

Proposed Agenda
Mid-Missouri Solid Waste Management District Executive
Wednesday, June 11, 2008, 1:30 p.m.
City Building, 701 East Broadway, Columbia, MO
Fourth Floor Conference Room - OPEN MEETING

Item #1

1. Call to order and introductions
2. Determination of quorum
3. Approval of agenda
4. Approval of the minutes from the Executive Board Meeting of May 21, 2008
5. District Coordinators Report and Final Reports on district grants
6. Treasurer's report and approval of bills
 - A. Bank Statements and Financial Statements
 - B. Requests for Reimbursement and Transfers
7. Electing officers to the MMSWMD Executive Board for FY2009.
8. Approving a six-month extension for Grant #2007005 "Household Hazardous Collections", and authorizing the Chair to enter into an amended agreement. The HHW Satellite facility opened to the public in April 2008, and this extension would allow two quarters to report diversion.
9. Authorizing the Chair to issue a Request for Proposals for tire collection services and on-site tire clean-up services.
10. Appointing a Planning Committee to review proposals for revision of the MMSWMD Comprehensive Solid Waste Management Plan, interview respondents, and make a recommendation to the Executive Board.
11. Accepting the best proposal for the Financial and Compliance Audit Services and authorizing the Chair to enter into an agreement with the company submitting the best proposal.
12. Other business
 - A. Satellite Household Chemical Facilities
 - B. Other Business that the Executive Board may wish to discuss
13. Adjourn

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NOTICE OF OPEN MEETING

POSTED BY: Lindy Jolly DATE: 6/6/08 TIME: 11:39AM



Mid-Missouri Solid Waste Management District
Executive Board Meeting
June 11, 2008, 1:30 p.m. "Open Meeting"
701 East Broadway, 4th Floor Conference Room, Columbia, MO

Members Present:

Joe Bex	Howard County	Thaddeus Yonke	Boone County Planning
J.C. Miller	Callaway County	Charles Lansford	City of Jefferson
M.L. Cauthon III	Cooper County	Mike Forck	Cole County
Mary Ellen Lea	City of Columbia		

Members Absent:

Jerry Wolfe	Osage County	Kim Roll	Moniteau County
Tom Groves	Audrain County	Skip Elkin	Boone County

Others Present:

Cynthia Jolly, District Coordinator of the Mid-Missouri Solid Waste Management District
Tasha Willingham, Acting Secretary to MMSWMD; Jamie Cole, MMSWMD Intern

Item 1 **Call to order and introductions**

Item 2 **Determination of Quorum**

It was determined that there was a quorum.

Item 3 **Approval of agenda**

Mr. Forck moved to approve the agenda; seconded by Mr. Yonke. Unanimous voice vote of approval.

Item 4 **Approval of May 21, 2008 minutes**

Mr. Yonke moved to approve the minutes; seconded by Mr. Forck. Unanimous voice vote of approval.

Item 5 **District Coordinator's Report and Final Reports on District Grants**

Mrs. Jolly informed the Board that the Planner's meeting was canceled for June/July. The SWAB meeting is scheduled June 24th at 1:00pm at the MWCC Conference, Jamie Cole will attend this meeting in my place.

Mrs. Jolly proceeded with discussing the performance audit that was conducted by Mr. Gary Boehmer May 27-June 5, 2008. The audit included visits to several sub-grantee sites. Findings will be discussed in detail at the end of the meeting under "other business".

