREST            | 344.06             |
| <b>TOTAL INCOME</b> | <b>\$91,594.06</b> |

### EXPENDITURES

|                                    |                    |
|------------------------------------|--------------------|
| DISTRICT GRANTS                    |                    |
| B2006-2 - HOPE HAVEN BALER         | 10566.00           |
| B2006-03 - CALDWELL CO RECYCLING   | 6241.47            |
| B2006-04 - GRUNDY CO RECYCLING     | 2101.97            |
| B2006-05 - BANNED ITEMS - REGION B |                    |
| ADVERTISING / SUPPLIES             | 2820.04            |
| WHITE GOODS                        | 1884.00            |
| ELECTRONICS                        | 2808.70            |
| FUEL                               | 1650.08            |
| HHW                                | 13812.44           |
| RECYCLING FEES                     | (1755.00)          |
| WASTE TIRES                        | 3827.65            |
| B2006-06 - DISTRICT ADMINISTRATION | 23750.00           |
| B2007-01 - HOPE HAVEN WOOD HEAT    | 17000.00           |
| SERVICE CHARGES                    | 8.40               |
| <b>TOTAL EXPENDITURES</b>          | <b>\$84,715.75</b> |

### TRANSFERS

|                                       |                           |
|---------------------------------------|---------------------------|
| CARRY OVER DISTRICT GRANT FUNDS       | \$5,017.30                |
| <b>BEGINNING BALANCE JULY 1, 2006</b> | <b>\$16,674.88</b>        |
| <b>ENDING BALANCE JUNE 30, 2007</b>   | <b><u>\$28,570.49</u></b> |

# Exhibit Four

## FY 2008 PROPOSED BUDGET FOR THE NMSWMD - REGION B - GENERAL FUND

### INCOME

|                     |         |
|---------------------|---------|
| DUES FY2007         | 9000.00 |
| INK RECYCLING       | 150.00  |
| TEXTILE TRAILER FEE | 1000.00 |
| INTEREST            | 1000.00 |

|                     |                    |
|---------------------|--------------------|
| <b>TOTAL INCOME</b> | <b>\$11,150.00</b> |
|---------------------|--------------------|

### EXPENDITURES

|                             |         |
|-----------------------------|---------|
| CASH MATCH - ADMINISTRATION |         |
| AUTO & TRAILER INSURANCE    | 3000.00 |
| AUTO REGISTRATION           | 100.00  |
| AUTO & TRAILER SERVICE      | 500.00  |
| ADVERTING - NOFA            | 700.00  |
| FUEL                        | 200.00  |
| MEETINGS                    | 1000.00 |
| RECYCLING INFO              | 100.00  |
| UCC FILINGS                 | 50.00   |
| NETWORK DOMAIN              | 100.00  |
| RENT                        | 3000.00 |
| EQUIPMENT                   | 200.00  |

|                           |                   |
|---------------------------|-------------------|
| <b>TOTAL EXPENDITURES</b> | <b>\$8,950.00</b> |
|---------------------------|-------------------|

|                   |                          |
|-------------------|--------------------------|
| <b>NET INCOME</b> | <b><u>\$2,200.00</u></b> |
|-------------------|--------------------------|

### TRANSFERS

|  |                    |
|--|--------------------|
| ADMINISTRATION (WILL BE REIMBURSED<br>THROUGH GRANT ACCOUNT) | <b>\$36,810.21</b> |
|--|--------------------|

# Exhibit Four

## FY 2008 PROPOSED BUDGET FOR THE NMSWMD - REGION B - GRANT FUND

### INCOME

|                                      |          |
|--------------------------------------|----------|
| GRANT FUNDS - ADMINISTRATION - CO    | 78974.00 |
| GRANT FUNDS - DISTRICT GRANTS - CO   | 73974.00 |
| GRANT FUNDS - ADMINISTRATION - FY08  | 47500.00 |
| GRANT FUNDS - DISTRICT GRANTS - FY08 | 47500.00 |
| INTEREST                             | 300.00   |

**TOTAL INCOME** **\$248,248.00**

### EXPENDITURES

|                                    |           |
|------------------------------------|-----------|
| DISTRICT GRANTS                    |           |
| CARRYOVER 06-03                    | 810.99    |
| CARRYOVER 06-04                    | 559.07    |
| CARRYOVER 06-05                    | 14320.83  |
| UNOBLIGATED CARRYOVER 03-148       | 332.68    |
| UNOBLIGATED CARRYOVER 03-142       | 65.05     |
| UNOBLIGATED INTEREST               | 628.22    |
| B2006-2 - HOPE HAVEN BALER         | 1500.00   |
| B2006-03 - CALDWELL CO RECYCLING   | 1758.53   |
| B2006-04 - GRUNDY CO RECYCLING     | 1398.03   |
| B2006-05 - BANNED ITEMS - REGION B |           |
| ADVERTISING / SUPPLIES             | 179.96    |
| WHITE GOODS                        | 3116.00   |
| ELECTRONICS                        | 191.30    |
| FUEL                               | 3349.92   |
| HHW                                | (1812.44) |
| RECYCLING FEES                     | 0.00      |
| WASTE TIRES                        | (827.65)  |
| B2007-01 - HOPE HAVEN WOOD HEAT    | 3000.00   |

