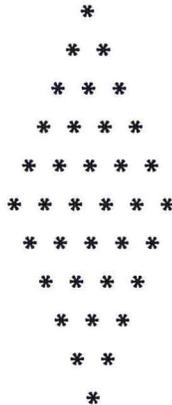


INDEPENDENT AUDITORS' REPORT
PERFORMANCE AUDIT OF
MID-MISSOURI SOLID WASTE
MANAGEMENT DISTRICT – REGION H
JULY 1, 2008 THROUGH JUNE 30, 2011



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COLUMBIA, MISSOURI

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
REGION H
COLUMBIA, MISSOURI**

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CASEY-BEARD-BOEHMER PC



A Certified Public Accounting and Consulting Firm

One Broadway Building
1 East Broadway
Columbia, MO 65203-4205
573 / 442 - 8427
FAX / 875 - 7876
www.caseycpas.com

October 12, 2012

INDEPENDENT AUDITORS' REPORT

Missouri Department of Natural Resources
and
Mid-Missouri Solid Waste Management District
Executive Board and Full Council Members
Columbia, Missouri

The Missouri Department of Natural Resources (DNR or Department), Solid Waste Management Program is responsible for administering the policies and programs developed for solid waste management. The DNR provides funding to the 20 solid waste management regions (districts) in the state of Missouri for solid waste management efforts. We have completed a performance audit of the activities of the Mid-Missouri Solid Waste Management District's (SWMD or District) compliance with state laws, regulations, and policies. The procedures were conducted pursuant to the authority of the DNR.

Objectives

The objectives of our audit of the Mid-Missouri Solid Waste Management District included:

1. To determine that the district, council, executive board, advisory committee, or alternative management structure were organized properly and in accordance with the Revised Statutes of Missouri.
2. To determine that the duties of the council and executive board or alternative management structure have been carried out as specified in the Revised Statutes of Missouri.
3. To review the district's internal controls for accounting and financial matters, safeguarding assets, subgrantees, and compliance with laws, regulations, financial assistance agreements, solid waste plans, policies, and procedures.
4. To determine whether the district is in compliance with laws, regulations, financial assistance agreements, solid waste plans, policies, and procedures.

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**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
INDEPENDENT AUDITORS' REPORT (CONTINUED)**

5. To determine whether the quarterly and final program and financial status reports submitted to the DNR-Solid Waste Management Program by the district, along with accounting records and supporting documentation, are timely, presented accurately, and in accordance with the DNR-Solid Waste Management Program guidelines.
6. To determine that expenditures by the District from advancements and reimbursements made by districts to their subgrantees were made for allowable and eligible costs.
7. To determine whether the district grant funds were awarded to subgrantees or placed under contract properly and to review grant/contract management and monitoring of subgrantees and contractors.
8. To determine that the subgrant project effectively met its goal of diverting waste from landfills or providing environmental education and to determine the per unit cost (ton of waste diverted or per student).

Scope

The scope of our audit of the Mid-Missouri SWMD was for the three fiscal years ended June 30, 2011.

Methodology

Our methodology included: reviewing minutes of meetings, written policies and procedures, by-laws and district structure, financial records, board records, project files, and other pertinent documents; interviewing district personnel; and testing selected projects. Our audit procedures and objectives were set forth in the DNR Solid Waste Management District audit program.

We conducted this performance audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform our audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

This report is intended solely for the information and use of the Mid-Missouri Solid Waste Management District and the DNR and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Casey-Beard-Boehmer PC

Casey-Beard-Boehmer PC
Certified Public Accountants

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
HISTORY AND ORGANIZATION
FOR THE THREE YEARS ENDED JUNE 30, 2011**

Function of the District

Missouri's 20 solid waste management districts were created to foster regional cooperation among cities and counties in addressing solid waste management issues. The main function of a district is to develop a solid waste management plan with an emphasis on diverting waste from landfills and to assist with implementation of the plan. Plans should include provisions for a range of solid waste activities: waste reduction programs; opportunities for material reuse; recycling collection and processing services; compost facilities and other yard waste collection options; education in schools and for the general public; management alternatives for items banned from Missouri landfills and household hazardous waste; and prevention or remediation of illegal dumps. To help achieve their goals, districts administer grants to public and private entities in their district, made possible with monies from the Solid Waste Management Fund through the Missouri Department of Natural Resources (DNR).