At the May 31st HHW Collection in Fayette, there were 62 participants, 2 volunteers from Howard Co., and 2 volunteers from MMSWMD. Materials collected totaled 3.23 tons. At the HHW collection in Tipton on May 17th, 2.57 tons were collected. Batteries and oil were recycled back to Howard and Moniteau

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Proposed Agenda
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, August 13, 2008, 1:30 p.m.
City Building, 701 East Broadway, Columbia, MO
Fourth Floor Conference Room - OPEN MEETING

1. Call to order and introductions
2. Determination of quorum
3. Approval of agenda
4. Approval of the minutes from the Executive Board Meeting of June 11, 2008
5. District Coordinators Report and Final Reports on district grants
6. Treasurer's report and approval of bills
 - A. Bank Statements and Financial Statements
 - B. Requests for Reimbursement and Transfers
7. Authorizing the Chair to issue a Request for Proposals for Consultant to develop the Mid-Missouri Solid Waste Management District "H" Guidance Plan, also known as the "Comprehensive Solid Waste Management Plan".
8. Accepting the best proposal for the waste tire collection/processing services and on-site tire clean-up services, and authorizing the Chair to enter into an agreement with the company submitting the best proposal.
9. Other business
 - A. Satellite Household Chemical Facilities
 - B. Other Business that the Executive Board may wish to discuss
10. Adjourn

NOTICE OF OPEN MEETING

POSTED BY: _____ **DATE:** _____ **TIME:** _____

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Mid-Missouri Solid Waste Management District
Executive Board Meeting
August 13, 2008, 1:30 p.m. "Open Meeting"
701 East Broadway, 4th Floor Conference Room, Columbia, MO

Members Present:

Jerry Wolfe	Osage County	Kim Roll	Moniteau County
Tom Groves	Audrain County	Thaddeus Yonke	Boone County Planning
J.C. Miller	Callaway County	Charles Lansford	City of Jefferson
M.L. Cauthon III	Cooper County	Mary Ellen Lea	City of Columbia

Members Absent:

Mike Forck	Cole County	Skip Elkin	Boone County
Joe Bex	Howard County		

Others Present:

Cynthia Jolly, District Coordinator of the Mid-Missouri Solid Waste Management District
Tasha Reynolds, Acting Secretary to MMSWMD

Item 1 Call to order and introductions

Item 2 Determination of Quorum

It was determined that there was a quorum.,

Item 3 Approval of agenda

Ms. Lea moved to approve the agenda; seconded by Mr. Groves. Unanimous voice vote of approval.

Item 4 Approval of June 11, 2008 minutes

Mr. Yonke moved to approve the minutes; seconded by Mr. Roll. Unanimous voice vote of approval.

Item 5 District Coordinator's Report and Final Reports on District Grants

Mrs. Jolly said there were no Planners/SWAB meetings planned for August 2008, but the next scheduled meeting is September 3, 2008 and it's Region H's turn to present. Mr. Richard Wieman with the City of Columbia will be our presenter with a presentation on the Bioreactor.

District Grants

Mrs. Jolly reviewed Grant #2007008, "Recycling Consulting Services": The City of Fulton submitted their final report on July 22, 2008. Mrs. Jolly presented the final report and stated their final check with retainage was ready for approval following approval of the final report.

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Proposed Agenda
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, September 10, 2008, 1:30 p.m.
City Building, 701 East Broadway, Columbia, MO
Fourth Floor Conference Room - OPEN MEETING

1. Call to order and introductions
2. Determination of quorum
3. Approval of agenda
4. Approval of the minutes from the Executive Board Meeting of August 13, 2008
5. Report from the Planner's Meeting and SWAB Meeting of September 3, 2008
6. District Coordinators Report and Final Reports on district grants
7. Treasurer's report and approval of bills
 - A. Bank Statements and Financial Statements
 - B. Requests for Reimbursement and Transfers
8. Other business
 - A. Other Business that the Executive Board may wish to discuss
9. Adjourn

NOTICE OF OPEN MEETING

POSTED BY: Yasha Reynolds DATE: 9/5/08 TIME: 3:50pm

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Mid-Missouri Solid Waste Management District
Executive Board Meeting
September 10, 2008, 1:30 p.m. "Open Meeting"
701 East Broadway, 4th Floor Conference Room, Columbia, MO

Members Present:

