

**SOUTHWEST MISSOURI SOLID WASTE
MANAGEMENT DISTRICT N
EXECUTIVE BOARD MEETING
November 18, 2008**

The Executive Board for the Southwest Missouri Solid Waste Management District N held its monthly Executive Board meeting on Tuesday, November 18, 2008, at the Barry County Museum in Cassville, MO. Chairman Larry VanGilder, called the meeting to order at 12:25 p.m. Members of the Executive Board present were: Larry VanGilder, yea, Sam Goodman, nay, Eddie Davison, yea, Carolyn Easley, yea, alternate, Dan Nolasek, yea, Dan Broyles, yea, George Beach, yea, Fred Lemons, yea, Bill Marshall, nay, George Cutbirth, nay, Chuck Pennel, yea. Also present was District Planner, Joyce Stroud. Members of the public present were: Barbara Beach, Debbie Redford, Sue Noel, Stacy Runnels, Bobbi Vansandt, Tricia Botson, Leslie Smith, Betty Fier, Pat Shepard, Brenda Fletcher, Wayne Hendrix, Glen Keeler, Chris Snyder, Larue Lemons and Landon Fletcher.

AGENDA APPROVAL:

Chairman, VanGilder asked for any corrections or additions to the Agenda. George Beach made a motion to approve the agenda as presented, seconded by Fred Lemons, motion carried unanimously.

REVIEW & APPROVAL OF MINUTES :

The minutes for October 14, 2008, were presented and approved on a motion by George Beach, seconded by Fred Lemons, motion carried unanimously.

TREASURER'S REPORT:

Treasurers' report was reviewed by District Planner, Joyce Stroud. Disbursements #215 and expenditures for October 2008. Motion was made by Carolyn Easley to approve the treasurer's report as presented, seconded by Dan Nolasek, motion carried unanimously.

ADVISORY REPORTS:

District Planner Stroud said DNR had selected a committee to review the quarterly report forms and to rewrite them as needed. Dennis Siders gave a report on the waste characterization study and a full report would be out at a later date. Larry VanGilder stated no news from the SWAB Meeting.

OLD BUSINESS:

1. Debbie Redford has sent a District grant application to Region M for 2009 Grants.
2. Reminder that the 2009 grant applications will be due to the District office by December 5, 2008 by 4 o'clock.
3. Chairman VanGilder asked for three (3) volunteers who would serve on the evaluation committee. Dan Broyles, Carolyn Easley and Fred Lemons said they would serve on the committee.
4. Stroud said HHW Grant #N2007-01 was final at the end of the year. She asked for an extension for this grant. Carolyn Easley made a motion to extend this grant until the end of 2009. Dan Broyles seconded this motion, motion carried unanimously.
5. Purdy School has requested reimbursement for Grant#N2008-04 for \$21,032.03. Stroud said they have sent all documentation needed for this grant. Dan Broyles made a motion to reimburse the money to Purdy School, George Beach seconded the motion. Motion carried unanimously. Carolyn Easley and Eddie Davison abstained from voting.
6. Hollister School has requested reimbursement for Grant #N2008-04 in the amount of \$2,069.30. They have sent all documentation for this grant to the District office. George Beach made a motion to reimburse Hollister School for this amount, Eddie Davison seconded the motion. Motion carried unanimously. Larry VanGilder and Dan Nosalek abstained from voting.

NEW BUSINESS:

1. The executive board reviewed the Resolution for the Sunshine Law. Dan Broyles made a motion to accept the resolution as written, seconded by Fred Lemons, motion carried unanimously. (Enclosed)
2. In the audit findings the evaluation criteria needed three (3) items added, Joyce added them to the criteria. After the board reviewed the criteria's George Beach made a motion to approve these criteria's seconded by Carolyn Easley, motion carried unanimously (enclosed).
3. Joyce did not have an I-9 documentation at the time of the audit. She got the paper work and now has a signed documentation.(enclosed)
4. The District did not have any MDNR tags to put on anything the District purchased with grant monies. Joyce ordered some tags and is distributing them to the correct locations. (enclosed)
5. The District Board discussed having a written policy on stale dated checks and the number of meetings the board needs to meet a year. At the January meeting they will go over the By-laws and update them.

ADJOURN:

Fred Lemons made a motion to adjourn the board meeting, seconded by Dan Nolasek, motion carried unanimously. Meeting adjourned at 1:10 p.m.

THE SUNSHINE LAW:

RESOLUTION

WHEREAS AS, SECTION 610.023.1, RSMo. Provide that a public governmental body to appoint a custodian to maintain that body's records and the identity and location of the custodian is to be made available upon request: and

WHEREAS, SECTION 610.026, RSMo, sets forth that a public governmental body shall provide access to and upon request, furnish copies of the public records: and

WHEREAS, SECTION 610.028.2, RSMo, provides that a public governmental body shall provide reasonable written policy in compliance with sections 610.010 to 610.030, RSMo, commonly referred to as the Sunshine Law, regarding the releases of information on any meeting, record or vote.

NOW, THEREFORE, BE IT RESOLVED:

1. That **District Staff** be hereby is appointed custodian of the records of the **Southwest Missouri Solid Waste Management District N** and that such custodian is located at 205 15th St. Monett, Missouri.
2. That said custodian shall respond to all requests for access to or copies of a public record within the time provided by statute except in those circumstances authorized by statute.
3. The fees to be charged for access to or furnishing copies of records shall be as hereinafter provided: **Fee for copies are: .10 cents each for paper copies 9 x 14 or smaller in size, plus \$15.70 an hour for duplicating time. Research time will be billed at actual cost.**
4. That it is public policy of the **Southwest Missouri Solid Waste Management District N** that meetings, records, votes, actions and deliberations of this body shall be open to the public unless otherwise provided by law.
5. That **Southwest Missouri Solid Waste Management District N** shall comply with sections 610.010 to 610.030, RSMo, the Sunshine Law, as now existing or hereafter amended.

ADOPTED BY EXECUTIVE BOARD ON NOVEMBER 18, 2008

SIGNED BY  CHAIRMAN OF BOARD
LARRY VANGILDER