



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 SOLID WASTE MANAGEMENT PROGRAM
SOLID WASTE MANAGEMENT DISTRICT ANNUAL REPORT

1. REGION IDENTIFICATION (A-T) D	2. SOLID WASTE MANAGEMENT DISTRICT NAME Region D Recycling & Waste Mgmt	3. FISCAL YEAR PERIOD: FROM JULY 1, 2,011.(TO JUNE 30, 2,012.(
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GOALS AND ACCOMPLISHMENTS

4. (A) WHAT WASTE REDUCTION GOALS DID THE DISTRICT HAVE FOR THE MOST RECENTLY COMPLETED FISCAL YEAR AND WHAT ACTIONS DID THE DISTRICT TAKE TO ACHIEVE THESE GOALS?

Special waste collection events and education are ongoing goals and remained in place for 2011-2012.

Residents of Andrew, Buchanan, Clinton and DeKalb Counties do not have convenient access to recycling or proper disposal facilities for special waste/banned or often dangerous materials. The City of St Joseph hosts HHW collections that are limited to the residents of St Joseph, therefore leaving the residents of Buchanan County without resources. The City of St Joseph is not a member of Region D Recycling & Waste Management District. As a waste reduction goal Region D provides recycling and proper disposal collection events for all the residents of the District. A retired teacher provides an award winning education program to students and civic organizations.

A two color collection schedule brochure is direct mailed to 20,284 households. The newspaper format brochure also highlights area everyday recycling programs including what is accepted, not accepted and how to prepare the materials, along with ongoing opportunities to recycle miscellaneous metals, appliances and electronics.

(See attachments 4(A))

4. (B) WHAT WASTE REDUCTION GOALS DOES THE DISTRICT HAVE FOR THE UPCOMING FISCAL YEAR? WHAT ACTIONS ARE PLANNED TO ACHIEVE THESE GOALS? INCLUDE THE TYPES OF GRANT PROPOSALS THAT HAVE BEEN IDENTIFIED TO ASSIST IN MEETING THESE GOALS.

Special waste and education goals are continued for 2013.

Electronic and HHW collections are planned for FY2013. A DNR Tire Dump Roundup will be held on October 20, 2012.

2012 Education Grant concludes on April 30, 2013.

5. (A) WHAT RECYCLING GOALS DID THE DISTRICT HAVE FOR THE MOST RECENTLY COMPLETED FISCAL YEAR AND WHAT ACTIONS DID THE DISTRICT TAKE TO ACHIEVE THESE GOALS?

1. Contractors for special waste collection events are requested to recycle materials collected when possible. Proper disposal is only acceptable when the option of recycling isn't available.
2. The District promotes area recycling programs through the informational brochure direct mailed to 20,284 households. (See attachments 5(A))

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5. (B) WHAT RECYCLING GOALS DOES THE DISTRICT HAVE FOR THE UPCOMING FISCAL YEAR? WHAT ACTIONS DOES THE DISTRICT PLAN TO ACHIEVE THESE GOALS? INCLUDE THE TYPES OF GRANT PROPOSALS THAT HAVE BEEN IDENTIFIED TO ASSIST IN MEETING THESE GOALS.

The recycling when possible of collected materials during special waste collections will be requested to contractors.

Area recycling programs, including drop-off locations and curbside programs will be promoted through a direct mailed brochure to over 20,000 households within the district.

Andrew County will purchase a truck for the collection and transportation of recyclables, Clinco will purchase roll cart containers to collect recyclables from area businesses and additional bins for the city/county recycling programs, Recycling Taxi will purchase additional containers to further expand the collection of cardboard from area businesses, Cameron has requested funds to offset expenses (paid to Clinco for processing and transportation) associated with recycling.

6. (A) WHAT RESOURCE RECOVERY GOALS DID THE DISTRICT HAVE FOR THE MOST RECENTLY COMPLETED FISCAL YEAR AND WHAT ACTIONS DID THE DISTRICT TAKE TO ACHIEVE THESE GOALS?