Jerry Wolfe	Osage County	Kim Roll	Moniteau County
Thaddeus Yonke	Boone County Planning	Mike Forck	Cole County
J.C. Miller	Callaway County	Charles Lansford	City of Jefferson
M.L. Cauthon III	Cooper County	Mary Ellen Lea	City of Columbia

Members Absent:

Skip Elkin	Boone County	Tom Groves	Audrain County
Joe Bex	Howard County		

Others Present:

Cynthia Jolly, District Coordinator of the Mid-Missouri Solid Waste Management District
Tasha Reynolds, Acting Secretary to MMSWMD

Item 1 **Call to order and introductions**

Item 2 **Determination of Quorum**

It was determined that there was a quorum.

Item 3 **Approval of agenda**

Mr. Yonke moved to approve the agenda; seconded by Mr. Forck. Unanimous voice vote of approval.

Ms. Jolly stated that she had an FAA Amendment for Grant #2008010 and asked for the item to be added under Item 8, under "Other Business".

Item 4 **Approval of August 13, 2008 minutes**

Mr. Roll moved to approve the minutes; seconded by Mr. Yonke. Unanimous voice vote of approval.

Item 5 **Report from the Planner's Meeting and SWAB Meeting of September 3, 2008**

Ms. Jolly reviewed the Planners meeting minutes. Ms. Gehlert stated that the MORA Planner's page was ready for documents to be uploaded. The 2009 MORA Conference will be held June 7-10, 2009.

Katy D'Agostino with MDNR spoke about the assessment inventory that will soon be distributed to each District to complete. Those are scheduled for October 1st and will be due back to MDNR by April 1, 2009. Ms. D'Agostino proceeded with reviewing handouts and examples of how to fill out the

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Proposed Agenda
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, October 8, 2008, 1:30 p.m.
City Building, 701 East Broadway, Columbia, MO
Fourth Floor Conference Room - OPEN MEETING

1. Call to order and introductions
2. Determination of quorum
3. Approval of agenda
4. Approval of the minutes from the Executive Board Meeting of September 10, 2008
5. Report from the Planner's Meeting October 2, 2008
6. District Coordinators Report and Final Reports on district grants
7. Treasurer's report and approval of bills
 - A. Bank Statements and Financial Statements
 - B. Requests for Reimbursement and Transfers
8. Other business
 - A. FY 2008 Annual Report "Attachment 5" due 10/30/08 to MDNR SWMP
 - B. Group Photo - MMSWMD Newsletter "Window to Waste"
 - C. Locations for FY2009 Spring Collection Events
 - D. Other Business that the Executive Board may wish to discuss
9. Adjourn

NOTICE OF OPEN MEETING

POSTED BY: CJ DATE: 10/7/08 TIME: 8:10 A

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Mid-Missouri Solid Waste Management District
Executive Board Meeting
October 8, 2008, 1:30 p.m. "Open Meeting"
701 East Broadway, 4th Floor Conference Room, Columbia, MO

Members Present:

Tom Groves	Audrain County	Kim Roll	Moniteau County
Thaddeus Yonke	Boone County Planning	Mike Forck	Cole County
J.C. Miller	Callaway County	Charles Lansford	City of Jefferson
M.L. Cauthon III	Cooper County	Mary Ellen Lea	City of Columbia

Members Absent:

Skip Elkin	Boone County	Jerry Wolfe	Osage County
Joe Bex	Howard County		

Others Present:

Cynthia Jolly, District Coordinator of the Mid-Missouri Solid Waste Management District
Mindy Barnes, ASAIII PW/Administration, Acting Secretary to MMSWMD for today's' meeting

Item 1 **Call to order and introductions**

Item 2 **Determination of Quorum**

It was determined that there was a quorum.

Item 3 **Approval of agenda**

Mr. Yonke moved to approve the agenda; seconded by Mr. Groves. Unanimous voice vote of approval.

Item 4 **Approval of September 10, 2008 minutes**

Mr. Roll moved to approve the minutes; seconded by Mr. Yonke. Unanimous voice vote of approval.

