



MISSOURI DEPARTMENT OF NATURAL RESOURCES
HAZARDOUS WASTE PROGRAM
HOST SITE SELF-AUDIT



NOTE: PLEASE PRINT OR TYPE.

1. FACILITY INFORMATION

FACILITY NAME MERS Missouri Goodwill Industries Computer Works Project			
ADDRESS 3728 Market Street Second Floor	CITY St. Louis	STATE MO	ZIP CODE 63110-1212
NEAREST CITY OR TOWN St. Louis		COUNTY St. Louis County	
TELEPHONE NUMBER (WITH AREA CODE) (314) 982-8952	ALTERNATE TELEPHONE NUMBER (WITH AREA CODE) (314) 703-0907	FAX NUMBER (WITH AREA CODE)	
WEB SITE ADDRESS mersgoodwill.org		EMAIL ADDRESS (FOR GENERAL INQUIRIES) cbourgeois@mersgoodwill.org	
NUMBER OF EMPLOYEES (FULL AND PART TIME) 15	NUMBER OF VOLUNTEERS 0	YEARS IN BUSINESS 2	
OWNERSHIP HISTORY (CURRENT AND FORMER OWNERS) MERS Missouri Goodwill Industries Computer Works is a small Sheltered Workshop that employs up to 15 disabled individuals. Computer Works began operation last year in the month of July. We are a small recycling company that provides erasure of data on site. Our consumers/clients breakdown CPU's and all components are sold to 3rd party companies that are DNR Certified or R2 Certified.			

2. CURRENT OWNER INFORMATION

OWNER (OTHER) NAME MERS Missouri Goodwill Industries		TITLE 501c3 Organization	
ADDRESS 1727 Locust Street	CITY St. Louis	STATE MO	ZIP CODE 63103
TELEPHONE NUMBER (WITH AREA CODE) 314-241-1133	CELL PHONE NUMBER (WITH AREA CODE) 314-982-8809	YEARS IN E-SCRAP BUSINESS 1	

3. PERSON FILLING OUT THIS FORM

NAME Cynthia Bourgeois	TITLE Cynthia Bourgeois
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4. TYPE OF FACILITY

CHECK ALL THAT APPLY. ATTACH A DETAILED EXPLANATION OF EACH.

<input type="checkbox"/> Broker	<input type="checkbox"/> Collector	<input type="checkbox"/> Charity/Service
<input checked="" type="checkbox"/> Demanufacturer	<input type="checkbox"/> Government	<input type="checkbox"/> Refurbisher/Reseller
<input type="checkbox"/> Transporter	<input type="checkbox"/> Other _____	

5. E-CYCLING EQUIPMENT USED

LIST ALL EQUIPMENT

Desktops
Laptops
CRT Monitors
LCD Monitors
Servers
Networking gear

6. EXPLANATION OF FACILITY OPERATIONS

PLEASE GIVE DETAILED STEPS.

Our Clients dismantle old unwanted and used computers. Data Destruction is available on-site using the process of degaussing. Computer Works relies on the generous support of Local Business through donations. Once desktops are demanufactured, all related components are sold to 3rd party companies. All CRT Monitors are transferred to R2 or DNR Certified Companies.

7. DO YOU PROCESS EQUIPMENT AND COMPONENTS BY DEMAUFACTURING?YES NO

IF "NO," OR IF ONLY A PORTION IS DEMANUFACTURED, WHAT DO YOU DO WITH THE EQUIPMENT AND COMPONENTS?

 Resell 100 % Export 0 %
8. DO YOU PROCESS EQUIPMENT AND COMPONENTS BY SHREDDING?YES NO

IF "YES," WHAT ITEMS ARE SHREDDED?

9. SERVICES PROVIDED

CHECK ALL THAT APPLY.