Event recycling containers are made available through news releases to local newspapers. Containers were used during county fairs, country harvest, art festivals, etc. Containers are available for loan only. The District can deliver and pick up the containers for the events. The organizers are responsible for delivering the materials to the recycling centers or processors. The containers collect plastic bottles and aluminum cans.

6. (B) WHAT RESOURCE RECOVERY GOALS DOES THE DISTRICT HAVE FOR THE UPCOMING FISCAL YEAR AND WHAT ACTIONS DOES THE DISTRICT PLAN TO ACHIEVE THESE GOALS? INCLUDE THE TYPES OF GRANT PROPOSALS THAT HAVE BEEN IDENTIFIED TO ASSIST IN MEETING THESE GOALS.

Event containers will continue to be made available through news releases. Event organizers are encouraged to sign up for the containers to minimize the waste during events. The containers collect aluminum cans and plastic bottles, which are often a large source of waste generated at outside events.

No specific grants were sought. All proposals are welcome and scored using the same criteria.

7. (A) LIST ALL PROJECTS OPEN DURING THE MOST RECENTLY COMPLETED FISCAL YEAR. (NOTE: THIS INCLUDES PROJECTS THAT MAY HAVE CLOSED DURING THE YEAR. ATTACH ADDITIONAL SHEETS IF NEEDED.)

PROJECT NUMBER	NAME OF PROJECT RESULTING IN TONNAGE DIVERSION FROM LANDFILL	COST OF PROJECT	NUMBER OF TONS DIVERTED	AVERAGE COST PER TON DIVERTED
D2012-02	Andrew County Recycling Center Upgrade	\$1,845.00	190.3	\$9.69
D2012-03	Clinco Upgrade	\$7,761.00	964.87	\$8.04
D2012-05	Electronic Collection	\$16,050.00	64	\$243.49
D2012-06	HHW Collection	\$20,725.00	None at this time	
D2012-07	Recycling Taxi	\$11,930.00	315.25	\$37.84
D2012-08	Stewartsville	\$1,990.00	26.03	\$76.45
D2012-09	Waste Tires	\$4,800.00	34,808 tires	
D2011-06	HHW Collections	\$31,796.03	17.24	\$1,844.32
D2010-07	District Wide Collections	\$8,399.22	5.724	\$1,467.37

11. DESCRIBE YOUR DISTRICT'S GRANT PROPOSAL EVALUATION PROCESS.

Grants are solicited through public notices published in the six area newspapers as required. Region D Board Members also receive a grant application packet.

Grants are solicited for not less than 30 days. The grant review committee (4 members) review, evaluate and score the applications using criteria as outlined by DNR. Grant application packets contain the evaluation criteria, allowing applicants to review the scoring criteria. The grant review committee makes recommendation of funding to the Region D Council. After Council approval the applications and required documentation is prepared and sent to DNR for approval.

12. BOARD AND COUNCIL MEMBERS

NAME (See attached listing) <input type="checkbox"/> BOARD <input type="checkbox"/> COUNCIL		ADDRESS		
REPRESENTATIVE OF <input type="checkbox"/> COUNTY <input type="checkbox"/> PUBLIC <input type="checkbox"/> CITY <input type="checkbox"/> OTHER: _____		CITY	STATE	ZIP CODE
		TELEPHONE NUMBER WITH AREA CODE	FAX NUMBER WITH AREA CODE	
OFFICIAL TITLE:		E-MAIL		
OFFICER <input type="checkbox"/> CHAIR <input type="checkbox"/> VICE-CHAIR <input type="checkbox"/> SECRETARY <input type="checkbox"/> TREASURER <input type="checkbox"/> OTHER _____				
NAME <input type="checkbox"/> BOARD <input type="checkbox"/> COUNCIL		ADDRESS		
REPRESENTATIVE OF <input type="checkbox"/> COUNTY <input type="checkbox"/> PUBLIC <input type="checkbox"/> CITY <input type="checkbox"/> OTHER: _____		CITY	STATE	ZIP CODE
		TELEPHONE NUMBER WITH AREA CODE	FAX NUMBER WITH AREA CODE	
OFFICIAL TITLE:		E-MAIL		
OFFICER <input type="checkbox"/> CHAIR <input type="checkbox"/> VICE-CHAIR <input type="checkbox"/> SECRETARY <input type="checkbox"/> TREASURER <input type="checkbox"/> OTHER _____				
NAME <input type="checkbox"/> BOARD <input type="checkbox"/> COUNCIL		ADDRESS		
REPRESENTATIVE OF <input type="checkbox"/> COUNTY <input type="checkbox"/> PUBLIC <input type="checkbox"/> CITY <input type="checkbox"/> OTHER: _____		CITY	STATE	ZIP CODE
		TELEPHONE NUMBER WITH AREA CODE	FAX NUMBER WITH AREA CODE	
OFFICIAL TITLE:		E-MAIL		
OFFICER <input type="checkbox"/> CHAIR <input type="checkbox"/> VICE-CHAIR <input type="checkbox"/> SECRETARY <input type="checkbox"/> TREASURER <input type="checkbox"/> OTHER _____				