Organizational Structure of the District

The Mid-Missouri Solid Waste Management District (Region H) was formed on December 4, 1991, and consists of eight counties in central Missouri, 25 cities within these counties that have a population of 500 or more, and one city (Otterville in Cooper County) with a population of under 500. In January 1992 the counties adopted resolutions for the alternative management structure as allowed by RSMo Section 260.300.3. The District is managed by a Council consisting of two members from each county and one member from each city with a population over 500. The Council appoints ten members to serve on the Executive Board as allowed by RSMo Section 260.300.3. The District is not a subsidiary of a larger unit of government. The District contracts with the City of Columbia to perform all the duties of managing the District through a five year contract from July 2009 through June 2014. The District Planner and administrative assistant are employees of the City of Columbia, not the District.

Council members and Executive Board members for the District serve until replaced at the Annual District Meeting or until they are removed for cause or resign. Vacancies must be filled at the Annual District Meeting or by mail ballot. The counties, cities, and the Council along with the appointed Executive Board members according to District records are as follows as of June 30, 2011:

Audrain County			
Audrain County	**	Tom Groves	Chair
Audrain County		Rodney Shivers	
Laddonia		Vacant	

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
HISTORY AND ORGANIZATION (CONTINUED)**

Mexico		Barb Pickering	
Vandalia		Karen Shaw	
Boone County			
Boone County	**	Skip Elkin	Vice Chair
Boone County		Thad Yonke	
Ashland		John Fraga	
Centralia		Tim Grenke	
Columbia	**	Mary Ellen Lea	
Hallsville		Cheri Reisch	
Sturgeon		Gene Kelly	
Callaway County			
Callaway County		Gary Jungermann	
Callaway County		Kent Wood	
Auxvasse		Stephanie Leverett	
Fulton	**	J.C. Miller	Treasurer
Holts Summit		Pamela Murray	
New Bloomfield		Vacant	
Cole County			
Cole County	**	Jeff Hoelscher	
Cole County		Mark Luebbering	
Jefferson City	**	Charlie Lansford	
Russellville		Larry Crocker	
St. Martins		Sam Bayne	
Taos		Bob Urban	
Wardsville		Paul Rodeman	
Cooper County			
Cooper County		Eddie Brickner	
Cooper County		Ernie Walther	
Boonville	**	M.L. Cauthon	
Otterville		Vacant	
Pilot Grove		Cathy Lammers	
Howard County			
Howard County		Howard McMillan	
Howard County		Lowell Eaton	
Fayette		Robin Triplett	
Glasgow		Alan Thompson	
New Franklin	**	Pat Cunningham	
Moniteau County			
Moniteau County		Tony Barry	
Moniteau County	**	Kim Roll	
California		Rick Graham	
Tipton		Eli McDonald	

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
HISTORY AND ORGANIZATION (CONTINUED)**

Osage County

Osage County		Elmer Senevey
Osage County	**	Vince Samson
Linn		Mark Voss

District Staff

DeAnna Trass		Region H Planner / Coordinator
Jessica Sapp		Administrative Support / Secretary

** Executive Board Members

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
AUDIT PROCEDURES
FOR THE THREE YEARS ENDED JUNE 30, 2011**

During the dates of September 23, 2012 through September 28, 2012, the audit firm of Casey-Beard-Boehmer PC conducted a performance audit of the Mid-Missouri Solid Waste Management District. The exit conference with the Executive Board was held on October 12, 2012. Our audit procedures were set forth in the Department of Natural Resources (DNR or Department) Solid Waste Management District audit program and included:

1. Entrance Conference

- We conducted an entrance conference with the district to discuss the scope of the engagement and the status of the district activities.

2. History and Organization

- We reviewed the history and organization of the district to determine whether the district had a Council, unless an alternative management structure was adopted.
- We reviewed the Executive Board and the advisory committee bodies.
- We reviewed the district's policies and procedures for monitoring the qualifications, terms, vacancies, and conflict of interest of the members of the Executive Board and Council.
- We reviewed the district's bylaws to determine that requirements are in compliance with the Revised Statutes of Missouri.
- We prepared a summary of the current organization of the district for the engagement period.

Findings: None.

3. Board Minutes

- We reviewed minutes of the Executive Board and Full Council board meetings for the engagement period and up to the date of fieldwork.
- We evaluated six sets of board minutes utilizing "The Missouri Sunshine Law Compliance Checklist" prepared by the DNR.
- We reviewed the district's written policy regarding the Sunshine Law and procedures regarding requests for district records.

Findings: See Finding Number 1.

4. Follow-up to Prior Audit Reports

- We reviewed the findings of the previous agreed upon procedures engagement and the financial audits for the engagement period and documented the status of the findings and the corrective action taken by the district.

Findings: See Schedule of Prior Findings.