 Hard Drive Erasure/Destruction (Secure Data Destruction) Palletizing and Pickup
 Product Tracking Through Final Disposition Other _____
10. TYPES OF COMPUTER AND PERIPHERALS ACCEPTED

CHECK ALL THAT APPLY. IF THERE IS A COLLECTION FEE, PLEASE INDICATE THE AMOUNT ON THE LINE NEXT TO EACH ITEM

 Monitor _____ CD/CDRW Drive _____ Desktop CPU _____
 DVD Drive _____ Floppy Drive _____ Hard Drive _____
 Laptop _____ Modem _____ Notebook _____
 Printer _____ Router _____ Scanner _____
 Speakers _____ Zip Drive _____ Other _____
11. TYPES OF POCKET PC'S ACCEPTED

CHECK ALL THAT APPLY. IF THERE IS A COLLECTION FEE, PLEASE INDICATE THE AMOUNT ON THE LINE NEXT TO EACH ITEM

 Battery Back-Up _____ Data Cartridge _____ PC and Digital Camera _____
 Server _____ Other _____
12. TYPES OF COMMUNICATION DEVICES ACCEPTED

CHECK ALL THAT APPLY. IF THERE IS A COLLECTION FEE, PLEASE INDICATE THE AMOUNT ON THE LINE NEXT TO EACH ITEM

 Answering Machine _____ Cellular Telephone _____ Corded Telephone _____
 Cordless Telephone _____ Pager _____ Other _____
13. OTHER TYPES OF EQUIPMENT ACCEPTED

CHECK ALL THAT APPLY. IF THERE IS A COLLECTION FEE, PLEASE INDICATE THE AMOUNT ON THE LINE NEXT TO EACH ITEM

 Adding Machine _____ Fax Machine _____ Photocopier _____
 Multifunction Machine _____ Television _____ Other _____

14. COMPLIANCE WITH OCCUPATIONAL AND ENVIRONMENTAL HEALTH AND SAFETY LAWS

EPA ID NUMBER, IF APPLICABLE MO ID NUMBER, IF APPLICABLE RESOURCE RECOVERY CERTIFICATION NUMBER, IF APPLICABLE

Has your company ever been inspected? YES NO

ATTACH THE FOLLOWING
a. List of all federal, state or local environmental agency inquiries and enforcement actions during the past 5 years.
b. Reports to government agencies during the past 5 years

ATTACH DOCUMENTATION OF ALL REQUIRED PERMITS
Air Permit Building Permit Business Permit
Hazardous and Solid Waste Amendments Part II Permit Missouri Hazardous Waste Management Facility Part I Permit Occupancy Permit
Resource Recover Certification Solid Waste Permit Storm Water Permit
Transportation/Licensure Zoning Permit Other

15. RISK MANAGEMENT

Do you have a Closure Plan? ATTACH A COPY OF THE PLAN YES NO

Do you have General Liability insurance? ATTACH A COPY OF THE POLICY YES Amount NO

Do you have other types of insurance? YES NO

LIST THE TYPE AND AMOUNT OF COVERAGE AND ATTACH A COPY OF THE POLICY.
General Liability

16. END-USE MARKETS

Approximately 10.00 % (by weight) of 40.00 tons per year of all equipment received is landfilled or incinerated for disposal.

ATTACH HANDLING AND PROCESSING DOCUMENTATION, INCLUDING DEMANUFACTURING AND DISPOSITION PROCESS AND REUSE/RECYCLING END MARKETS DOCUMENTATION (Examples: landfill receipts, brokering contracts, recycler contracts, etc.).

Do you export, or broker for export, working used equipment? YES NO

LIST WHAT COUNTRIES ARE YOUR PRIMARY MARKETS FOR USED EQUIPMENT.

Do you export, or broker for export, non-working used equipment? YES NO

ATTACH DOCUMENTATION SHOWING THAT YOUR COMPANY OBTAINED CONSENT FROM THE IMPORTING COUNTRY THROUGH THE U.S. EPA, REGION 7 DIRECTOR.

17. CONFIDENTIALITY

Is your Downstream Vendor Information confidential? YES NO

COMPLETE THE VENDOR INFORMATION FORM ATTACHED TO THIS FORM.