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Region D Recycling & Waste Management District
Annual Report
July 1, 2011 – June 30, 2012

Attachments

4(A)

With the assistance of DNR's Tire Dump Roundup a tire recycling event was held on August 27, 2011 in the Village of Agency and April 7, 2012 in Andrew County. 19,064 tires were collected for recycling during the Agency collection event and 15,744 tires were collected during the Andrew County collection event. Region D provides refreshments, gloves and pays labor expenses for the events. The Village of Agency event utilized volunteer and prison labor to load the tires. Workers were paid by Region D during the one day event in Andrew County. Additional labor hours to load trailers in Andrew County were paid by Andrew County.

Four HHW Collections were held in April 2012 providing proper disposal and recycling opportunities to a variety of household cleaners, lawn and garden chemicals, pool chemicals, paint, varnishes and home repair products. We also offer proper disposal opportunities to agricultural chemicals. Often these are old outdated waste ag chemicals in dilapidating containers. 358 individuals utilized this service.

Region D promoted (through our informational events brochure) the National Prescription Drug Take Back Day on October 29, 2011 five law enforcement agencies within the district participated in the event for a total of 137 pounds of drugs being collected for proper disposal by DEA. On April 28, 2012 seven district law enforcement agencies participated in the collection event with 578 pounds collected for proper disposal by DEA.

Electronic collections were held at twelve district cities, giving the utmost opportunity to recycle electronics. Events were held during the week evenings from 3-7 pm and Saturday events were held in two different locations with a morning event from 8-noon and an afternoon event from 1-5 pm. Volunteers and paid laborers provided the unloading and loading of the materials. During the Saturday events the contractor (Computer Trade) was on site, during the smaller evening events the district collected and transported the materials to Clinco Sheltered Industries for the contractor to pick up at a later date. The district promoted electronics for the event, the contractor also took non-freon white goods. A total of 434 households participated in the event, with 64 tons recycled.

Region D through grant funds provided an educator to offer programs to schools, civic organizations both adult and students. The educator was selected through solicited bids. The project was written for 40 programs at \$175 per program, the bid came in at \$100 per program, making 70 programs to be available through the bid. At year's end June 30, 2012 the project had provided programs to 1,429 individuals, ranging from preschool programs to area rotary clubs. A total of 53 programs have been completed with 17 programs remaining through the project period of April 30, 2013. Consistent

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Attachments

4(A) (continued)

high rankings on the required evaluation forms have been received. The educator also provided a booth during the EI ERA Resource Recovery Fair in St Joseph in August 2011.

5(A)

The two color newspaper format brochure highlights the locations of drop-off recycling centers, contacts for curbside programs, along with the accepted and not accepted materials and how to prepare instructions.

Andrew County installed concrete to park the mobile recycling trailer, while this may not be classified as a recycling goal, it did allow easy access to the trailer for the collection of recyclables from the mobile recycling program, which travels to 8 communities per month.

Clinco Sheltered Industries received funding to install new forklift tires, necessary to unload recyclables from city/county recycling programs. Additional bins were funded to allow Clinco to switch out with city/county recycling programs when full bins are delivered.