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
AUDIT PROCEDURES (CONTINUED)**

5. Cash

- We obtained the monthly bank statements and reconciliations for the engagement period and reviewed the bank reconciliation process.
- We vouched the June 30 bank reconciliation for each year.
- We reviewed the financial reports/reconciliations to determine whether the board reviewed them by signing and dating the reports.
- We obtained a listing of DNR funds for the engagement period to agree to the bank deposits.
- We selected a sample of canceled payroll checks to determine that the checks cleared the bank after the date of the check and on or after the last day of the payroll period or month services were provided.
- We reviewed for any local funds received by the District.
- We reviewed the makeup of the district's cash balance at each year end and reconciled the Quarterly Project Financial Summary Report sent to DNR with the bank and checkbook balances.
- We reviewed the system used by the district to allocate interest income to state and local funds.
- We reviewed the district's process for requesting cash from the state upon approval of grants.

Findings: See Finding Number 2 and 3.

6. Administrative/Management Services

- We reviewed whether the district contracted out its administrative/management services.
- We determined whether the contract terms are written and properly approved, and we reviewed the contract for propriety and reasonableness.
- We reviewed invoices and supporting documentation to determine the basis for billing of services and that payments for services are appropriate, properly approved, and in compliance with contract terms.
- If the contract was based upon hours charged, we reviewed timesheets and contractor's payroll to determine if hours worked corresponded with hours charged to the district through the invoice for services process.
- If the services were calculated on other than hours worked, we documented the basis used by the contractor to charge for services provided to the district and reviewed the reasonableness and allowability based on the terms of the contract.
- If the contract provided for mileage and travel reimbursement, we determined the rate used and expenses charged to the district through the invoice for services process. We reviewed supporting documentation for mileage and other travel reimbursements and contractor's source documents for these requests and reviewed the

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
AUDIT PROCEDURES (CONTINUED)**

reasonableness and allowability of the charges based on the terms of the contract.

Findings: None.

7. Records

- We reviewed the availability and completeness of the district's records and supporting documentation directly related to the funds and projects supported by DNR funding for a period of three years from the date of submission of the final status report.

Findings: None.

8. General Terms and Conditions

- We reviewed the district's compliance with the general terms and conditions in the following areas:
 - Non-discrimination;
 - Environmental laws and eligibility, debarment and suspension;
 - Hatch Act and restrictions on lobbying;
 - Program income;
 - Equipment management;
 - Identification of DNR as a funding source;
 - Audit requirements;
 - Recycled paper; and,
 - Contracting with small and minority firms, Women's Business Enterprise, and labor surplus area firms.

Findings: See Finding Number 4.

9. District Grants

- We obtained a schedule of district grants from the DNR for the engagement period and reviewed the Guidance Document for Solid Waste Management District Grants published by DNR.
- We reviewed the proposals for 2009, 2010, and 2011 to determine if the district was in compliance with DNR guidelines on requested project proposals, project periods and extensions, and how projects were reviewed, ranked, and approved by the district executive board.
- We reviewed a sample of awarded projects provided by the DNR and completed Attachment 3 "Detailed Review of District Grant Projects."

Findings: See Findings Number 4, 5, 6, 7, and 8.

10. Exit Conference

- We conducted an exit conference with the Mid-Missouri SWMD to discuss the results of the engagement.

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE THREE YEARS ENDED JUNE 30, 2011**

1. Sunshine Law Policy Not Provided

Condition:

The District does not have a written Sunshine Law policy.

Criteria:

RSMo Section 610.028.2 of the Missouri Sunshine Law requires that each governmental body shall provide a reasonable written policy consistent with the Sunshine Law, open to public inspection, regarding the release of information on any meeting, record or vote.

Cause:

The District did not implement a written Sunshine Law policy.

Effect:

The District did not comply with Missouri's Sunshine Law.

Recommendation:

We recommend the District adopt a written Sunshine Law policy.

Response:

The District agrees with the finding and recommendation. The District will prepare a written Sunshine Law policy and attach to the Districts Policy and Administrative Rules Handbook.

2. Carryover Funds and Interest Income in Excess of CSR Requirements

Condition:

At the end of each fiscal year indicated below, the District maintained more than \$20,000 of unobligated money.

	<u>06/30/2009</u>		<u>06/30/2010</u>		<u>06/30/2011</u>
Program income	\$ 14,640	\$	18,708	\$	54,325
Interest income	46,529		50,482		-
Carryover	9,540		-		2,216
Unreconciled difference	-		-		35,439
Total unobligated	\$ <u>70,709</u>	\$	<u>69,190</u>	\$	<u>91,980</u>

Criteria:

10 CSR 80-9.050(2)(C)6 requires that at the end of the District's fiscal year, any district carryover funds and interest income in excess of \$20,000 shall be allocated for projects, other than district operations in the District's next request for project proposals in accordance with Section 260.335, RSMo, unless approved by the department.