**TOTAL AMOUNT ALREADY IN CHECKING** **\$28,570.49**

### OTHER EXPENDITURES

|                                    |                    |
|------------------------------------|--------------------|
| B2007-02 - DISTRICT ADMINISTRATION | 41810.21           |
| SERVICE CHARGES                    | 10.00              |
|                                    | <b>\$41,820.21</b> |

**TOTAL EXPENDITURES** **\$70,390.70**

**TOTAL** **\$177,857.30**

# 2007

# MORIC

## Missouri Recycling Information Campaign

MORIC success stories will be used to tell the big picture of Missouri's recycling infrastructure. The stories will be crafted to illustrate these key messages:

- "Recycling strengthens the environment"
- "Recycling strengthens the economy"
- "Recycling strengthens communities"
- "Strong solid waste management programs at the district, state, and Federal levels are critical to the recycling industry"

**Goal:**

The MORIC project will result in a greater public awareness of the benefits of recycling, expanded participation and venues for recycling, and increased recycling rates.

Stories from around the state will illustrate how the industry ties together private and public recycling activities, demonstrating how the recycling industry is linked to other thriving industries in the State.

A focused, recycling marketing campaign will be developed and a variety of media will be used to communicate the branded message:

**Recycling Is Important to Missouri's Economy!**

**WHAT IS IT??**

The MORIC project is a multi-year educational campaign designed to showcase sustainable programs that improve the economy and the community as well as benefit the environment.

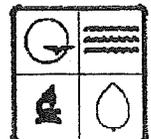
MORA is compiling data, information, and success stories that illustrate the important role of recycling in the State of Missouri and present it in a user-friendly format.

MORA will disseminate the MORIC information, providing education and professional development training through a series of workshops.

It is MORA's goal to have recycling professionals statewide promote the same unified message, "that the recycling industry is important to Missouri's economy".

Check out MORIC project information on the MORA website at [www.MORA.org](http://www.MORA.org)

*The MORIC project has been made possible through grant funding from EPA Region 7, St. Louis-Jefferson Solid Waste Management District and the Missouri Department of Natural Resources.*



**MEETING OF THE NMSWMD BOARD OF DIRECTORS ON June 28, 2007. AT 7:00 P.M. AT 1104 MAIN TRENTON, MO**

|                            |                  |                         |
|----------------------------|------------------|-------------------------|
|                            |                  |                         |
| Caldwell County Commission | Dale Hartley     | <i>Dale Hartley</i>     |
| Alternate                  | Donnie Cox       |                         |
| City of Braymer            | Kenny Joe Rogers |                         |
| Alternate                  |                  |                         |
| City of Hamilton           | Danny Alexander  |                         |
| Alternate                  |                  |                         |
| City of Polo               | William Cook     |                         |
| Alternate                  |                  |                         |
| Carroll County Commission  | Nelson Heil      | <i>Nelson Heil</i>      |
| Alternate                  |                  |                         |
| City of Carrollton         | Ernest Sarbaugh  | <i>Ernest Sarbaugh</i>  |
| Alternate                  |                  | <i>Clifford Stupley</i> |
| City of Norborne           | Roger Leabo      |                         |
| Alternate                  | N/A              |                         |
| Chariton County Commission | Tony McCollum    | <i>Tony McCollum</i>    |
| Alternate                  | Terry Smith      | <i>Terry L Smith</i>    |
| City of Brunswick          | Rick DeRenzy     |                         |
| Alternate                  |                  |                         |
| City of Keytesville        | Sue Prewitt      |                         |
| Alternate                  |                  |                         |
| City of Salisbury          | Joe Fehling      | <i>Joe Fehling</i>      |
| Alternate                  | N/A              |                         |