City of Stewartsville received funds to purchase a used forklift used to load bins at the drop-off recycling center for deliver to Clinco Sheltered Industries for processing.

The Recycling Taxi received funding to purchase used front load containers for the collection of cardboard from area businesses in the St Joseph area. The project is an expansion. Collected materials are baled and brokered in the Kansas City area.

Region D Recycling & Waste Management District 2012 Council

Larry Atkins & Greg Wall
Andrew County Commission
P O Box 206
Savannah, MO 64485
816-324-5716 816-324-6154
In session Monday & Thursday
andrewcounty@hotmail.com

Carroll Fisher
City Hall
P O Box 408
Gower, MO 64454
City Barn 816-424-3583
City Hall 816-424-6617 fax 816-424-3366

Larry King
Clinton County Commission
207 N Main – Room103
Plattsburg, MO 64477
816-539-2536 fax 816-539-3072
In session Tuesday & Thursday

Susan Pryor
Lathrop Representative
P O Box 324
Lathrop, MO 64465

Wade Wilken Jr
Clinton County Commission
207 N Main – Room 103
Plattsburg, MO 64477
816-539-2536 fax 816-539-3072
In session Tuesday & Thursday

Paul Read
City Hall
114 Maple
Plattsburg, MO 64477
City Hall 816-539-2148 fax 816-930-3260

Harold Allison & Wayne Colhour
DeKalb County Commission
P O Box 248
Maysville, MO 64469
816-449-5402 fax 816-449-2440
In session Monday

Vernon Townsend
1204 W Market
Savannah, MO 64485

Jerri Ann Eddins
Cameron City Council
203 W 13th
Cameron, MO 64429

Gaylon Whitmer
709 W 6th Street - home
Stewartsville, MO 64490
City Hall 816-669-3278 fax 816-669-3646

Drew Bontrager
Cameron Public Works
205 N Main
Cameron, MO 64429
816-632-2177 fax 816-632-1067
publicworks@cameron-mo.com

Julia Elder
Village of Country Club
6601 N Belt Hwy
St. Joseph, MO 64506
816-232-4621 fax 816-901-9593
villageclerk@villageofcountryclubmo.org

Mary Lou Holley
City Hall
P O Box 470
Maysville, MO 64469
816-449-2185 fax 816-449-5755
maysvillecity64469@yahoo.com

Dan Hausman & Ron Hook
Buchanan County Commission
411 Jules – Room 122
St Joseph, MO 64501
816-271-1503
rhook@co.buchanan.mo.us

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Region D Recycling & Waste Management District 2012 Executive Board

Chair –

Greg Wall
Andrew County Commission
P O Box 206
Savannah, MO 64485

Vice-Chair -

Ron Hook
Buchanan County Commission
411 Jules – room 122
St Joseph, MO 64501

Treasurer -

Larry King
Clinton County Commission
207 N Main – Room 103
Plattsburg, MO 64477

Andrew County Representative –

Larry Atkins
Andrew County Commission
P O Box 206
Savannah, MO 64485

Buchanan County Representative –

Dan Hausman
Buchanan County Commission
411 Jules – Room 122
St Joseph, MO 64501

Clinton County Representative –

Wade Wilken Jr
Clinton County Commission
207 N Main – Room 103
Plattsburg, MO 64477

DeKalb County Representative –

Gaylon Whitmer
709 W 6th St
Stewartsville, MO 64490

Member At Large –

Drew Bontrager
Public Works
205 N Main
Cameron, MO 64429

Non-voting Member –

Brenda Kennedy
Region D Recycling & Waste
Management District
PO Box 139
Clarksdale MO 64430

DO NOT RETURN WITH APPLICATION

Region D Recycling & Waste Management District
District Grant Evaluation Review Form 2013

Project Title: _____

Applicant Name: _____

Applicant Address: _____ State: _____ Zip code _____

Amount Requested: _____ Total Project Cost: _____

Project Category (Circle One) Waste Reduction Recycling Composting
Market Development Education

1. Conforms with State Resource Recovery Priorities: priority is granted to projects which work towards waste reduction and implementing Missouri's Policy on Resource Recovery (enclosed).