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)**

Cause:

The District has accumulated unobligated interest and program income over several years and has not obligated the monies to projects.

Effect:

The District is in violation of 10 CSR 80-9.050(2)(C)6.

Recommendation:

We recommend the District implement a plan to reduce unobligated funds and allocate the monies to projects.

Response:

The District agrees with the finding and recommendation. The District will work with DNR on obligating funds for future projects.

3. Unobligated Funds Not Properly Segregated and Reconciled by the District

Condition:

For the fiscal year ended June 30, 2011, the District did not separate \$54,325 between program income and interest income on the quarterly project financial summary report submitted to DNR. The District also had an unreconciled difference in the unobligated income of \$35,439, in which the balances on the quarterly project financial summary report did not agree to the reconciled bank balances.

Criteria:

10 CSR 80-9.050(7)(B) requires that "An executive board receiving funds from the Solid Waste Management Fund for district grants shall themselves maintain, and require recipients of financial assistance to maintain, an accounting system according to generally accepted accounting principles that accurately reflects all fiscal transactions, incorporates appropriate controls and safeguards, and provides clear references to the project as agreed to in the Financial Assistance Agreement. Accounting records must be supported by source documentation such as cancelled checks, paid bills, payrolls, time and attendance records, contract, and agreement award documents."

Section I.I.1 of the General Terms and Conditions (GTC) that requires accurate, current, and complete disclosure of financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the subgrant.

Cause:

The District did not properly track and identify the source of the unobligated income for the fiscal year ended June 30, 2011.

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)**

Effect:

The District was not able to properly report the unobligated income by the source.

Questioned Cost:

The unreconciled difference in the unobligated income of \$35,439 is a questioned cost.

Recommendation:

We recommend the District segregate, adequately reconcile, and properly report the unobligated income between the three categories of interest income, program income, and carryover unobligated on the quarterly project financial summary report. We recommend the District ensure the cash balance on the quarterly project financial summary report agrees with the reconciled bank balance. We also recommend the District work with the DNR to resolve the questioned costs of \$35,439.

Response:

The District agrees with the findings and recommendation. The District is working on segregating these numbers out by income class. For the fiscal year ended June 30, 2012, the district has separated program and interest income and the unreconciled difference has been reduced to \$8,230.

4. Equipment Not Permanently Identified as Funded by the District

Condition:

For grants 2009-009, 2010-013, 2010-016, and 2011-009, the equipment purchased did not indicate that grant funding was provided by the District.

Criteria:

Section I.M.2.d of the GTC requires that equipment purchases funded in whole or in part by District grants have permanent tagging that identifies the equipment as belonging to the District or being funded by District grant funds.

Cause:

The District had not followed up on the equipment purchases to verify the subgrantees had permanently tagged the equipment.

Effect:

In the event of loss, theft or sale of the equipment, the District is not identified on the equipment as owning or funding the equipment. The District is not in compliance with the GTC.

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)**

Recommendation:

We recommend the District require all subgrantees to permanently tag equipment as being purchased by the District or funding was provided by district grant funds.

Response:

The District agrees with the findings and recommendations. The District will require subgrantees to disclose that equipment purchased with grant funds were provided by the District and MDNR. This will be accomplished through permanent signing provided by the District.

5. UCC Financing Statements and Lien Filings Not Completed for Equipment

Condition:

For grants 2010-016, 2010-013, and 2011-009, there was no indication in the grant files that the District had filed a UCC financing statement or was listed as a lien holder on equipment that was funded by district grant funds.

Criteria:

Section I.M.3 of the GTC requires that the District grants to the SWMP, its successors, and assigns a security interest in all equipment purchased by the District for \$5,000 or more in whole or in part, with SWMF monies.

Cause:

The District did not follow the GTC related to the security interest of the District and the DNR for equipment purchased with district grant funds.

Effect:

The District was not listed as having a security interest in equipment purchased by subgrantees. The District is not in compliance with the GTC.

Recommendation:

We recommend the District obtain liens or UCC financing statements on all equipment purchased for \$5,000 or more using SWMF monies.

Response:

The District agrees with the findings and recommendations. The District will obtain UCC filings and Lien holdings on all equipment purchased with grant funds and will present documentation to the District board once filings have been completed.

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)**

6. Proof of Payments Not Submitted by Subgrantees

Condition:

For grants 2009-003, 2009-005, 2009-010, 2009-011, 2010-004, and 2010-008, the District did not obtain proof from the subgrantees that the expenditures had been paid for prior to reimbursing the subgrantee.