**MEETING OF THE NMSWMD BOARD OF DIRECTORS ON June 28, 2007. AT 7:00 P.M. AT 1104 MAIN TRENTON, MO**

|                            |                 |                       |
|----------------------------|-----------------|-----------------------|
|                            |                 |                       |
| Daviess County Commission  | Lance Critten   |                       |
| Alternate                  |                 |                       |
| City of Gallatin           | Barb Ballew     |                       |
| Alternate                  | Zac Johnson     |                       |
| City of Jamesport          | J.L. Eckelberry |                       |
| Alternate                  | John Beechner   |                       |
| Grundy County Commission   | Rick Hull       | <i>Rick Hull</i>      |
| Alternate                  |                 |                       |
| City of Trenton            | Kerry Sampson   | <i>Kerry Sampson</i>  |
| Alternate                  | Cathie Smith    |                       |
| Harrison County Commission | Jack Hodge      | <i>Jack W. Hodge</i>  |
| Alternate                  |                 |                       |
| City of Bethany            | Richard Graner  | <i>Richard Graner</i> |
| Alternate                  |                 |                       |
| City of Ridgeway           | Rebecca Renner  |                       |
| Alternate                  |                 |                       |
| Linn County Commission     | Randy Wade      |                       |
| Alternate                  | N/A             |                       |
| City of Brookfield         | Edward Heckman  |                       |
| Alternate                  |                 |                       |
| City of Marceline          | Liz Cupp        |                       |
| Alternate                  | Joe Sportsman   |                       |

**MEETING OF THE NMSWMD BOARD OF DIRECTORS ON June 28, 2007. AT 7:00 P.M. AT 1104 MAIN TRENTON, MO**

|                              |                   |                         |
|------------------------------|-------------------|-------------------------|
|                              |                   |                         |
| City of Bucklin              | Don Noah          |                         |
| Alternate                    | N/A               |                         |
| Livingston County Commission | Eva Danner        | <i>Eva Danner</i>       |
| Alternate                    | Kenny Warren      |                         |
| City of Chillicothe          | Chuck Haney       |                         |
| Alternate                    |                   |                         |
| Mercer County Commission     | Clifford Shipley  | <i>Clifford Shipley</i> |
| Alternate                    |                   |                         |
| City of Princeton            | Kurt Meighen      |                         |
| Alternate                    | N/A               |                         |
| Putnam County Commission     | Charlie Fowler    |                         |
| Alternate                    |                   |                         |
| City of Unionville           | Karl Klinginsmith |                         |
| Alternate                    | N/A               |                         |
| Sullivan County Commission   | Chris May         | <i>Chris May</i>        |
| Alternate                    | Danny Busick      |                         |
| City of Green City           | Dennis Fude       |                         |
| Alternate                    | David Branstetter |                         |
| City of Milan                | Rick Walker       | <i>R. Walker</i>        |
| Alternate                    | Ed Maulsby        |                         |
|                              |                   |                         |
|                              |                   |                         |

**MEETING OF THE NMSWMD BOARD OF DIRECTORS ON June 28, 2007. AT 7:00 P.M. AT 1104 MAIN TRENTON, MO**

Others

|                  |            |
|------------------|------------|
| Rick Hinnen      | Swanton CO |
| Jane Reins       | GRPC       |
| Bob Whipple      | Eagleville |
| Debi Mattee      | staff      |
| Cheryl Campbell  | staff      |
| Debbie Berglund  | staff      |
| Kays Belden      | N.C.M.C.   |
| <del>Frank</del> | staff      |
| Jackie Soper     | staff      |
| Donna Hamilton   | staff      |
| Ruby Rabbal      | staff      |

# Exhibit Four



North Missouri Solid Waste  
Management District Region B

## SOLID WASTE MANAGEMENT DISTRICT MEETING AGENDA

Thursday, June 28, 2007  
1104 Main  
Trenton, MO 64683  
7:00 P.M.

1. Call to Order – President Nelson Heil
2. Roll Call
3. Approval of Agenda
4. Minutes of May 31, 2007, Executive Board of Directors Meeting
5. Financial Statement
  - a. Solid Waste Account
  - b. District Grant Account
6. Old Business
  - a. Update on Compliance Audit
  - b. Motion to adjust the general budget to reflect actual income and expenditures.
  - c. Motion to adjust the grant budget to reflect actual income and expenditures.
7. New Business
  - a. Budget for Grant Account for FY2008
  - b. Budget for General Account for FY2008
  - c. Set FY2008 dues
  - d. New Grants – Recycling Containers
  - e. Storage Building
  - f. Planners Report  
MORA, MWCC, MORIC, Tire Round up
  - g. Executive Director Report
8. Other Business – if any
9. Adjournment

Dated this 22<sup>nd</sup> day of June, 2007, at 5:00 p.m. by Ann Hamilton

1104 Main  
Trenton, MO 64683  
[www.nmswd.org](http://www.nmswd.org)  
phone 660-359-5636 fax 660-359-3096