10 points - The project is for waste reduction or reuse.

5 points - The project is for collection / processing, market development or composting.

2 points - The project is for energy recovery.

_____ **Points**

2. Conforms to Targeted Materials as approved by the District Board.

10 points - The project reduces or recycles a targeted material in list A.

5 points - The project reduces or recycles a targeted material in list B.

3 points - The project reduces or recycles a material not targeted.

0 points - The project does not involve any specific material.

_____ **Points**

3. Economic Development:

25 points – Project employs an employee with a minimum commitment to continue the project for two years beyond the grant funding.

10 points – Project employs an employee with a one-year commitment to continue the project beyond the grant fund.

0 points – No commitment to continue the project beyond the grand funding.

_____ **Points**

4. Local private or public competition for similar service: project tasks or equipment purchases in direct competition with existing business.

10 points – Proposal does not have direct competition with any District business.

5 points – Proposal is in minimal competition with a District business.

0 points – Proposal is in direct competition with a District business.

_____ **Points**

_____ **Total Points – Page 1**

55 Points Possible

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5. Degree of waste reduction or recycling or results in an environmental benefit: criterion evaluates reduction or recycling or environmental benefit impact for short or long term.

- 10 points – Proposal results in the reduction or recycling of more than one waste stream component .
- 5 points – Proposal results in the reduction or recycling of a single waste stream component

_____ **Points**

6. Cooperative Efforts: works cooperatively with local governments in the District as documented by letters, ordinance or resolution from the local governing body in which the project is located.

- 10 points – Documentation of support and approval of the local governing body.
- 0 points – No documentation of support from local governing body.

_____ **Points**

7. Compliance with Federal, State and Local Requirements: Not all projects will need federal, state and local permits, approval, licenses and waivers. However, a discussion of why permits are needed must be include to receive full points for this criterion. If federal, state and local permits, approvals, license and waivers are necessary, a discussion of how this will be accomplished or copies of applications or actual permit documents should be included in the application.

- 10 points – Proposal demonstrates that all federal, state and local permits, approvals, licenses or waivers necessary to implement the project have been applied for (copies of applications attached) and/or demonstrates that permits are not needed.
- 5 points – Proposal indicates awareness of necessary permits but applications have not been submitted.
- 0 points – Applicant submitted no evidence of obtaining needed permits and no documentation that permits are not needed.

_____ **Points**

8. Compliance with Local Zoning Laws: A discussion of compliance with local zoning laws.

- 10 points – Proposal demonstrates that project is in compliance with local zoning laws. Provides documentation to compliance.
- 5 points – Proposal indicates awareness of local zoning laws, with no documentation.
- 0 points - Applicant submitted no evidence of local zoning laws compliance.

_____ **Points**

9. Transferability of Results: criterion will determine whether the project has set forth in the application, if proven successful, lends itself to being easily duplicated by others.

- 5 points – Information from this project will be actively disseminated to others through a plan.
- 3 points – Information from this project demonstrates the possibility of transferring project results to others.
- 0 points – Proposal does not demonstrate transferability.

_____ **Points**

_____ **Total Points – Page 2 45 Points Possible**

10. Need for the information: criterion will be evaluated by the evidence documenting the need for the proposed project.

- 10 points – Proposal provides documentation for need for proposed project
- 5 points – Proposal reports need for proposed project with no documentation
- 0 points – Proposal does not demonstrate need.

_____ **Points**

11. Technical Capability of Applicant: the ability of the applicant to implement and operate the project based on previous work experience and demonstrated expertise in the field. Resumes from those individuals with operational responsibilities for the project.

- 7 points – Extensive experience (5 years or more)
- 5 points – Limited experience
- 0 points – No experiences

_____ **Points**

12. Managerial Experience of Applicant: resumes of project manager

- 7 points – Extensive experience (5 years or more)
- 5 points – Limited experiences
- 0 points – No experience

_____ **Points**

13. Project Implementation: feasibility of completing the project in realistic time frame.

- 10 points – Project likely to be completed in a timely manner based on the time line and other data.
- 5 points - Implementing project in a timely manner is a concern.
- 0 points - Project is not likely to be implemented in a timely manner.