Criteria:

Section I.I.7 of the GTC requires that accounting records must be supported by such source documentation as cancelled checks, paid bills, payrolls, time and attendance records, contract, and subgrant award documents. Appropriate electronic verification of cleared checks may also be considered source documentation in lieu of actual cancelled checks. The documentation must be made available by the District or District Subgrantee at the SWMP's request.

Cause:

The District Coordinator and Executive Board did not ensure that the District expenditure process was adequate and that all expenditures were reviewed appropriately and documentation complete.

Effect:

The District did not provide a thorough review of all expenditures and may have paid for ineligible expenditures. The District is not in compliance with GTC.

Recommendation:

We recommend that prior to disbursements being made to subgrantees, all supporting documentation be received by the District.

Response:

The District agrees with the findings and recommendations. The District prior to releasing funds will require proof from the subgrantee that items have been paid, in the form of a cancelled check or paid invoice. This information will be included in the grant file.

7. Lack of Insurance Verification for Equipment

Condition:

For grant 2011-009, there was no indication in the grant file that insurance was maintained on the purchased piece of equipment.

Criteria:

Section I.M.2.e of the GTC requires for all equipment purchased, in whole or in part, with the SWMF, that insurance cover the cost of the equipment.

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)**

Cause:

The District did not have documentation that equipment purchases were properly insured.

Effect:

The District is at risk for a loss of assets in the event the equipment is lost, damaged, or stolen. The District is not in compliance with the GTC.

Recommendation:

We recommend that the District require proof of insurance from the subgrantee for equipment purchased with district grant funds.

Response:

The District agrees with the findings and recommendations. The District will require proof of insurance on any equipment purchased with district grant funding. This proof will be included in the grant file.

8. Bid Documentation Lacking for Subgrantee Purchases

Condition:

For grants 2009-009, 2009-010, 2009-011, 2010-004, 2010-008, 2010-013, 2011-009, 2011-010, 2011-013, and 2011-016, there was no indication in the grant file that the subgrantee had obtained bids prior to purchasing the equipment.

Criteria:

1 CSR 40 and Section E of the DNR Guidance Document require that districts and district subgrantees receiving Solid Waste Management Fund financial assistance are required to obtain bids for all purchases according to Section 34.040 RSMo.

Cause:

The District relied upon the subgrantee to follow the bidding procedures and did not request bidding documentation from the subgrantee prior to the purchase of services or equipment.

Effect:

The District was not able to adequately monitor a subgrantee's compliance with bidding requirements on the purchase of services or equipment.

Recommendation:

We recommend the District obtain bid documentation from the subgrantee prior to releasing grant funds.

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)**

Response:

The District agrees with the findings and recommendations. The District will obtain bid information from the subgrantee prior to releasing grant funds. This information will be included in the grant file.

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
SCHEDULE OF PRIOR FINDINGS**

The prior agreed upon procedures (AUP) engagement was conducted by an audit firm contracted by the Missouri Department of Natural Resources for the two fiscal years ended June 30, 2007. Of the seven prior findings, two have been implemented by the District and five have not been fully implemented.

1. Executive Board / Council Meeting Minutes Incomplete and No Sunshine Law Policy.

Condition: The Executive Board/Council meeting agenda/public notice does not include whether the meeting is open or closed to the public; the Executive Board/Council meeting minutes do not include the time of the meeting and the place the meeting occurred; and the District does not have a written policy in compliance with the open meetings and records law as required by Chapter 610, RSMo, and Article XIII, section B of the District's by-laws.

Current Status: Partially Implemented. Executive Board and Council meeting minutes appeared complete. The District was not able to locate a written Sunshine Law Policy. See current finding number 1.

2. District's Quarterly Project Financial Summary Forms Not Accurately Prepared

Condition: The quarterly reports for the periods ended June 30, 2007 and June 30, 2006, were not accurately prepared and did not reconcile to the total cash balance held by the District at fiscal year end. A reconciliation of the total project awards received, disbursed, and ending balances was prepared for both fiscal years and the reconciliation as of June 30, 2007 showed an unidentified balance remaining in the District's bank accounts of \$7,805.

Current Status: Partially Implemented. Quarterly reports for fiscal years June 30, 2009 and 2010 were reconciled and fiscal year June 30, 2011 was unreconciled. See current finding number 3.

3. Interest Income and Program Income Not Timely Obligated

Condition: The District is not timely obligating the interest income and program income collected and held in the District's bank accounts. At June 30, 2007, the District had interest income of \$45,203 and program income of \$13,957 which had been allowed to accumulate over several years.

Current Status: Not implemented. See current finding number 2.