18. DO YOU AGREE TO ADOPT THE MISSOURI E-CYCLE STANDARDS' BEST MANAGEMENT PRACTICES AS YOUR STANDARD OPERATING PROCEDURES? INITIALS: CB YES NO

A CORPORATE OFFICER OR NON-PROFIT BOARD MEMBER MUST SIGN A CERTIFICATION STATEMENT THAT INDICATES THE BUSINESS IS USING THE MOST BEST MANAGEMENT PRACTICES AS ITS STANDARD OPERATING PROCEDURES.

19. DISCLOSURE CERTIFICATION

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and based on my inquiry of those individuals immediately responsible for obtaining the information. I believe the submitted information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. I am aware that I am responsible for updating this information in a timely manner and will operate within the constraints of Missouri environmental law and regulations.

SIGNATURE [Original Signature on file] DATE 7/16/15

PRINTED NAME Mark Avery TITLE Exec VP

Mail completed copy to: MISSOURI DEPARTMENT OF NATURAL RESOURCES, HAZARDOUS WASTE PROGRAM, P.O. BOX 176, JEFFERSON CITY, MO 65102-0176 PHONE: 800-361-4827 or 573-751-3176 FAX: 573-526-5268 FOR OFFICE USE ONLY DATE RECEIVED AUG 17 2015

DOWNSTREAM VENDOR INFORMATION

Is your Downstream Vendor Information confidential? YES NO

IF MARKED "NO" ABOVE, THIS SECTION MAY BE POSTED ON THE INTERNET. COMPLETE ONE SECTION BELOW FOR EACH RECYCLING FACILITY USED TO PROCESS MATERIAL. PLEASE SUBMIT ADDITIONAL PAGES IF NEEDED.

FACILITY NAME
Didion ORF

ADDRESS 206 Didion Drive	CITY St. Peters	STATE MO	ZIP CODE 63376
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TELEPHONE NUMBER (WITH AREA CODE) (636) 397-6060	ALTERNATE TELEPHONE NUMBER (WITH AREA CODE) (314) 766-0890
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WHICH RECYCLING STANDARD DOES THIS FACILITY USE?

Institute of Scrap Recycling Industries EPA's Responsible Recycling (R2) Practices

Other R2 # C2012-02516

LIST THE MATERIALS THAT WILL BE SENT TO THIS FACILITY.

All Components related to breakdown of Computers, Laptops, Networking gear and 35% wire. LCD Monitors are transferred for reuse CRT Monitors will be transferred to Didion Orf beginning 9/15/14 and ending in June of 2015.

FACILITY NAME
PSC Metals

ADDRESS 3144 N. Broadway	CITY St. Louis	STATE MO	ZIP CODE 63026
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TELEPHONE NUMBER (WITH AREA CODE) (314) 9325899	ALTERNATE TELEPHONE NUMBER (WITH AREA CODE)
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WHICH RECYCLING STANDARD DOES THIS FACILITY USE?

Institute of Scrap Recycling Industries EPA's Responsible Recycling (R2) Practices

Other Air Pollution Certification City of St. Louis

LIST THE MATERIALS THAT WILL BE SENT TO THIS FACILITY.

All steel was transferred to PSC Metal for the past 1 1/2 years.

FACILITY NAME
CompuPoint USA LLC

ADDRESS 6428 Warren Drive NW	CITY Norcross	STATE GA	ZIP CODE 30093
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TELEPHONE NUMBER (WITH AREA CODE) (770) 840-8220	ALTERNATE TELEPHONE NUMBER (WITH AREA CODE)
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WHICH RECYCLING STANDARD DOES THIS FACILITY USE?

Institute of Scrap Recycling Industries EPA's Responsible Recycling (R2) Practices

Other R2 # C2014-01900

LIST THE MATERIALS THAT WILL BE SENT TO THIS FACILITY.

CRT Monitors

FACILITY NAME

ADDRESS	CITY	STATE	ZIP CODE
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TELEPHONE NUMBER (WITH AREA CODE)	ALTERNATE TELEPHONE NUMBER (WITH AREA CODE)
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WHICH RECYCLING STANDARD DOES THIS FACILITY USE?

Institute of Scrap Recycling Industries EPA's Responsible Recycling (R2) Practices

Other _____

LIST THE MATERIALS THAT WILL BE SENT TO THIS FACILITY.