Item 5 **Report from the Planner's Meeting of October 2, 2008**

Ms. Jolly reviewed the Planners meeting minutes. Ms. Jolly states there were guest speakers at the meeting; Kathy Flippin, MDNR presented on waste oil furnaces. One of the things that came out of the presentation is that waste oil collected at HHW sites cannot be picked up by an independent business owner who has a used oil heater and plans to heat his business with the oil. The only way that this would be possible without meeting used oil transporter requirements is if the independent business owner is the owner/operator of the location where the HHW collection will be held; he would then be allowed to transport the oil between his businesses. Ms. Jolly states we could use PCI to transport the oil, but notes that this would increase our bill. Ms. Jolly states it was mentioned at the Planners Meeting that Safety Kleen will pick up waste oil and pay you for it. It was also mentioned that there is a company out of Warrenton that is also in this same business. Ms. Jolly will check into these companies and report back at next months' meeting. Included in today's packet is e-mail correspondence between Ms. Jolly, Ms. Flippin and Tom Judge, who is also with MDNR.

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Proposed Agenda
Mid-Missouri Solid Waste Management District Executive Board
Wednesday, November 12, 2008, 1:30 p.m.
City Building, 701 East Broadway, Columbia, MO
Fourth Floor Conference Room - OPEN MEETING

1. Call to order and introductions
2. Determination of quorum
3. Approval of agenda
4. Approval of the minutes from the Executive Board Meeting of October 8, 2008
5. Report from the Planners and Solid Waste Advisory Board Meetings of November 5, 2008
6. District Coordinators Report and Final Reports on district grants
7. Treasurer's report and approval of bills
 - A. Bank Statements and Financial Statements
 - B. Requests for Reimbursement and Transfers
8. Approving FY2009 District Grant Round 1 award amounts and authorizing the Executive Board Chair to enter into agreements with each of the grant recipients named (copy of unapproved Advisory Committee minutes, summary of grant applications, and aggregate ranking sheet enclosed).
9. Accepting the best proposal for the Comprehensive Solid Waste Management Guidance Plan and authorizing the Chair to enter into an agreement with the company submitting the best proposal.
10. Selecting the FY 2010 Budget Committee and meeting dates
11. Approving the Request for Proposal for the redesign of the MMSWMD website
12. Other business
 - A. Administrative Services Contract
 - B. Amendments to MMSWMD Policies and Administrative Rules
 - C. Other Business that the Executive Board may wish to discuss
13. Adjourn

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NOTICE OF OPEN MEETING

POSTED BY: KJ Hewlett DATE: 11/7/08 TIME: 10:45am





**Mid-Missouri Solid Waste
Management District**

P.O. Box 6015, Columbia, Missouri 65205-6015
(573) 874-7574 Fax # (573) 874-7526

To: Mid-Missouri Solid Waste Management District:

This is a request for records under the Missouri Sunshine Law, Chapter 610, Revised Statutes of Missouri.

I request that you make available to me the following records: *[Describe the records as specifically as possible. Where you are asking for records that cover only a particular period, such as last year or a specific month, identify the time period]*

If you know the subject matter of the records, but do not have additional information, use this alternative:
[Be as specific as possible; include dates if you can.]

I request that you make available to me all records that relate to: _____

If you want and are willing to pay for copies of the records, rather than just being able to see them:

I request that the records responsive to my request be copied and sent to the following address:

If you believe your request serves the public interest, and is not just for personal or commercial interest, you may ask that the fees be waived: *[Tell how you will use the information and why that use is in the public interest.]*

I request that all fees for locating and copying the records be waived. The information I obtain through this request will be used to: _____

Please let me know in advance of any search or copying if the fees will exceed \$_____
[Insert amount you are willing to pay without additional information about the documents.]

If portions of the requested records are closed, please segregate the closed portions and provide me with the rest of the records.

Requested by:

Name

Address

Phone and/or E-mail

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