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
SCHEDULE OF PRIOR FINDINGS (CONTINUED)**

4. Recycled Paper

Condition: The chasing arrows symbol representing the recycled content of the paper used by the District is not displayed on at least one page of materials provided to outside parties.

Current Status: Implemented.

5. Proof of Insurance on Capital Assets Not Obtained

Condition: The District did not obtain proof of insurance from certain subgrantees (projects H2006-02; H2006-04; H2006-05; and H2006-07) to ensure there is coverage on equipment items purchased with SWMF monies.

Current Status: Partially Implemented. See current year finding number 7.

6. Documentation of Competitive Bids Not Required From Subgrantees

Condition: The District did not require proof of documentation on competitive bids solicited by two subgrantees (projects H2006-04 and H2007-06).

Current Status: Not implemented. See current finding number 8.

7. District Spent Monies After Lapse of Financial Assistance Agreement

Condition: The District made expenditures on project H2007-01 after lapse of the financial assistance agreement (FAA) on June 30, 2007. The District's Executive Board did not approve to amend or extend the FAA until the July 2007 meeting at which time the FAA was granted an extension until December 30, 2007. The letter from the MDNR SWMP for approval of the extension was dated November 14, 2007, and the District made expenditures totaling \$54,464 from July 1, 2007 up to the approval by the MDNR SWMP.

Current Status: Implemented.

APPENDICES

**MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT
SCHEDULE OF STATE FUNDING**

Year Ended June 30, 2011

Total state funding payments to district	\$331,525
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Year Ended June 30, 2010

Total state funding payments to district	\$458,061
--	-----------

Year Ended June 30, 2009

Total state funding payments to district	\$562,278
--	-----------

MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT - REGION H
 SCHEDULES OF GRANT FUNDING, DISBURSEMENTS, AND GRANTS CASH BALANCES
 JUNE 30, 2009

Project Grant Number	Project Name	Beginning Program Funding Amount	Carryover Funds Obligated	Program & Interest Income Allocated	Total Program Funding	Total Disbursements	Additional Program Funds Used	June 30, 2009 Grants Cash Balance
H2009-01	Region H District Operations FY 2009	\$ 82,492	\$ -	\$ -	\$ 82,492	\$ 37,125	\$ -	\$ 45,367 O
H2009-02	Region H Plan Implementation FY 2009	153,918	75,000	3,265	232,183	114,900	433	116,850 O
H2009-03	Endless Options (EO) Recycles	4,486	-	-	4,486	3,083	-	1,403 O
H2009-04	Increase E-Scrap and Aluminum Collection	4,775	-	-	4,775	-	-	4,775 O
H2009-05	Special Event Recycling Containers	4,000	-	-	4,000	-	-	4,000 O
H2009-06	Brush With Greatness - Dual Stream Recycling	46,894	53,106	-	100,000	-	-	100,000 O
H2009-07	Boone County Recycles Expansion 2009	37,833	-	-	37,833	-	-	37,833 O
H2009-08	Improving Processing of Commodities	55,200	-	-	55,200	-	-	55,200 O
H2009-12	Office Recycling Gone Wild	5,000	-	-	5,000	-	-	5,000 O
H2008-04	Lincoln University Composting Workshops	4,612	388	-	5,000	-	-	5,000 O
H2008-05	River Relief, Inc. Hartsburg Cleanup	4,900	-	-	4,900	4,900	-	-
H2008-06	Boundless Playground	11,304	6,715	-	18,019	-	-	18,019 O
H2008-07	Recycling Balers and Compactors	54,618	1,632	-	56,250	-	-	56,250 O
H2008-08	Self-Cleaning Magnet Project	14,775	-	-	14,775	-	-	14,775 O
H2008-09	Efficiently Process Increased Diversion Tonnage	45,498	2,902	-	48,400	30,924	-	17,476 O
H2008-10	Habitat Re-Store Covered Retail Addition	26,735	9,622	13,368	49,725	49,725	-	-
H2008-11	Pups Recycling Club	5,000	-	-	5,000	2,053	-	2,947 O
H2008-12	Seasonal Beverage Container Recycling	2,721	-	2,000	4,721	-	-	4,721 O
H2008-13	Growing Recycling Business in Need of Receptacles	2,418	682	1,318	4,418	4,102	-	316 O
H2007-005	City of Mexico HHW Collection	19,787	-	-	19,787	15,983	-	3,804 O
H2007-009	City of Columbia Eddy Current Separator Purchase	45,000	-	-	45,000	45,000	-	-
H2007-014	City of Columbia Reconditioned Baler Purchase	5,000	-	-	5,000	5,000	-	-
H2007-015	City of Columbia Plastic Recycling Container Purchase	4,000	-	-	4,000	3,716	-	284 O
Totals		<u>\$ 640,966</u>	<u>\$ 150,047</u>	<u>\$ 19,951</u>	<u>\$ 810,964</u>	<u>\$ 316,511</u>	<u>\$ 433</u>	<u>\$ 494,020</u>