_____ **Points**

14. Technical Feasibility: Is the technology or data available to implement this project?

- 10 points – Project will provide new and useful technology for waste reduction or resource recovery efforts
- 5 points – Project may provide new and useful technology for waste reduction or resource recovery efforts
- 0 points - Project will provide relatively little new or useful technology for waste reduction or resource

_____ **Points**

15. Availability of Feedstock: measure the strength of commitment of feedstock materials needed to complete the project as documented by letters of commitment, contracts or other verifiable documentation.

- 5 points – Proposal identifies a sufficient supply of feedstock within the District or that recovered materials are not needed.
- 3 points – Proposal identifies a sufficient supply of feedstock outside the District
- 0 points – Adequate supply of feedstock is questionable.

_____ **Points**

16. Committed Financing: strength of commitments for financial resources as indicated by letter, contract or other verifiable documents.

- 10 points – All financing for the project is committed and documented.
- 3 points - Sufficient financing is likely, but not yet committed
- 0 points - Proposed financing is questionable.

_____ **Points**

_____ **Total Points – Page 3**

59 Points Possible

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17. Type of Contribution: Cash Match
20 points –above 25% cash match
10 points – up to 25% cash match
_____ **Points**

18. Marketing Strategy: A marketing strategy defines how materials collected or manufactured will be distributed from the collection point or producer to the consumer or end-market. A marketing strategy should include information on how materials are to be sold, advertised, packaged and distributed.
20 points – The project has a strong marketing strategy, utilizing Clinco Sheltered Industries.
3 points – The project has an acceptable marketing strategy, utilizing other resource than Clinco.
0 point - The marketing strategy for the project is questionable.
_____ **Points**

19. Quality of Budget: Budget must delineate percentage of requested funds and match. Budget must provide itemized expenses in the form of budget notes. Expenses over \$2,999.99 require documentation
15 points – Budget is complete
5 points – Expenses are not itemized and budget note for expenses over \$2,999.99 not included.
0 points – Requested funds not directly related to scope of work and will they be spent most efficiently?
_____ **Points**

20. Financial Ratios: Selected values on entity's financial statement. Required for requests of \$50,000 or more.
10 points – Financial statements or credit histories are included
0 points - No financial statement or credit history included
_____ **Points**

21. Completeness of Application: pre-application checklist, application form, budget form, executive summary, bid record/procurement form and required attachments are:
25 points – Complete with no additional data required to complete review of application
5 points - Substantially complete but additional data is required to complete review.
0 points - Not complete or insufficient data for consideration
_____ **Points**

22. Project Site Identification: where project will be located as documented by letters, lease or other verifiable documentation.
10 points – Location within the District
5 points - Location within adjoining District in a cooperative effort
0 points - Location not identified
_____ **Points**

_____ **Total Points – Page 4** **100 Points Possible**

23. Past Performance Rating:

- 0 points - Applicant has demonstrated satisfactory performance in the administration of previous grants.
- 25 points – Applicant has demonstrated less than satisfactory performance in the administration of previous grants.
- 50 points – Applicant has failed to meet the minimum performance requirements of a previous project funded by the District, or MDNR due to non-criminal mismanagement.
- 125 points – Applicant has been convicted of defrauding the District or MDNR, or has failed to honor a previous contractual agreement with the District or MDNR.

_____ **Total Points – Page 5** **-0 Points Possible**

_____ **Total Points – Page 1** **55 Points Possible**

_____ **Total Points – Page 2** **45 Points Possible**

_____ **Total Points – Page 3** **59 Points Possible**

_____ **Total Points – Page 4** **100 Points Possible**

_____ **Total Points – Page 5** **0 Points Possible**

_____ **Total Points** **259 Points Possible**

Applications must score 125 to be eligible for funding.

Signature of Reviewer

Date

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