= Carryover Unobligated consists of the following:

H2007-001	\$2,155
H2007-007	7,325
H2006-014	50
H2008-001	10

O = Obligated
 U = Unobligated

Program income unobligated	14,640 U
Interest income unobligated	46,529 U
Carryover unobligated	# 9,540 U
Adjusted grant balance	\$ 564,729
Reconciled cash balance	564,729
Unreconciled difference	\$ -

MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT - REGION H
 SCHEDULES OF GRANT FUNDING, DISBURSEMENTS, AND GRANTS CASH BALANCES
 JUNE 30, 2010

Project Grant Number	Project Name	Beginning Program Funding Amount	Carryover Funds Obligated	Program & Interest Income Allocated	Total Program Funding	Total Disbursements	Additional Program Funds Used	June 30, 2010 Grants Cash Balance
H2008-07	Recycling Balers and Compactors	\$ 54,618	\$ 1,632	\$ -	\$ 56,250	\$ -	\$ -	\$ 56,250 O
H2008-08	Self-Cleaning Magnet Project	14,775	-	-	14,775	11,663	-	3,112 O
H2009-02	Region H Plan Implementation FY 2009	153,918	75,000	3,265	232,183	188,376	433	43,374 O
H2009-03	Endless Options (EO) Recycles	4,486	-	-	4,486	3,362	-	1,124 O
H2009-04	Increase E-Scrap and Aluminum Collection	4,775	-	-	4,775	3,119	-	1,656 O
H2009-05	Special Event Recycling Containers	4,000	-	-	4,000	-	-	4,000 O
H2009-06	Brush With Greatness - Dual Stream Recycling	46,894	53,106	-	100,000	85,000	-	15,000 O
H2009-08	Improving Processing of Commodities	55,200	-	-	55,200	46,920	-	8,280 O
H2009-09	Dual Chamber Compactor for Campus Recycling	21,134	-	-	21,134	-	-	21,134 O
H2009-10	Blue Bin Recycling Project	22,800	-	-	22,800	-	-	22,800 O
H2009-11	Rear Loading Recycling Containers	16,500	-	-	16,500	-	-	16,500 O
H2009-12	Office Recycling Gone Wild	5,000	-	-	5,000	-	-	5,000 O
H2009-13	Jefferson City Missouri River Clean-up	5,000	-	-	5,000	4,250	-	750 O
H2009-14	Containers for Paper, Cardboard and Metal	3,780	-	-	3,780	-	-	3,780 O
H2010-01	Region H District Operations FY 2010	84,345	-	-	84,345	45,099	-	39,246 O
H2010-02	Region H plan Implementation FY 2010	101,201	-	-	101,201	19,795	-	81,406 O
H2010-03	Recycling For Our Schools	5,000	-	-	5,000	4,250	-	750 O
H2010-04	EO Recycles Vehicle	5,000	-	-	5,000	3,251	-	1,749 O
H2010-05	2010 MO College/University Recycling Summit	2,000	-	-	2,000	-	-	2,000 O
H2010-06	"Every Day is Earth Day" Tool Kits	5,000	-	-	5,000	4,250	-	750 O
H2010-07	Tri County Park Equipment	5,000	-	-	5,000	-	-	5,000 O
H2010-08	Cole County Household Hazardous Waste Collection	26,825	10,000	-	36,825	-	-	36,825 O
H2010-09	Satellite HHW Collections	28,207	10,000	-	38,207	-	-	38,207 O
H2010-10	Teen Recyclers Multiply	2,739	10,000	-	12,739	10,828	-	1,911 O
H2010-11	EO Recycles-Expansion	9,000	-	-	9,000	-	-	9,000 O
H2010-12	Continued Expansion of Recycling Collection	21,800	30,000	-	51,800	-	-	51,800 O
H2010-13	Going Green 101	67,730	10,270	-	78,000	-	-	78,000 O
H2010-14	Digital Outreach Missouri	20,000	-	-	20,000	-	-	20,000 O
H2010-15	LU Recycling & Composting Workshop	5,000	-	-	5,000	-	-	5,000 O

Totals \$ 801,727 \$ 200,008 \$ 3,265 \$ 1,005,000 \$ 430,163 \$ 433 \$ 574,404

O = Obligated
 U = Unobligated

Interest income unobligated 50,482 U
 Program income unobligated 18,708 U
 Adjusted grant balance \$ 643,594
 Reconciled cash balance 643,678
 Unreconciled difference \$ (84)

MID-MISSOURI SOLID WASTE MANAGEMENT DISTRICT - REGION H
 SCHEDULES OF GRANT FUNDING, DISBURSEMENTS, AND GRANTS CASH BALANCES
 JUNE 30, 2011

Project Grant Number	Project Name	Beginning Program Funding Amount	Carryover Funds Obligated	Program & Interest Income Allocated	Total Program Funding	Total Disbursements	Additional Program Funds Used	June 30, 2011 Grants Cash Balance
H2009-006	Brush With Greatness - Dual Stream Recycling	\$ 46,893	\$ 53,106	\$ -	\$ 99,999	\$ 99,999	\$ -	- O
H2009-009	Dual Chamber Compactor for Campus Recycling	21,133	-	-	21,133	17,963	-	3,170 O
H2009-010	Blue Bin Recycling Project	22,800	-	-	22,800	19,380	-	3,420 O
H2009-011	Rear Loading Recycling Containers	16,500	-	-	16,500	16,417	-	83 O
H2010-001	Region H District Operations FY 2010	84,345	-	-	84,345	77,663	-	6,682 O
H2010-002	Region H plan Implementation FY 2010	71,201	-	-	71,201	63,769	-	7,432 O
H2010-003	Recycling For Our Schools	5,000	-	-	5,000	4,250	-	750 O
H2010-004	EO Recycles Vehicle	5,000	-	-	5,000	3,251	-	1,749 O
H2010-006	Every Day is Earth Day Tool Kits	5,000	-	-	5,000	4,250	-	750 O
H2010-007	Tri County Park Equipment	5,000	-	-	5,000	4,250	-	750 O
H2010-009	Satellite HHW Collections	28,207	10,000	-	38,207	-	-	38,207 O
H2010-010	Teen Recyclers Multiply	2,739	10,000	-	12,739	10,828	-	1,911 O
H2010-011	EO Recycles-Expansion	9,000	-	-	9,000	7,650	-	1,350 O
H2010-012	Continued Expansion of Recycling Collection	21,800	30,000	-	51,800	46,268	-	5,532 O
H2010-013	Going Green 101	67,730	10,270	-	78,000	-	-	78,000 O
H2010-014	Digital Outreach Missouri	20,000	-	-	20,000	-	-	20,000 O
H2010-015	LU Recycling & Composting Workshop	5,000	-	-	5,000	-	-	5,000 O
H2010-016	University Recycling Truck Project	20,000	30,000	-	50,000	-	-	50,000 O
H2010-017	EO Recycles Scales	634	-	-	634	539	-	95 O
H2010-018	Can Cottage Program	2,366	-	-	2,366	785	-	1,581 O
H2010-019	Expanding the Big Muddy Clean-Up Fleet	10,109	-	-	10,109	4,500	-	5,609 O
H2010-020	Equipment and Collection Consoles	10,109	-	-	10,109	8,593	-	1,516 O
H2011-001	Region H District Operations FY 2011	83,775	-	-	83,775	28,949	-	54,826 O
H2011-002	Region H plan Implementation FY 2011	90,223	-	2,999	93,222	57,281	1,000	34,941 O
H2011-003	Hibernia Station Park Fall Zone Safety Project	5,000	-	-	5,000	-	-	5,000 O
H2011-004	EO Recycles-E&S	1,184	-	-	1,184	835	-	349 O
H2011-005	Expand Routes and Bin Collections	4,800	-	-	4,800	-	-	4,800 O
H2011-006	Tipton HHW Collection Facility for Moniteau County	34,263	-	-	34,263	-	-	34,263 O
H2011-007	Ripple Glass	5,314	10,000	-	15,314	-	-	15,314 O
H2011-008	Howard County HHW Collection Site	34,310	-	-	34,310	-	-	34,310 O
H2011-009	Recycling Holts Summit Partnership Project	26,664	10,000	-	36,664	-	-	36,664 O
H2011-010	Organic Compost Containers Project	20,000	-	-	20,000	-	-	20,000 O
H2011-011	Alley Cat Trailers	2,414	-	12,000	14,414	-	-	14,414 O
Totals		\$ 788,513	\$ 163,376	\$ 14,999	\$ 966,888	\$ 477,420	\$ 1,000	488,468

O = Obligated
 U = Unobligated

Program and interest income	54,325	U
Carryover unobligated	2,216	U
Adjusted grant balance	\$ 545,009	
Reconciled cash balance	580,448	
Unreconciled difference	\$ (35,439)	